



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

**SUPPLEMENTAL BID BULLETIN NO. PB-2023-02-001**

Public Bidding No. 2023-001  
 20 February 2023

This Supplemental Bid Bulletin No. PB-2023-02-001 is issued to inform all prospective bidders of the amendments and clarifications in the bidding documents relative to the **Procurement of the 2023 Security Services for Philippine Statistics Authority 7 (PSA 7) for the Provinces of Bohol, Cebu, Negros Oriental, Siquijor and Regional Statistical Services Office VII.**

ITEM	AMENDMENTS					
	FROM			TO		
	LOT	Item Description	Approved Budget for the Contract (ABC)	LOT	Item Description	Approved Budget for the Contract (ABC)
1. Changes on the Approved Budget for the Contract (ABC) based on the new schedule of SSS contributions effective January 2023 (Circular No. 2022-033)	1	Security Services for PSA Bohol Provincial Office for 01 April 2023 to 31 December 2023	209,675.25	1	Security Services for PSA Bohol Provincial Office for 01 April 2023 to 31 December 2023	210,836.25
		*12-hour service (7:00 AM to 7:00 PM) Mondays to Saturdays (including holidays)			*12-hour service (7:00 AM to 7:00 PM) Mondays to Saturdays (including holidays)	
	2	Security Services for PSA Cebu Provincial Office for 01 April 2023 to 31 December 2023	609,849.00	2	Security Services for PSA Cebu Provincial Office for 01 April 2023 to 31 December 2023	618,840.00
		*24-hour service, Mondays to Sundays (including holidays)			*24-hour service, Mondays to Sundays (including holidays)	
	3	Security Services for PSA Negros Oriental Provincial Office for 01 April 2023 to 31 December 2023	557,550.00	3	Security Services for PSA Negros Oriental Provincial Office for 01 April 2023 to 31 December 2023	564,651.00
		*24-hour service, Mondays to Sundays (including holidays)			*24-hour service, Mondays to Sundays (including holidays)	
	4	Security Services for PSA Siquijor Provincial Office for 01 April 2023 to 31 December 2023	544,536.00	4	Security Services for PSA Siquijor Provincial Office for 01 April 2023 to 31 December 2023	550,071.00
		*24-hour service, Mondays to Sundays (including holidays)			*24-hour service, Mondays to Sundays (including holidays)	

	5	Security Services for PSA RSSO7 for 01 April 2023 to 31 December 2023	609,849.00	5	Security Services for PSA RSSO7 for 01 April 2023 to 31 December 2023	618,840.00
		*24-hour service, Mondays to Sundays (including holidays)			*24-hour service, Mondays to Sundays (including holidays)	
	<b>Total:</b>		<b>2,531,459.25</b>	<b>Total:</b>		<b>2,563,238.25</b>

2. Changes in Section VI. Schedule of Requirements

LOT	Item Description
1	Security Services for PSA Bohol Provincial Office for 01 March 2023 to 31 December 2023
	*12-hours service (7:00 AM to 7:00 PM) Mondays to Saturdays (including holidays)
2	Security Services for PSA Cebu Provincial Office for 01 March 2023 to 31 December 2023
	*24-hour service, Mondays to Sundays (including holidays)
3	Security Services for PSA Negros Oriental Provincial Office for 01 March 2023 to 31 December 2023
	*24-hour service, Mondays to Sundays (including holidays)
4	Security Services for PSA Siquijor Provincial Office for 01 March 2023 to 31 December 2023
	*24-hour service, Mondays to Sundays (including holidays)
5	Security Services for PSA RSSO7 for 01 March 2023 to 31 December 2023
	*24-hour service, Mondays to Sundays (including holidays)

