

## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, (small value) goods

| Name of Project         | WALL CLOCK             |
|-------------------------|------------------------|
| Solicitation            | CRS 18-05-0            |
| Location                | Quezon City            |
| Brief Description       | Procurement ofGoods.   |
| Quantity                | See attached bid form. |
| Approved Budget for the |                        |
| Contract (ABC)          | P120,000.00            |
| Contract Duration       |                        |

Please quote your lowest price on the item/s listed below and submit personally your SEALED QUOTATION not later than 5:00 pm on <u>May 28, 2018</u> at the General Services Division, 11<sup>th</sup> Floor, Cyberpod One Eton Centris, Diliman, Quezon City.

| BAC | Chairperson |
|-----|-------------|

## **Terms and Conditions:**

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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## **BID FORM**

| Item/s and specification/s<br>(minimum)   | Unit | Qty. | Unit<br>Price | Total<br>Amount<br>(VAT<br>inclusive) | Compliance with Technical Specifications (please check) YES NO |  |
|---|------|------|---------------|---------------------------------------|--|--|
| WALL CLOCK Round 10" Diameter (Please see Attached Design)  XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX | PC   | 120  | P<br>P<br>P   | P<br>P<br>P                           |  |  |

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature\_\_\_\_\_\_

Position: \_\_\_\_\_\_

Name of Company \_\_\_\_\_\_

Address: \_\_\_\_\_\_\_Email Address: \_\_\_\_\_\_\_

Fax No. \_\_\_\_\_\_. Tel No.: \_\_\_\_\_\_ Cellphone No.\_\_\_\_\_\_

Date: \_\_\_\_\_\_

