



Republic of the Philippines

**Philippine Statistics Authority**

**SUPPLEMENTAL BID BULLETIN NO. PB-2023-02-002**

Public Bidding No. 2023-002

20 February 2023

This Supplemental Bid Bulletin No. PB-2023-02-002 is issued to inform all prospective bidders of the amendments and clarifications in the bidding documents relative to the **Procurement of 2023 Janitorial Services for Philippine Statistics Authority 7 (PSA 7) for the Provinces of Bohol, Cebu, Negros Oriental, Siquijor and Regional Statistical Services Office VII.**

ITEM	AMENDMENTS																	
	FROM	TO																
1. Changes on the item description per lots	*8 hours service, Mondays to Saturdays (including holidays)	8-hour service per day or a total of 48 hours per week. Mondays to Saturdays including holidays  The same correction applies to all other pages in the bidding document that has a similar statement.																
2. Changes on item 4 under Invitation to Bid	Bidding Prospective Bidders may obtain further information from PSA 7 through the RBAC Secretariat and inspect the Bidding Documents at the address given below during working days, 8:00 a.m. to 5:00 p.m	Item no 4 of the Bidding Document. Delete the word "BIDDING."																
3. Changes on the Approved Budget for the Contract (ABC) based on the new schedule of SSS contributions effective January 2023 (Circular No. 2022-033)	<table border="1"> <thead> <tr> <th>Item Description</th> <th>Total Cost</th> </tr> </thead> <tbody> <tr> <td>Janitorial Services for PSA Bohol Provincial Office for 01 April 2023 to 31 December 2023</td> <td>139,635.00</td> </tr> <tr> <td>Janitorial Services for PSA Cebu Provincial Office for 01 April 2023 to 31 December 2023</td> <td>305,766.00</td> </tr> <tr> <td>Janitorial Services for PSA Negros Oriental Provincial for 01 April 2023 to 31 December 2023</td> <td>139,635.00</td> </tr> </tbody> </table>	Item Description	Total Cost	Janitorial Services for PSA Bohol Provincial Office for 01 April 2023 to 31 December 2023	139,635.00	Janitorial Services for PSA Cebu Provincial Office for 01 April 2023 to 31 December 2023	305,766.00	Janitorial Services for PSA Negros Oriental Provincial for 01 April 2023 to 31 December 2023	139,635.00	<table border="1"> <thead> <tr> <th>Item Description</th> <th>Total Cost</th> </tr> </thead> <tbody> <tr> <td>Janitorial Services for PSA Bohol Provincial Office for 01 April 2023 to 31 December 2023</td> <td>140,796.00</td> </tr> <tr> <td>Janitorial Services for PSA Cebu Provincial Office for 01 April 2023 to 31 December 2023</td> <td>308,304.00</td> </tr> <tr> <td>Janitorial Services for PSA Negros Oriental Provincial for 01 April 2023 to 31 December 2023</td> <td>140,796.00</td> </tr> </tbody> </table>	Item Description	Total Cost	Janitorial Services for PSA Bohol Provincial Office for 01 April 2023 to 31 December 2023	140,796.00	Janitorial Services for PSA Cebu Provincial Office for 01 April 2023 to 31 December 2023	308,304.00	Janitorial Services for PSA Negros Oriental Provincial for 01 April 2023 to 31 December 2023	140,796.00
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	<b>Janitorial Services for PSA Siquijor Provincial Office for 01 April 2023 to 31 December 2023</b> <b>135,927.00</b>	<b>Janitorial Services for PSA Siquijor Provincial Office for 01 April 2023 to 31 December 2023</b> <b>137,034.00</b>
	<b>Janitorial Services for PSA Regional Statistical Services Office VII (PSA RSSO7) for 01 April 2023 to 31 December 2023</b> <b>305,766.00</b>	<b>Janitorial Services for PSA Regional Statistical Services Office VII (PSA RSSO7) for 01 April 2023 to 31 December 2023</b> <b>308,304.00</b>
	<b>TOTAL:</b> <b>1,026,729.00</b>	<b>TOTAL:</b> <b>1,035,234.00</b>

