



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
PURCHASE ORDER



Supplier: <u>YELLO HOTEL</u>			P.O. No. : <u>0700-PO2025-04-029A</u>		
Address: <u>Wilson St. Lahug, Cebu City</u>			Date : <u>19 April 2025</u>		
TIN: <u>226-871-661-00000</u>			Mode of Procurement : <u>LEASE OF VENUE</u>		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: <u>YELLO HOTEL, Wilson St. Lahug, Cebu City</u>			Delivery Term : <u>Per Day</u>		
Date of Delivery: <u>21-25 April 2025</u>			Payment Term : <u>Within 30 working days after receipt of the billing statement</u>		
Stock/ Property	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	<p>Venue with Accommodation and Food (AM & PM snacks and breakfast, lunch, and dinner) during the Second Level Training for May 2025 LFS with Rider Questions on Volunteer Work on 21 April to 25 April 2025</p> <p>LIVE-IN Participants (5 pax)</p> <p>Check-in:</p> <p>***21 April 2025-5 pax</p> <p>PSA7 Bohol- 1 participant</p> <p>PSA7 Negros- 2 participants</p> <p>PSA7 Siquijor- 2 participants</p> <p>Check-out:</p> <p>***25 April 2025- 5 pax</p> <p>PSA7 Bohol- 1 participant</p> <p>PSA7 Negros- 2 participants</p> <p>PSA7 Siquijor- 2 participants</p> <p>LIVE-OUT Participants (9 pax)</p> <p>Date: 21-25 April 2025</p> <p>****9 pax live-out</p> <p>PSA7 Cebu- 5 participants</p> <p>PSA7 RSSO- 4 participants</p> <p>Note:</p> <p>***Training Dates will be on 21-25 April 2025</p> <p>***21 April 2025- Training will start at 1:30 PM</p> <p>***25 April 2025- Training will end at 12:00 NN</p> <p>Function Room Requirement:</p> <p>1. Sound proof/free from unnecessary noise</p> <p>2. Capacity of the Function room shall accommodate the 11 participants comfortably (please indicate the name of the function room)</p> <p>Note:</p> <p>- Usage time - 6:00am to 7:00pm</p> <p>3. No pillars/columns blocking the stage</p> <p>4. Free use of sound system, podiums, projectors, projector screens and at least two (2) microphones preferably wireless</p> <p>5. Audible/operational sound system</p> <p>6. Provision of flag</p> <p>7. Inclusive of electricity charges for use of laptops, desktops, projector, and other equipment</p> <p>8. Should have a strong internet connection (at least 100 mbps) (Pls. indicate Internet connection speed upon submission of quotation)</p> <p>9. Room arrangement-classroom type</p> <p>10. One (1) standby service crew/waiter and technician</p> <p>Food Requirements</p> <p>1. Complimentary breakfast, Buffet/family style lunch and Buffet/family style dinner</p> <p>2. AM and PM snacks - no softdrinks and no powdered juice.</p> <p>3. Meals include rice, 1 soup, 1 appetizer, 3 main courses, dessert</p>	1	80,500.00	80,500.00

<p>4. Free flowing coffee and purified drinking water in the function room</p> <p>5. Location of the buffet table must be inside the main function room and/or outside of, but near the main function room</p> <p>6. Serving time of food:</p> <p>****Breakfast - 6:30 AM</p> <p>****AM snacks - 10:00 AM</p> <p>****Lunch - 12:00 NN</p> <p>****PM snacks - 3:00 PM</p> <p>****Dinner - 5:00 PM to 6:00 PM</p> <p>7. Meals</p> <p>Date: 21 April 2025</p> <p>****14 pax - lunch and dinner for participants from PSA7 RSSO and PSA7 Provincial Offices</p> <p>Date: 22-24 April 2025</p> <p>****14 pax - Breakfast, AM snacks, lunch, PM snacks, and dinner for participants from PSA7 RSSO and PSA7 Provincial Offices</p> <p>Date: 25 April 2025</p> <p>****14 pax - Breakfast and lunch for participants from PSA7 RSSO and PSA7 Provincial Offices</p> <p>8. Attach menu upon submission of quotation/bid form</p> <p>9. No use of plastic for the utensils (spoon & fork, drinking straw, stirrers, cups, & plates)</p> <p>Room Requirements:</p> <p>1. Preferably with free wifi access</p> <p>2. Daily provision of free bottled water, coffee, tea and toiletries</p> <p>3. Spacious, tidy and clean following the minimum health protocols</p> <p>4. Daily room make-up</p> <p>5. Daily change of towels</p> <p>6. Room types:</p> <p>*** 1 Double occupancy</p> <p>*** 1 Triple occupancy</p> <p>(Note: Depending on the rooming list)</p> <p>Other Requirements:</p> <p>1. Must observe the minimum health protocol.</p> <p>2. Free use of amenities and other facilities</p> <p>3. Continuous water supply and accessible comfort rooms</p> <p>4. Accessible emergency exit and alarm, and standby fire extinguisher or automatic sprinkler</p> <p>5. Provision of janitorial and maintenance services</p> <p>6. Good ambience to promote learning</p> <p>7. Adequate security service (24/7)</p> <p>8. Availability of trained staff that can address health concerns</p> <p>9. With standby generator</p> <p>10. Must obtain at least 90% rating (Table Rating Factor)</p> <p>Mode of Payment: SEND BILL Arrangement or 15-30 working days after receipt of the billing statement.</p> <p>Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.</p> <p>PR# 0700-2025-03-030-(RSSO-SOCD)</p>				
Amount in Words:	EIGHTY THOUSAND FIVE HUNDRED PESOS ONLY	80,500.00		
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. *				
Conforme:	Very truly yours,			
<div>19 April 2025 → Signature over Printed Name of Supplier</div> <div>Date</div>	<div>WILMA A. PERANTE</div> <div>OIC-Regional Director</div> <div>Date</div>			
Fund Cluster : / 01-Regular Fund ✓ 07-Trust Fund Funds Available : _____	<div>ISABEL H. SATO</div> <div>Accountant</div>	<div>ORS/BURS No. : 07-101101-2025-04-21</div> <div>Date of the ORS/BURS: 19 April 2025</div> <div>Amount : 80,500.00</div>		

