



Republic of the Philippines  
**PHILIPPINE STATISTICS AUTHORITY**  
Region 7 – Central Visayas

Reference No.: 23RSSO07-309

**NOTICE TO PROCEED**  
NTP-2023-008-PB

31 March 2023

**MS. HEIDI JANE D. CAFE**

Corporate Secretary  
CAFE SECURITY AGENCY, INC.  
N. Bacalso Ave., Bulacao  
Talisay City, Cebu

Thru: SARRA MAY P. PANSACALA  
Authorized Representative

Dear Ma'am:

This notice is hereby given to **Café Security Agency, Inc.** that the delivery of services listed below may proceed for the project "Procurement of the 2023 Security Services for Philippine Statistics Authority 7 (PSA 7) for the Provinces of Bohol, Cebu, Negros Oriental, Siquijor and Regional Statistical Services Office VII" having a total contract price of **Five Hundred Sixty-One Thousand Five Hundred Four Pesos and Ninety-Seven Centavos Only (Php561,504.97)** for **LOT 3- Security Services for PSA Negros Oriental Provincial Office.**

**Note: Project Site/Place of Delivery**

**1. NEGROS ORIENTAL**

**Engr. Ariel T. Fortuito**  
Chief Statistical Specialist  
PSA Negros Oriental Provincial Office, Purple  
Building, Valencia Road, Bagacay, Dumaguete City,  
Negros Oriental  
Tel. No.: (035) 422-4374/422-4372  
Email: [negrosoriental@psa.gov.ph](mailto:negrosoriental@psa.gov.ph)

**CONTACT PERSON**

**Crislor V. Flores**  
09355249632

**LOT 3- Security Services for PSA Negros Oriental Provincial Office**

Item Description		Quantity	Contract Price (PhP)	Delivery
		Three (3) Security Guards	Five Hundred Sixty-One Thousand Five Hundred Four Pesos and Ninety-Seven Centavos Only <b>(PhP561,504.97)</b>	Deployment of Security Services for PSA Negros Oriental Provincial Office is required on 1 April 2023 to 31 December 2023
1	Applicable Daily Minimum Wage (Note: Wage Order No. VII-23 effective June 14, 2022)		397.00	
2	Equivalent Monthly Rate (#1x394.4/12)		13,048.07	
3	13th Month Pay PD 851 [(#1X/365/12)/12]*		1,006.28	
4	5 days Service Incentive Leave (#1x5/12)		165.42	
5	Night Shift Differentials [(#1x295/12)10%/3] + [(1X1.3X58/12)10%/3] + [(#1X2X12/12)10%/3]		434.94	
6	Monthly Uniform Allowance RA 5487		100.00	
7	Retirement Benefit RA 7641 (#1 x 22.5/12)**		744.38	
8	Total Monthly Salary due to guard (#2 + #3 + #4 + #5 + #6 + #7)		15,499.08	
9	Philhealth (employer's share only per Philhealth table based on #2, effective Jan. 2022)***		241.51	
10	Add employer's share SSS + P10.00 as EC (per SSS table based on 365, effective Jan 2023 per R.A. 11199)		1,150.00	
11	Employer's share on HDMF Contribution (Salary bracket P5,000 & above @ 2% per RA 9679)		100.00	
12	Total amount due to guard and government (#8 + #9 + #10 + #11)		16,990.59	
13	Administrative Overhead Margin for Security Agency (#12 x 20%)**** Note: Bidders shall follow the standard administrative fee of not less than twenty percent (20%) of the total contract cost.		3,398.12	
14	Gross Amount due to Guard, Government and Security Agency (#12+ #13)		20,388.71	
15	VAT of 12% based on Admin. Margin #13 (per BIR Rev. Cir. Memo # 039-2007)*****		407.77	
16	Contract rate (#14 + #15)		20,796.48	
<b>ROUND TO (P) Monthly Rate</b>				
<b>TOTAL BID QUOTATION (9 Months)</b>			<b>561,504.97</b>	