



REQUEST FOR QUOTATION

RFQ # 2019-04-111

The Philippine Statistics Authority-Regional Statistical Services Office VII (PSA-RSSO VII) through the Region 7 Bids and Awards Committee (R07 BAC) will undertake Alternative Mode of Procurement, **Small Value Procurement** for the **Supply and Installation of Panel Manual Roll-up Doors for the Serbilis Outlet.**

Name of Project	Panel Manual Roll-up Doors for the Serbilis Outlet (REPOSTING)
Solicitation <i>(If posted at the PhilGEPS)</i>	0700-2019-04-27
Purchase Request No.	0700-2019-01-001B
Location	PSA RSSO 7, Gaisano Capital South Bldg., Colon St., Cebu City
Brief Description	Supply and Installation of Panel Manual Roll-up Doors for the Serbilis Outlet including labor and materials
Quantity	Refer to page 2 for the detailed quantity
Approved Budget for the Contract (ABC)	Php80,000.00
Contract Duration	
Date of Delivery	Within 5-15 days from receipt of the PO.

Please quote your **best price** on the item/s listed below and submit personally your **SEALED QUOTATION** on or before **24 April 2019, 5:00 P.M** through the address below or through email address (**psa07.rbac@gmail.com**):

*Regional Office Bids and Awards Committee (R07 BAC)
Philippine Statistics Authority – RSSO VII
Gaisano Capital South Bldg, Colon St. Cebu City
Attn.: Mr. Cayylord D. Niala/ Ms. Melita C. Jomud/ Ms. Irish B. Velasco
RBAC Secretariat
Contact Nos.: (032)412-6794/254-0470*


EDWINA M. CARRIAGA
R07 BAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- The following documentary requirements must be submitted prior to payment:
 - *Mayor's/Business Permit*
 - *PhilGEPS Registration Number/Certificate*
 - *Omnibus Sworn Statement*
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- The Lowest Calculated and Responsive Bidder shall be informed immediately.
- Award of contract shall be made to the Lowest Calculated and Responsive Bidder and that it complies with the specifications and other terms and conditions as stated in the RFQ.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
- Mode of payment shall be made either through check or Advice to Debit Account (ADA) to the supplier.

BID FORM

IMPORTANT NOTES/REMINDERS:

- 1. Use this form for your quotation. Additional bidder’s proposal can also be attached to this form.
- 2. Ensure to check the “Compliance with Technical Specifications” Column.
- 3. Submit your bid in any of the following:
 - a. Sealed in an envelope, or
 - b. Email to psa07.rbac@gmail.com only
- 4. Non-compliance to the above conditions will result to the disqualification of the bid submitted.

BID FORM

Item No.	Item/s and specification/s (minimum)	Unit	Qty.	Approved Budget for the Contract (ABC) per Unit	Unit Price (in Peso) Please indicate your offer/price here.	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
							YES	NO
	Supply and Installation of Manual Roll-Up Doors for the Serbilis Outlet including labor and materials:							
1	Installation of three (3) panel manual roll-up door (3.04m x 7.22m)	set	1	47,000.00/set			()	()
2	Installation of two (2) panel manual roll-up door (2.80m x 4.93m)	set	1	33,000.00/set			()	()
	TOTAL AMOUNT IN WORDS : _____ _____							

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_____

Position: _____

Name of Company _____

TIN #: _____ (Please specify if VAT or NON-VAT)

Address: _____ Email Address:_____

Fax No. _____ Tel No.: _____ Cellphone No._____

Date: _____