LOT	Item Description
1	Security Services for PSA Bohol Provincial Office for 01 April 2023 to 31 December 2023
	*12-hours service (7:00 AM to 7:00 PM) Mondays to Saturdays (including holidays)
2	Security Services for PSA Cebu Provincial Office for 01 April 2023 to 31 December 2023
	*24-hour service, Mondays to Sundays (including holidays)
3	Security Services for PSA Negros Oriental Provincial Office for 01 April 2023 to 31 December 2023
	*24-hour service, Mondays to Sundays (including holidays)
4	Security Services for PSA Siquijor Provincial Office for 01 April 2023 to 31 December 2023
	*24-hour service, Mondays to Sundays (including holidays)
5	Security Services for PSA RSSO7 for 01 April 2023 to 31 December 2023
	*24-hour service, Mondays to Sundays (including holidays)

**PARTICULARS**

**CLARIFICATIONS**

1. Attachment of sample contract for

The prospective bidder/s is/are encouraged to attach sample contracts of its ongoing government and private contracts for evaluation purposes.



all its ongoing government and private contracts	
2. Submission of Audited Financial Statements for the last three (3) years	The 3-year period for the audited financial statement will cover the years 2019, 2020 and 2021 in which case the computation of the NFCC will be based on year 2021.

For the guidance and information of all concerned.

  
**EDWINA M. CARRIAGA**  
 RBAC Chairperson



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# Detailed Computation of Bid

**FACTOR: 313 DAYS**

**FOR THOSE WHO DO NOT WORK AND ARE NOT CONSIDERED PAID ON SUNDAYS OR RESTDAYS, BUT PAID DURING SPECIAL AND REGULAR HOLIDAYS EVEN IF UNWORKED**

MONTHLY BREAKDOWN		BOHOL PROVINCIAL OFFICE CLASS B
1	Applicable Daily Minimum Wage ( <i>Note: Wage Order No. VII-23 effective June 14,2022</i> )	397.00
2	Equivalent Monthly Rate (#1x313/12)	
3	13th Month Pay PD 851 [(#1X/313/12)/12]*	
4	5 days Service Incentive Leave (#1x5/12)	
5	Night Shift Differentials [(#1x295/12)10%/3]	
6	Monthly Uniform Allowance RA 5487	
7	Retirement Benefit RA 7641 (#1 x 22.5/12)**	
8	Total Monthly Salary due to guard (#2 + #3 + #4 + #5 + #6 + #7)	
9	Philhealth ( <i>employer's share only per Philhealth table based on #2, effective Jan. 2022</i> )***	
10	Add employer's share SSS + P10.00 as EC ( <i>per SSS table based on #2, effective Jan. 2023 per R.A. 11199</i> )	
11	Employer's share on HDMF Contribution ( <i>Salary bracket P5,000 &amp; above @ 2%per RA 9679</i> )	
12	Total amount due to guard and government (#8 + #9 + #10 + #11)	
13	Administrative Overhead Margin for Security Agency (#12 x 20%)**** <i>Note: Bidders shall follow the standard administrative fee of not less than twenty percent (20%) of the total contract cost.</i>	
14	Gross Amount due to Guard, Government and Security Agency (#12+ #13)	
15	VAT of 12% based on Admin. Margin #13 ( <i>per BIR Rev. Cir. Memo # 039-2007</i> )*****	
16	Contract rate (#14 + #15)	
17	Overtime Rate	
18	Contract rate12 Hours	
<b>TOTAL BID QUOTATION</b>		

Note:

- \* P.D. 851-13th month law computation excludes holiday and rest day premiums.
- \*\* Retirement Benefit under R.A. 7641 is now mandatory (Sec. 7.5[r], D.O. 150-16).
- \*\*\* Per Philhealth Circular No. 2019-0009
- \*\*\*\* Per D.O. 150-16 (New Guidelines for Employment of Security Guard issued on 9 Feb. 2016)
- \*\*\*\*\* Applies only to Security Agency Operators



