



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Regional Statistical Services Office MIMAROPA



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Provincial Statistical Office-Palawan**, through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement – **Small Value Procurement** pursuant to the provisions of R.A. 9184, to wit;

Name of Project	Training on RA 11642 and RA 11767
Solicitation	2025-05-0205
Place of Delivery	PSA Palawan Puerto Princesa City
Brief Description	Meals and Snacks
Quantity	57 packs per delivery date
Approved Budget for the Contract (ABC)	P 92,340.00
Date of Delivery	28 to 30 May 2025


Please quote your **lowest price** on the attached bid form and submit personally your **SEALED QUOTATION not later than 12:00NN on Friday, May 09, 2025** at the 2nd Floor, Goldraz Properties Building, Malvar Street, Puerto Princesa City, Palawan.

Received by:

Name and Signature: _____

Company: _____

Date: _____


VENERANDA F. MENDOZA
PSA-RO-BAC Chairperson

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.



2/F Emerald Building, J.P. Rizal St., Calapan City, Oriental Mindoro
Telephone: (043) 288-9744 / (043) 470-0598
Telefax: (043) 441-7371 / (043) 470-0716 / (043) 286-7491
rssomimaropa@psa.gov.ph



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Page 2



BID FORM

Item/s and specification/s (minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Procurement of Meals and Snacks for the Training on RA 11642 and RA 11767						
Place of Delivery: Within Puerto Princesa City, Palawan						
Mode of Payment: SEND BILL						
Date of Delivery: May 28-30, 2025						
Requirements: SUBMIT MENU (Note: No pork and seafood)						
May 27-29, 2025 (57 packs per delivery date)						
AM Snack (Packed)	pack	171			()	()
Lunch (Packed)	pack	171			()	()
PM Snack (Packed)	pack	171			()	()
Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics.						
nothing follows						
*Based on OM 2018-40E dated 06 July 2023						
TOTAL						



After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration: _____

BIR Registration: ☐ VAT ☐ Non-VAT

Canvassed by:

ROMELITA F. HERNANDEZ

Canvasser



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