



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Regional Statistical Services Office (RSSO) MIMAROPA Statistical Operations and Coordination Division (SOCD)** through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement **Small Value Procurement** – pursuant to the provisions of R.A. 9184, to wit;

Name of Project	Meals and Snacks for the Conduct of Second Level Training on July 2025 Labor Force Survey/2025 Family Income and Expenditure Survey Visit 1
Solicitation	2025-05-0249
Place of Delivery	Calapan City, Oriental Mindoro
Brief Description	Meals and Snacks
Quantity	29 packs
Approved Budget for the Contract (ABC)	P 93,960.00
Date of Delivery	June 16-21, 2025

Please quote your **lowest price** on the attached bid form and submit personally your **SEALED QUOTATION not later than 5:00 PM on Tuesday, May 27, 2025** at the Civil Registration and Administrative Support Division (CRASD), 2nd Floor, Emerald Building (PRIMA), J.P Rizal St. Camilmil, Calapan City.

Received by:

Name and Signature: _____

Company: _____

Date: _____


VENERANDA F. MENDOZA
PSA-RO-BAC Chairperson

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.



BID FORM

Item/s and Specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Meals and Snacks for the Conduct of Second Level Training on July 2025 Labor Force Survey/2025 Family Income and Expenditure Survey Visit 1 Venue: PSA RSSO MIMAROPA Training Room, Calapan City, Oriental Mindoro Date: June 16-21, 2025						
Day 1 - June 16, 2025 AM Snack - Creamy Macaroni Soup with Cheesy Puto, Chocolate Milk Drink Lunch - Rice, Spicy chicken caldereta, pork lumpia, laing, Softdrinks, mango tapioca PM Snack - Fried Lumpiang Gulay, and Bottled Apple Green Tea	packs	29			()	()
Day 2 - June 17, 2025 AM Snack - Lomi overload, and Bottled Softdrinks Lunch - Rice, Bulanglang (no shrimp), fried fish (no tilapia/cream dory/tulingan), fried chicken, Softdrinks, banana PM Snack - Camote Cue, and Mais con yelo	packs	29			()	()
Day 3 - June 18, 2025 AM Snack - Hot Chicken Sotanghon, and Canned Pineapple Juice Lunch - Rice, Pork Menudo, Chicken fingers, ginataang sitaw at kalabasa with shrimp, Softdrinks, sliced fresh mango PM Snack - Turon with langka and cheese, apple juice drink	packs	29			()	()
Day 4 - June 19, 2025 AM Snack - Arrozcaldo with egg, and bottled iced coffee Lunch - Rice, Ginisang ampalaya, spicy salted egg chicken, Roasted Liempo, Softdrinks, coffee jelly PM Snack - Pansit guisado and juice drink with nata de coco	packs	29			()	()



Day 5 - June 20, 2025 AM Snack - Assorted Kakanin (Puto, Kutsinta and Palitaw), Chocolate Milk Drink in tetra pack Lunch - Rice, Pinakbet, Chicken Inasal, fish fillet (no to tilapia/cream dory) watermelon, and softdrinks PM Snack - Cream cheese filled ensaymada and canned pineapple juice	packs	29			()	()
Day 6 - June 21, 2025 AM Snack - 3 pcs Chocolate banana muffins and mango fruit shake Lunch - Rice, Sinaing na Isda (Tulingan), Ginataang Langka, watermelon, and softdrinks PM Snack - creamy spaghetti with garlic bread and Bottled Apple Green Tea Notes: Snacks should be individually packed. Lunch should be in buffet style. Candies, chips, and coffee are to be served all throughout the activity. <i>Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics.</i> **nothing follows**	packs	29			()	()
TOTAL						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration No.: _____

BIR Registration: ☐ VAT ☐ Non-VAT

Canvassed by: _____

Canvasser



2/F Emerald Building, J.P. Rizal St., Calapan City, Oriental Mindoro
Telephone: (043) 288-9744 / (043) 470-0598
Telefax: (043) 441-7371 / (043) 470-0716 / (043) 286-7491
rssomimaropa@psa.gov.ph