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## FACTOR: 394.4 DAYS

**FOR THOSE WHO ARE REQUIRED TO WORK EVERYDAY, INCLUDING SUNDAYS OR REST DAYS, SPECIAL AND REGULAR HOLIDAYS**

MONTHLY BREAKDOWN		CEBU PROVINCIAL OFFICE
		CLASS A
1	Applicable Daily Minimum Wage ( <i>Note: Wage Order No. VII-23 effective June 14,2022</i> )	<b>435.00</b>
2	Equivalent Monthly Rate ( $\#1 \times 394.4/12$ )	
3	13th Month Pay PD 851 $[(\#1 \times 365/12)/12]^*$	
4	5 days Service Incentive Leave ( $\#1 \times 5/12$ )	
5	Night Shift Differentials $[(\#1 \times 295/12) 10\%/3] + [(1 \times 1.3 \times 58/12) 10\%/3] + [(\#1 \times 2 \times 12/12) 10\%/3]$	
6	Monthly Uniform Allowance RA 5487	
7	Retirement Benefit RA 7641 ( $\#1 \times 22.5/12$ )**	
8	Total Monthly Salary due to guard ( $\#2 + \#3 + \#4 + \#5 + \#6 + \#7$ )	
9	Philhealth ( <i>employer's share only per Philhealth table based on #2, effective Jan. 2022</i> )***	
10	Add employer's share SSS + P10.00 as EC (per SSS table based on #2, effective Jan. 2023 per R.A. 11199)	
11	Employer's share on HDMF Contribution ( <i>Salary bracket P5,000 &amp; above @ 2% per RA 9679</i> )	
12	Total amount due to guard and government ( $\#8 + \#9 + \#10 + \#11$ )	
13	Administrative Overhead Margin for Security Agency ( $\#12 \times 20\%$ )**** <i>Note: Bidders shall follow the standard administrative fee of not less than twenty percent (20%) of the total contract cost.</i>	
14	Gross Amount due to Guard, Government and Security Agency ( $\#12 + \#13$ )	
15	VAT of 12% based on Admin. Margin #13 ( <i>per BIR Rev. Cir. Memo # 039-2007</i> )*****	
16	Contract rate ( $\#14 + \#15$ )	
<b>TOTAL BID QUOTATION</b>		

Note:

- \* P.D. 851-13th month law computation excludes holiday and rest day premiums.
- \*\* Retirement Benefit under R.A. 7641 is now mandatory (Sec. 7.5[r], D.O. 150-16).
- \*\*\* Per Philhealth Circular No. 2019-0009
- \*\*\*\* Per D.O. 150-16 (New Guidelines for Employment of Security Guard issued on 9 Feb. 2016)
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MONTHLY BREAKDOWN		NEGROS ORIENTAL PROVINCIAL OFFICE
		CLASS B
1	Applicable Daily Minimum Wage ( <i>Note: Wage Order No. VII-23 effective June 14,2022</i> )	<b>397.00</b>
2	Equivalent Monthly Rate (#1x394.4/12)	
3	13th Month Pay PD 851 [(#1X/365/12)/12]*	
4	5 days Service Incentive Leave (#1x5/12)	
5	Night Shift Differentials [(#1x295/12)10%/3] + [(1X1.3X58/12)10%/3] + [(#1X2X12/12)10%/3]	
6	Monthly Uniform Allowance RA 5487	
7	Retirement Benefit RA 7641 (#1 x 22.5/12)**	
8	Total Monthly Salary due to guard (#2 + #3 + #4 + #5 + #6 + #7)	
9	Philhealth ( <i>employer's share only per Philhealth table based on #2, effective Jan. 2022</i> )***	
10	Add employer's share SSS + P10.00 as EC (per SSS table based on #2, effective Jan. 2023 per R.A. 11199)	
11	Employer's share on HDMF Contribution ( <i>Salary bracket P5,000 &amp; above @ 2%per RA 9679</i> )	
12	Total amount due to guard and government (#8 + #9 + #10 + #11)	
13	Administrative Overhead Margin for Security Agency (#12 x 20%)**** <i>Note: Bidders shall follow the standard administrative fee of not less than twenty percent (20%) of the total contract cost.</i>	
14	Gross Amount due to Guard, Government and Security Agency (#12+ #13)	
15	VAT of 12% based on Admin. Margin #13 ( <i>per BIR Rev. Cir. Memo # 039-2007</i> )*****	
16	Contract rate (#14 + #15)	
<b>TOTAL BID QUOTATION</b>		

Note:

