




REPUBLIC OF THE PHILIPPINES  
PHILIPPINE STATISTICS AUTHORITY

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **Microfilm Parts and Supplies**. Details of the procurement are as follows:

<b>Name of Project</b>	<b>For Replacement of the Parts of Microfilm Machine</b>
<b>Solicitation</b>	<b>PR-CRS02-19-06-00016</b>
<b>Location</b>	Metro Manila
<b>Brief Description</b>	<b>Procurement of Fusing Unit 230v, CCD Assy, Shaft Assy, Guide Block LFT and Encoder Module for Replacement of the Parts of Microfilm Machine</b>
<b>Quantity</b>	See attached Bid form.
<b>Approved Budget for the Contract (ABC)</b>	<b>P 246,690.00</b>
<b>Date of Delivery</b>	

Please quote your lowest price on the item/s listed on the next page and submit the quotation not later than 11:00 am on June 28<sup>th</sup>, 2019 personally at the **General Services Division, 11<sup>th</sup> Flr., Cyberpod One Eton Centris, Diliman, Quezon City**. Address your quotation to GSD-PSS.

  
**MINERVA ELOISA P. ESQUIVIAS**  
BAC Chairperson

**Terms and Conditions:**

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

**PHILIPPINE STATISTICS AUTHORITY  
REQUEST FOR QUOTATION**

Fax no.: 374-82-83/ 374-82-62

**BID FORM**

Item(s) and specification(s) Minimum	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Fusing unit 230V for Konika Minolta MSP3500 SN: 1251000804	pc	1	P_____			
CCD Assy for Konika Minolta MS6000 SN: 250217782	pc	1	P_____			
CCD Assy for Konika Minolta MS6000 SN: 250217784	pc	1	P_____			
Shaft Assy for Konika Minolta MS6000 SN: 25021497 to be installed in RFC-15A SN: 81012784	pcs	5	P_____			
Guide Block LFT for Konika Minolta MS6000 SN: 25021497 to be installed in RFC-15A SN: 81012784	pcs	5	P_____			
Encoder Module for RFC-15A SN: 81012903	pcs	5	P_____			
				Total amount in words: _____ _____ _____ _____		

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature\_\_\_\_\_

Position: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_