



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Regional Statistical Services Office (RSSO) MIMAROPA Statistical Operations and Coordination Division (SOCD)** through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement **Small Value Procurement** – pursuant to the provisions of R.A. 9184, to wit;

Name of Project	2023 Household Energy Consumption Survey (HECS) Polo Shirt, Umbrella and Interviewer's Bag
Solicitation	2024-06-0302
Place of Delivery	Calapan City, Oriental Mindoro
Brief Description	IEC Materials
Quantity	3 items
Approved Budget for the Contract (ABC)	P 79,000.00
Date of Delivery	June 19, 2024

Please quote your **lowest price** on the attached bid form and submit personally your **SEALED QUOTATION not later than 9:00 AM on Wednesday, June 05, 2024** at the Civil Registration and Administrative Support Division (CRASD), 2nd Floor, Emerald Building (PRIMA), J.P Rizal St. Camilmil, Calapan City.

Received by:

Name and Signature: _____

Company: _____

Date: _____

CHARLYN ROMERO-CANTOS, PhD
 PSA-RO-BAC Chairperson

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
2023 Household Energy Consumption Survey (HECS) Polo Shirt, Umbrella and Interviewer's Bag						
Customized Polo Shirt -full sublimated polo shirt -with printed name of survey, PSA and DOE logo -Print Design: Print must be visually clear and readable - see attached design	pc	79			()	()
Umbrella -automatic open and close -water repellant fabric -8 Ribs -3 Folds - with printed PSA and DOE Logo and name of survey - see attached design	pc	49			()	()
Interviewer's Bag -waterproof -adjustable and padded shoulder straps -Size: 43cm x 28cm x 14cm -Weight: 0.48kg -Material: Nylon -Color: Dark Blue - Compartments: 6 (1 main compartment, 1 laptop pocket, 1 front zipper pocket, 1 small front pocket, 2 side pockets for water tumbler or umbrella) - with printed HECS logo, PSA and DOE Logo and name of survey - see attached design	pc	30			()	()
Expected Date of Delivery: on or before June 19, 2024 Place of Delivery: PSA RSSO MIMAROPA, Calapan City, Oriental Mindoro						
nothing follows						
TOTAL						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration No.: _____

BIR Registration: VAT Non-VAT

Canvassed by:

Canvasser