



PHILIPPINE STATISTICS AUTHORITY

Agusan del Norte

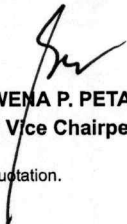
REQUEST FOR QUOTATION



The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of **Catering Services for the conduct of Various Agriculture Surveys (2nd Quarter 2025) and 2025 Labor Force Survey Provincial Level Training (June Round)**.

Name of Project	Various Agriculture Surveys (2nd Quarter 2025) and 2025 Labor Force Survey Provincial Level Training (June Round)	
Solicitation	ADN RFQ No. 2025-03-013	
Reference No.	ADN PR Nos. 2025-03-021 & 2025-03-022	
Location	PSA - Agusan del Norte	
Brief Description	Refer to Specification/Table below	
Quantity	Refer to table below	
Mode of Procurement	NP-Small Value Procurement	
Approved Budget for the Contract (ABC)	Php52,380.00	
Date of Delivery	Lot 1: April 26, 2025; Lot 2: May 12-14, 2025; Lot 3: June 2-3, 2025; Lot 4: June 10-11, 2025;	Lot 5: June 9-10, 2025; Lot 6: June 16-17, 2025; Lot 7: June 26-27, 2025

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than **09:00 AM, 19 March 2025** at the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.


ROWENA P. PETATE
 RBAC Vice Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your City/Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and current Income Tax Return.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
(Catering Services): Meals - 2 Main Dish, Soup, Side Dish, Dessert, Juice, Rice AM & PM Snacks (to be pre-selected by PSA) Venue/Location: Within PSA Agusan del Norte Office, Butuan City * Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics as stated below: - Prohibition on the use of styrofoam and similar single-use plastics for packaging and catering services; - Reusable foodware such as plates, cutlery, containers, stirrers, mugs or cups for hot drinks and glass for water or beverage shall be utilized -Coffee shall be served in pots instead of providing powdered coffee in sachets. Condiments shall also served in reusable bottles, bowls, or dispensers.						
Lot 1: 2nd Quarter Operational Training on 2025 RCSS: H & C and MPCSRs ABC: Php5,400.00 Date: April 26, 2025 <i>AM Snacks (lasagna and canned juice)</i>	pax	10	₱ _____	₱ _____	_____	_____
<i>Lunch (beef steak, fish fillet in escabeche, sotanghon soup, buko macapuno salad, softdrinks, rice)</i>	pax	10	₱ _____	₱ _____	_____	_____
<i>PM Snacks (chocolate cake and canned juice)</i>	pax	10	₱ _____	₱ _____	_____	_____

Day 2: June 10, 2025

AM Snacks (lasagna and canned juice)

Lunch (chicken afritada, humba, pork sinigang, leche flan, rice and softdrinks)

PM Snacks (hamburger and canned juice)

Lot 6: 2nd Quarter BLPS & CLPSTraining/Briefing

ABC: Php6,480.00

Date: June 16-17, 2025

Day 1: June 16, 2025

AM Snacks (hamburger, canned juice)

Lunch (chicken adobo, beef kare-kare, sotanghon soup, macaroni salad, rice and softdrinks)

PM Snacks (puto maya with mango and hot choco)

Day 2: June 17, 2025

AM Snacks (binignit, canned juice)

Lunch (beef steak, chicken adobo, sotanghon soup, pinya, rice, bottled softdrinks)

PM Snacks (cassava cake and canned juice)

Lot 7: 2nd Quarter Operational Training on 2025 Palay

Production Survey/Corn Production Survey

ABC: Php8,640.00

Date: June 26-27, 2025

Day 1: June 26, 2025

AM Snacks (chocolate cake and canned juice)

Lunch (chicken adobo, humba, beef kare-kare, fruit salad, rice and softdrinks)

PM Snacks (banana cake and canned juice)

Day 2: June 27, 2025

AM Snacks (lasagna and canned juice)

PM Snacks (tuna sandwich and canned juice)

pax	6	₱ _____	₱ _____	_____	_____
pax	6	₱ _____	₱ _____	_____	_____
pax	6	₱ _____	₱ _____	_____	_____
Lot 6: 2nd Quarter BLPS & CLPSTraining/Briefing					
ABC: Php6,480.00					
Date: June 16-17, 2025					
Day 1: June 16, 2025					
pax	6	₱ _____	₱ _____	_____	_____
pax	6	₱ _____	₱ _____	_____	_____
pax	6	₱ _____	₱ _____	_____	_____
Day 2: June 17, 2025					
pax	6	₱ _____	₱ _____	_____	_____
pax	6	₱ _____	₱ _____	_____	_____
pax	6	₱ _____	₱ _____	_____	_____
Lot 7: 2nd Quarter Operational Training on 2025 Palay					
Production Survey/Corn Production Survey					
ABC: Php8,640.00					
Date: June 26-27, 2025					
Day 1: June 26, 2025					
pax	8	₱ _____	₱ _____	_____	_____
pax	8	₱ _____	₱ _____	_____	_____
pax	8	₱ _____	₱ _____	_____	_____
Day 2: June 27, 2025					
pax	8	₱ _____	₱ _____	_____	_____
pax	8	₱ _____	₱ _____	_____	_____
TOTAL AMOUNT IN FIGURES:				₱	
TOTAL AMOUNT IN WORDS:					

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____

Email Address: _____

Fax No. _____

Cellphone No. _____

Date: _____