



Republic of the Philippines  
**PHILIPPINE STATISTICS AUTHORITY**  
Regional Statistical Services Office VII

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority-Regional Statistical Services Office VII (PSA-RSSO VII) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, **Small Value Procurement** for the **Catering Services for 2018 Family Income and Expenditure Survey Third Level Training**

<b>Name of Project</b>	2018 Family Income and Expenditure Survey Third Level Training
<b>Solicitation (If posted at the PhilGEPS)</b>	0700-2018-06-031
<b>Purchase Request No.</b>	0746-2018-05-028
<b>Location</b>	Dumaguete City
<b>Brief Description</b>	See page 2 of the RFQ
<b>Quantity</b>	See page 2 of the RFQ
<b>Approved Budget for the Contract (ABC)</b>	₱ 177,750.00
<b>Contract Duration</b>	
<b>Date of Delivery</b>	June 27-July 1 / July 2-6,2018 / July 7

Please quote your **best price** on the item/s listed below and submit personally your **SEALED QUOTATION** on or before **June 25, 2018 (Monday)**, 12:00 NN through the address below or through telefax nos. (032)412-6794 / 256-0470 or through email address (psa07.rbac@gmail.com):

*Bids and Awards Committee (BAC)  
Philippine Statistics Authority – RSSO VII  
Gaisano Capital South Bldg, Colon St. Cebu City*

*Attn.: Mr. Caylord D. Niala/ Ms. Leslie V. Zuasula/ Ms. Melita Jomoad/  
Ms. Ann Emilyn S. Eballe  
BAC Secretariat  
Contact Nos.: (032)412-6794/256-0592/254-0470*

  
**AURELIA M. CANDIA**  
BAC Chairperson

**Terms and Conditions:**

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
  - All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
  - The following documentary requirements must be submitted during submission of the bid form / quotation:
    - Mayor's/Business Permit
    - PhilGEPS Registration Number/Certificate
    - Income/Business Tax Return
    - Omnibus Sworn Statement
- Note: If the abovementioned documents were already submitted, re-submission may no longer be required unless a certain document has already expired.**
- Late submission of quotation shall not be accepted.
  - Bids exceeding the ABC shall be disqualified.
  - The Lowest Calculated and Responsive Bidder shall be informed immediately.
  - Award of contract shall be made to the Lowest Calculated and Responsive Bidder and that it complies with the specifications and other terms and conditions as stated in the RFQ.
  - The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
  - Mode of payment shall be made either through check or Advice to Debit Account (ADA) to the supplier.

**BID FORM**

Item/s and specification/s (minimum)	Unit	Qty.	Approved Budget Cost (ABC)  Per Unit	Unit Price (in Peso) Please indicate your offer/price here.	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
						YES	NO
<b>Catering Services for the Family Income and Expenditure Survey (FIES) Third Level Training on June 27-July 1, 2018 (Batch 1)</b> o Breakfast Buffet, AM Snacks, Lunch Buffet and PM Snacks	Pax	165 (33 pax for 5 days)	450.00			( )	( )
<b>Catering Services for the Family Income and Expenditure Survey (FIES) Third Level Training on July 2-6, 2018 (Batch 2)</b> o Breakfast Buffet, AM Snacks, Lunch Buffet and PM Snacks	Pax	165 (33 pax for 5 days)	450.00			( )	( )
<b>Catering Services for the Family Income and Expenditure Survey (FIES) Third Level Training Field Practice on July 7, 2018 (Batch 1 &amp; 2)</b> o Breakfast Buffet, AM Snacks, Lunch Buffet and PM Snacks	Pax	65	450.00			( )	( )

**TOTAL AMOUNT IN WORDS :**

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Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company \_\_\_\_\_

TIN #: \_\_\_\_\_ (Please specify if VAT or NON-VAT)

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_