



Reference No.: 2023RSSO07-1063

## NOTICE TO PROCEED

01 December 2023

**CHRISTINE S. MALAIT**

Sales Manager

Alta Cebu Village Garden Resort Inc.

Pilipog, Cordova, Cebu

Dear Ms. Malait:

Per approved Purchase Order with number **0700-PO2023-11-187** which was agreed upon by you as Authorized Representative, notice is hereby given to **Alta Cebu Village Garden Resort Inc.** that the delivery of the items/services listed below may proceed for the project entitled, "**Venue including Accommodation and Food (AM & PM snacks with breakfast, lunch and dinner) during the 2023 Year End Performance Review and 2024 Division Planning Workshop for SOCD on 05-07 December 2023**" with a total contract price of **ONE HUNDRED SEVENTY-TWO THOUSAND FIVE HUNDRED PESOS ONLY (PHP 172,500.00)**.

<i>Item/Description</i>	<i>Quantity</i>
<b><u>Venue including Accommodation and Food (AM &amp; PM snacks with breakfast, lunch and dinner) during the 2023 Year End Performance Review and 2024 Division Planning Workshop for SOCD on 05-07 December 2023</u></b>	1 lot
<b><i>Function room requirement:</i></b>  1. Soundproof/free from unnecessary noise 2. Function room, spacious and can accommodate the participants with social distancing Note: - Usage time - 7:00am to 10:00pm" 3. No pillars/columns blocking the stage 4. Free use of sound system, podiums, projectors, projector screens and microphones preferably wireless	