



Republic of the Philippines  
**PHILIPPINE STATISTICS AUTHORITY**  
Regional Statistical Services Office VII

### REQUEST FOR QUOTATION

The Philippine Statistics Authority-Regional Statistical Services Office VII (PSA-RSSO VII) through its Regional Bids and Awards Committee (RBAC) will undertake Alternative Mode of Procurement, Shopping for Procurement of **PSA- Siquijor Provincial Office, Office Supplies.**

Name of Project	Procurement of <b>PSA- Siquijor Provincial Office, Office Supplies.</b>
Solicitation (If posted at the PhilGEPS)	<b>0700-2018-11-059</b>
Purchase Request No.	<b>0700-2018-10-063</b>
Location	<b>PSA Siquijor Provincial Office</b>
Brief Description	<b>Regular Office Supply</b>
Quantity	<b>Please refer to 2<sup>nd</sup> page</b>
Approved Budget for the Contract (ABC)	<b>P60,600.00</b>
Contract Duration	
Date of Delivery	

Please quote your **best price** on the item/s listed below and submit personally your **SEALED QUOTATION** on or before **05 December 2018, 5:00PM** through the address below or through email address ([psa07.rbac@gmail.com](mailto:psa07.rbac@gmail.com)):

*Regional Bids and Awards Committee (BAC)  
Philippine Statistics Authority – RSSO VII  
Gaisano Capital South Bldg, Colon St. Cebu City  
Attn.: Mr. Caylord D. Niala/ Ms. Ann Emilyn S. Eballe  
RBAC Secretariat  
Contact Nos.: (032)412-6794/254-0470*

  
**AYREULIA M. CANDIA**  
RBAC Chairperson

#### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. The following documentary requirements must be submitted prior to payment:
  - Mayor's/Business Permit
  - PhilGEPS Registration Number/Certificate
  - Omnibus Sworn Statement

**Note: If the abovementioned documents were already submitted except for the Omnibus Sworn Statement, re-submission may no longer be required unless a certain document has already expired.**

4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The Lowest Calculated and Responsive Bidder shall be informed immediately.
7. Award of contract shall be made to the Lowest Calculated and Responsive Bidder and that it complies with the specifications and other terms and conditions as stated in the RFQ.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a

**BID FORM**

Item/s and specification/s (minimum)	Unit	Qty.	Approved Budget Cost (ABC)/ each	Unit Price (in Peso) Please indicate your offer/price here.	Total Amount (VAT inclusive)	Compliance with Technical Specification s (please check)	
						YES	NO
<b>OFFICE SUPPLIES</b>							
Wi-Fi USB Adapter ,600 mbps,dual band	unit	10	350.00			( )	( )
Projector Ceiling Mount bracket	pc	1	3,500.00			( )	( )
Wi-Fi dongle	pc	1	4,500.00			( )	( )
CAT 6 UTP Cable (preferable blue color)	box	1	9,500.00			( )	( )
Crimping Tool (Heavy Duty)	pc	2	4,000.00			( )	( )
RJ45 Cable	pc	100	35.00			( )	( )
Network cable tester for CAT 6 UTP Cable	unit	1	700.00			( )	( )
16 Ports Gigabit Hub	unit	2	8,500.00			( )	( )
8 Ports Gigabit Hub	unit	2	5,200.00			( )	( )
<b>TOTAL AMOUNT IN WORDS :</b>							
_____							
_____							

Other Requirements:  
 After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company \_\_\_\_\_

TIN #: \_\_\_\_\_ (Please specify if **VAT** or **NON-VAT**)

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No. \_\_\_\_\_