



Republic of the Philippines  
**PHILIPPINE STATISTICS AUTHORITY**  
Region 10  
Gusa, Cagayan de Oro City

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority (PSA) through its Regional Bids and Awards Committee (RBAC) will undertake negotiated procurement for the security services. Details of the procurement are as follows:

<b>Name of Project</b>	<b>Security Services</b>
<b>Solicitation</b>	PR No. 015-07-174 dated July 10, 2015
<b>Location</b>	Cagayan de Oro City
<b>Brief Description</b>	Guarding System (1SG 10PM-6AM, Monday - Sunday)
<b>Quantity</b>	One (1) Security Guard (8hrs. duty per day)
<b>Approved Budget for the Contract (ABC)</b>	P71,250.00 (P14,250 PADPAO mo. Rate 1 SG x 5 mos. August 1 – December 31, 2015)
<b>Date of Delivery</b>	August 1, 2015

Please quote your **lowest price** on the item/s listed on the next page and submit the quotation not later than 12:00 nn on July 20, 2015 thru **telefax (088) 856-2679**, email, **nso10\_accounting@yahoo.com** or personally at the **Philippine Statistics Authority, Regional Office No. 10, Pride Rock Business Park, Gusa, Cagayan de Oro City**.

**ENGR.CARLITO A. BACLAYON**  
Chairperson, RBAC

**Terms and Conditions:**

1. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Terms of Payment shall be made through check payable to the supplier.
5. Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your DTI /SEC registration, Municipal and business permit, and current ITR and Phil. Government Electronic Procurement System (PhilGEPS) Registration.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item noted above at \_\_\_\_\_:

Printed Name of authorized representative/Signature \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No.: \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No. \_\_\_\_\_

Canvasser: MENCHU O. HASPI

Date: JULY 13, 2015