



Republic of the Philippines
Philippine Statistics Authority
REGION V – BICOL

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake:
SMALL VALUE PROCUREMENT
as Alternative Modes of Procurement for official use of PSA Camarines Sur with the following details:

Name of Project	Procurement of the 2024 Census of Population and Community-Based Monitoring System Information, Education, and Communication Campaign Materials
Solicitation	2024-07-094-CS
Location	PSA Camarines Sur
Brief Description	Printing of Forms
Quantity	<i>see page 2 details</i>
Approved Budget for the Contract (ABC)	Php 278,300.00
Contract Duration	7 days upon receipt of PO/layout

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00AM, July 24, 2024** at the **PSA Camarines Sur Provincial Statistical Office, #774 Panganiban Avenue, Naga City.**


CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit Permit
 2. PhilGEPS Registration Number
 3. Omnibus Sworn Statement
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Procurement of the 2024 Census of Population and Community-Based Monitoring System Information, Education, and Communication Campaign Materials						
1. Printing of IEC Materials and Publicity Campaign						
Lot A: Php65,600.00						
2024 POPCEN-CBMS Primer- 8.5x 5.5 in, Matte Paper, Full Colored	piece		P_____	P_____	()	()
2024 POPCEN-CBMS Brochure-German legal, 8.5x13 in, Matte paper	piece		P_____	P_____	()	()
Lot B: Php6,000.00						
2024 POPCEN-CBMS Streamer- 2 X 5 ft	piece		P_____	P_____	()	()
2024 POPCEN-CBMS Banner- polyester/polyethylene/polyurethane	piece		P_____	P_____	()	()
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2. Supplies for Coordination and Publicity Campaign Token						
Lot C: Php127,000.00						
Customized 2024 POPCEN-CBMS Notebook with Signpen	piece		P_____	P_____	()	()
Customized 2024 POPCEN-CBMS Foldable Fan with Pouch	piece		P_____	P_____	()	()
Lot D: Php79,500.00						
Customized 2024 POPCEN-CBMS Tote Bag	piece		P_____	P_____	()	()
Please see attached specifications						
Nothing Follows			Total	P_____	Total amount in words:	
For official use of PSA Camarines Sur						

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____

Email Address: _____

Tel No./Fax No.: _____

Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ? Yes No

Philgeps Registration? Yes No

Printed Name and Signature of Canvasser: _____