- \* P.D. 851-13th month law computation excludes holiday and rest day premiums.
- \*\* Retirement Benefit under R.A. 7641 is now mandatory (Sec. 7.5[r], D.O. 150-16).
- \*\*\* Per Philhealth Circular No. 2019-0009
- \*\*\*\* Per D.O. 150-16 (New Guidelines for Employment of Security Guard issued on 9 Feb. 2016)
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MONTHLY BREAKDOWN		SIQUIJOR PROVINCIAL OFFICE
		CLASS C
1	Applicable Daily Minimum Wage ( <i>Note: Wage Order No. VII-23 effective June 14,2022</i> )	<b>387.00</b>
2	Equivalent Monthly Rate (#1x394.4/12)	
3	13th Month Pay PD 851 [(#1X/365/12)/12]*	
4	5 days Service Incentive Leave (#1x5/12)	
5	Night Shift Differentials [(#1x295/12)10%/3] + [(1X1.3X58/12)10%/3] + [(#1X2X12/12)10%/3]	
6	Monthly Uniform Allowance RA 5487	
7	Retirement Benefit RA 7641 (#1 x 22.5/12)**	
8	Total Monthly Salary due to guard (#2 + #3 + #4 + #5 + #6 + #7)	
9	Philhealth ( <i>employer's share only per Philhealth table based on #2, effective Jan. 2022</i> )***	
10	Add employer's share SSS + P10.00 as EC (per SSS table based on #2, effective Jan. 2023 per R.A. 11199)	
11	Employer's share on HDMF Contribution ( <i>Salary bracket P5,000 &amp; above @ 2%per RA 9679</i> )	
12	Total amount due to guard and government (#8 + #9 + #10 + #11)	
13	Administrative Overhead Margin for Security Agency (#12 x 20%)**** <i>Note: Bidders shall follow the standard administrative fee of not less than twenty percent (20%) of the total contract cost.</i>	
14	Gross Amount due to Guard, Government and Security Agency (#12+ #13)	
15	VAT of 12% based on Admin. Margin #13 ( <i>per BIR Rev. Cir. Memo # 039-2007</i> )*****	
16	Contract rate (#14 + #15)	
<b>TOTAL BID QUOTATION</b>		

Note:

- \* P.D. 851-13th month law computation excludes holiday and rest day premiums.
- \*\* Retirement Benefit under R.A. 7641 is now mandatory (Sec. 7.5[r], D.O. 150-16).
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**FOR THOSE WHO ARE REQUIRED TO WORK EVERYDAY, INCLUDING SUNDAYS OR REST DAYS, SPECIAL AND REGULAR HOLIDAYS**

MONTHLY BREAKDOWN		REGIONAL STATISTICAL SERVICES OFFICE 7
		CLASS A
1	Applicable Daily Minimum Wage ( <i>Note: Wage Order No. VII-23 effective June 14,2022</i> )	<b>435.00</b>
2	Equivalent Monthly Rate (#1x394.4/12)	
3	13th Month Pay PD 851 [(#1X/365/12)/12]*	
4	5 days Service Incentive Leave (#1x5/12)	
5	Night Shift Differentials [(#1x295/12)10%/3] + [(1X1.3X58/12)10%/3] + [(#1X2X12/12)10%/3]	
6	Monthly Uniform Allowance RA 5487	
7	Retirement Benefit RA 7641 (#1 x 22.5/12)**	
8	Total Monthly Salary due to guard (#2 + #3 + #4 + #5 + #6 + #7)	
9	Philhealth ( <i>employer's share only per Philhealth table based on #2, effective Jan. 2022</i> )***	
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14	Gross Amount due to Guard, Government and Security Agency (#12+ #13)	
15	VAT of 12% based on Admin. Margin #13 ( <i>per BIR Rev. Cir. Memo # 039-2007</i> )*****	
16	Contract rate (#14 + #15)	
<b>TOTAL BID QUOTATION</b>		

Note:

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- \*\* Retirement Benefit under R.A. 7641 is now mandatory (Sec. 7.5[r], D.O. 150-16).
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