



Reference No.: 23RSSO07-1045

NOTICE TO PROCEED

20 NOVEMBER 2023

Ms. CATHERINE MANALO
Corporate Sales
Vista Mar Beach Resort & Country Club
Dap-Dap, Mactan. Lapu-Lapu City, Cebu

Dear Ms. Manalo,

Per signed Contract Agreement dated **20 NOVEMBER 2023** which was agreed upon by you as Authorized Representative, notice is hereby given **VISTA MAR BEACH RESORT & COUNTRY CLUB** that the delivery of the items listed below may proceed for the project entitled, **“Venue including Room Accommodation and Meals (AM & PM snacks and buffet breakfast, lunch and dinner) during the Back to Back 2025 Budget Preparation Workshop and RBAC Refresher Course on Procurement on 20 -22 November 2023, 2023 Regional Planning Workshop on 22 - 24 November 2023 and 2023 General Assembly on 25 November 2023 of Philippine Statistics Authority Region 7”**, with a total contract price of **ONE MILLION SIX HUNDRED EIGHTY THOUSAND PESOS ONLY (Php1,680,000.00)**.

Item/Description	Quantity
*2025 Budget Preparation Workshop and RBAC Refresher course on Procurement -47 pax <i>Check in: 20 November 2023 (buffet lunch, PM snacks, and dinner good for 47 pax)</i> <i>21 November 2023 (buffet breakfast, AM snacks, buffet lunch, PM snacks and buffet dinner good for 47 pax)</i> <i>22 November 2023 (buffet breakfast and AM snacks, buffet lunch good for 47 pax)</i>	1 lot

2023 Regional Planning Workshop- 68 pax (22-24 November 2023)

Check in: 22 November 2023
Check out: 24 November 2023

Check in: 22 November 2023
Check out: 24 November 2023

*Check in: 22 November 2023 (buffet lunch 21 pax) PM snacks, and buffet dinner good for 68 pax)

23 November 2023 (buffet breakfast, AM snacks, buffet lunch, PM snacks and buffet dinner good for 68 pax)

24 November 2023 (buffet breakfast and AM snacks good for 68 pax)

2023 General Assembly 223 pax (25-26 November 2023)

Check in: 24 November 2023
Check out: 26 November 2023

***Check in: 24 November 2023 (buffet lunch. PM snacks, and buffet dinner good for 223 pax)

****25 November 2023 (buffet breakfast, AM snacks, buffet lunch, PM snacks and buffet dinner good for 223 pax)

***26 November 2023 (buffet breakfast good for 223 pax)

Room Requirements:

20 - 22 November 2023(BAC and Budget Back to Back) - 2 nights***

1 room (single occupancy)
20 rooms (double occupancy)
- 2 rooms (triple occupancy)

22-24 November 2023(RPW Participants) - 3 nights***

4 rooms (single occupancy)
26 rooms (double occupancy)
- 4 rooms (triple occupancy)

Notice to Proceed
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<p>24-25 November 2023 (General Assembly Participants) - 2 nights***</p> <p>4 rooms (single occupancy) 26 rooms (double occupancy) 56 rooms (triple occupancy)</p> <p>Serving Time of food:</p> <p>*Breakfast - 6:00 AM AM snacks - 10:00 AM Lunch - 12:00 NN PM snacks - 3:00 PM Dinner - 6:00 PM</p>	
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Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the scheduled deliveries.

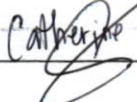
Please acknowledge receipt and acceptance of this notice by signing the spaces provided below. Sign two copies and send one copy to the Philippine Statistics Authority-RSSO VII.

Very truly yours,


ARIEL E. FLORENDO
Regional Director
PSA RSSO VII

I acknowledge receipt of this Notice on 20 NOVEMBER 2023

Name of the Representative of the Bidder: CATHERINE MANALO

Authorized Signature: 



Gaisano Capital South Bldg., Colon St., Cebu City, Philippines 6000
Telephone: (6332) 412-6794 / 256-0592
www.psa.gov.ph