REPUBLIC OF THE PHILIPPINES PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for <u>Printing</u> <u>Services</u>. Details of the procurement are as follows:

Name of Project	Printing of January 2019 Labor Force Survey Questionnaire (ISH			
	Form 2)			
Solicitation	P. R. No. SSSS-18-11-252			
Location	Quezon City			
Brief Description	Procurement of Goods.			
Quantity	See attached bid form.			
Approved Budget for the				
Contract (ABC)	₱ 124,000.00			
Contract Duration				

Please quote your lowest price on the item/s listed below and submit personally your **SEALED QUOTATION** not later than 5:00 pm on <u>November 26, 2018</u> at the General Services Division, 11th Flr., Cyberpod One Eton Centris, Diliman, Quezon City.

BAC Chairperson

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

PHILIPPINE STATISTICS AUTHORITY REQUEST FOR QUOTATION

BID FORM

Item(s) and specification(s) (minimum)		Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check) YES NO	
						IES	NO
PRINTING OF January 2019 Labor Force Survey Questionnaire (ISH Form 2)		cps	31,000				
Size Folded No. of Pages Kind of Paper Color Others Cover Kind of Binding	: 8 ½ x 13 : 8 : Book paper 80 gsm : 1 Color : Camera ready : Self-covered : Folded Saddle stitch with Pre-punch 2 holes At left side						
Delivery Date: X-X-X-X-X-X-X-X For SSSS-IE	15 November 2018 -X-X-X-X-X-X-X-X-X-X-X ESD Use				Total Amount in words:		

Other requirements:			
After having carefully	read and accepted your T	erms and Conditions. I/We quote you	u on the item
at prices noted above			
Printed Name of auth	orized representative/Sign	ature	
Position:			
Address:		Email Address:	
Fax No	Tel No.:	Cellphone No	

Date: