



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Regional Statistical Services Office MIMAROPA




REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Provincial Statistical Office-Palawan**, through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement – **SMALL VALUE PROCUREMENT** pursuant to the provisions of R.A. 9184, to wit;

Name of Project	Office Equipments and Furniture for PSO Palawan
Solicitation	2024-11-0968
Place of Delivery	Puerto Princesa City
Brief Description	Office Equipments and Furniture
Quantity	5 items
Approved Budget for the Contract (ABC)	P 83,100.00
Date of Delivery	December 10, 2024

Please quote your **lowest price** on the attached bid form and submit personally your **SEALED QUOTATION** not later than **9:00AM on Thursday, December 05, 2024** at the 2nd Floor, Goldraz Properties Building, Malvar Street, Puerto Princesa City, Palawan.

Received by:


VENERANDA F. MENDOZA
PSA-RO-BAC Chairperson

Name and Signature: _____

Company: _____

Date: _____

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.



BID FORM

Item/s and specification/s (minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Office Equipments and Furniture for PSO Palawan						
Extension Cord	Piece	6			()	()
6 gang multipurpose sockets,high performance, 2000W maximum load capacity;					()	()
Input Voltage: 250VAC-50/60Hz, Rated Voltage:250v, 5m cable wire					()	()
Extension Wheel Cord	Piece	2			()	()
Universal heavy duty outlets, 10A 2500W 250V					()	()
10/15 Meters cord length, With overheating protection button					()	()
Power leakage/surge protector safety breaker					()	()
Rechargeable Twinhead Emergency Lamp	Unit	10			()	()
Operating Voltage: 220-240V AC 50/60Hz					()	()
Lamp: 1 Head – 12 Pcs. Bright LED, 2 Heads – 24 Pcs. Bright LED					()	()
Battery Type: 6V 4.5Ah Sealed Lead Acid Battery					()	()
Charging Time: 20 – 24 Hours, Response Time: < 0.1 Second					()	()
Usage Duration: 32 Hours – 1 Head, 17 Hours – 2 Heads					()	()
Water Dispenser	Unit	2			()	()
Size : 94 : 31.5 : 35 CM (h:w:d), Top load Water Gallon					()	()
3 Option : Hot, Cold, & Warm, Energy-Efficient Compressor					()	()
Safety Lock (for hot button), 'Double Safety Device (to prevent overheating)					()	()
Executive Chair	Unit	1			()	()
Color: Black, Coverings: Leatherette, Supports up to 125 Kg					()	()
Pneumatic Seat, Padded Armrest, Tension Control, Adj. Tension Control, Synchro Tilt, Tilt Lock,					()	()
OVERALL: H110-118 x W67 x L55					()	()
SEAT: H51-59 x W52 x L50, BACK: H70 x W52					()	()
Nothing Follows						
Place of Delivery: Puerto Princesa City						
Mode Of Payment: Send Bill						
TOTAL						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration: _____

BIR Registration: ☐ VAT ☐ Non-VAT

Canvassed by:

CARLA JANE L. GUIRUELA

Canvasser