

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, (shopping, small value, etc.) for <u>Toner</u>

Name of Project	Supply and Delivery of Toner
Solicitation	PR No. FAS-18-09-385
Location	Metro Manila
Brief Description	Procurement of Goods
Quantity	See attached Bid Form
Approved Budget for the Contract (ABC)	₱ 286,500.00
Contract Duration	

Please quote your lowest price on the item/s listed below and submit personally your SEALED QUOTATION not later than 5:00 pm on October 31, 2018 at the General Services Division, 11th FIr., Cyberpod One Enton Centris, Diliman, Quezon City.

32	Charles and the same
RAC	Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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BID FORM

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
		444		1	YES	NO
HD T OD 400A	cart	10			()	()
HP Toner CB436A HP Toner 971-Magenta	cart	10		er, Tarke	()	()
HP Toner 971-Cyan	cart	10			()	()
HP Toner 971-Yellow	cart	10			()	()
HP Toner 970-black	cart	10			()	()
Toner HP 970 XL-black	cart	10			()	()
HP CN692 AA, HP 704-black	cart	10			()	()
HP CN693 AA, HP 704-tri-color	cart	10			()	()
xxxxxxxxxxxxxx				- 2	()	()
For replenishment of stocks					()	()
					()	()
				Total amount in		- 1"
			-	words:		
	4.			- 11	47-7	

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authori	zed representative/Sign	ature	
Position:			
Name of Company			
Address:	- A	Email Address:	
Fax No	Tel No.:	Cellphone No	
Date:			