<b>PARTICULARS</b>	<b>CLARIFICATIONS</b>
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1. Clarification on item 4 under Invitation to Bid for the address of inspection of the bidding document	Below is the complete address where the bidder may obtain further information from PSA 7 through the RBAC Secretariat and inspection of the Bidding Documents.  Address: 2/F Philippine Statistics Authority Regional Statistical Services Office No.7 (PSA-RSSO7), Gaisano Capital South Bldg., Colon St., Cebu City
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2. Submission of the Technical and financial component envelop	<p><b>Only one technical component envelope shall be submitted by the bidder for all lots to bid</b> but this technical component envelope should be in three copies, one original, and the rest of the two copies are certified true copies (copy 1 and copy 2)</p> <p><b>One Financial component envelope shall be submitted by the bidder for each lot to bid</b> and this financial component envelope should be in three copies, one original, and the rest of the two copies are certified true copies (copy 1 and copy 2)</p>
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3. Specific deployment of the one (1) female utility	One (1) female utility will be assigned or deployed at the Regional Statistical Services Office VII (PSA RSSO7).  <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">LOT</th> <th style="width: 50%;">Description</th> <th style="width: 15%;">Quantity</th> <th style="width: 25%;">Sex</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Janitorial Services for PSA Bohol Provincial Office</td> <td style="text-align: center;">1</td> <td style="text-align: center;">Male</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Janitorial Services for PSA Cebu Provincial Office</td> <td style="text-align: center;">2</td> <td style="text-align: center;">All Male</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Janitorial Services for PSA Negros Oriental Provincial</td> <td style="text-align: center;">1</td> <td style="text-align: center;">Male</td> </tr> <tr> <td style="text-align: center;">4</td> <td>Janitorial Services for PSA Siquijor Provincial Office</td> <td style="text-align: center;">1</td> <td style="text-align: center;">Male</td> </tr> <tr style="background-color: #fff9c4;"> <td style="text-align: center;">5</td> <td>Janitorial Services for PSA Regional Statistical Services Office VII (PSA RSSO7)</td> <td style="text-align: center;">2</td> <td style="text-align: center;">Male and Female</td> </tr> </tbody> </table>	LOT	Description	Quantity	Sex	1	Janitorial Services for PSA Bohol Provincial Office	1	Male	2	Janitorial Services for PSA Cebu Provincial Office	2	All Male	3	Janitorial Services for PSA Negros Oriental Provincial	1	Male	4	Janitorial Services for PSA Siquijor Provincial Office	1	Male	5	Janitorial Services for PSA Regional Statistical Services Office VII (PSA RSSO7)	2	Male and Female
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4. Inclusion of janitorial supplies in the Janitorial services procured by the PSA 7	Janitorial supplies are not included in the procurement but rather only the janitorial services.
5. Submission of a matrix of contracts or attachment of sample contract for all its ongoing government and private contracts	A Matrix of the ongoing contracts is required however; the prospective bidder/s is hereby encouraged to attach sample contracts for all its ongoing government and private contracts for evaluation purposes
6. Submission of Audited Financial Statements for the last three (3) years	The 3-year period for the audited financial statement will cover the years 2019, 2020, and 2021.
7. Period covered for completed contracts	The period covered for completed contracts is at any point in time.
8. SSS Contribution and other mandatory benefits	The new schedule of SSS contributions effective January 2023 (Circular No. 2022-033) shall be applied
9. Administrative Overhead Margin for Manpower Agency of 10%.	The bidders shall follow the Administrative Overhead Margin for the Manpower Agency of 10%. Bid lower than a 10% margin is automatically disqualified.
10. Attachment of other required documents although the bidder has a platinum PhilGEPS Registration	The bidder shall submit all documents stated in Section VIII under the Checklist of Technical and Financial Documents and other requirements specified in the bidding documents.
11. Number of years the janitorial services provider has operated	There are no requirements stated in the ITB as to the number of years the janitorial services provider has been operated.

For the guidance and information of all concerned.

  
**EDWINA M. CARRIAGA**  
RBAC Chairperson



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