

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, (shopping, small value, etc.) for Printing Services.

Name of Project	Supply and Delivery of Printing & Delivery of 2017 NDHS Key			
	Findings Report			
Solicitation	PR No. SSSS-18-09-156			
Location	Metro Manila			
Brief Description	Procurement of Goods			
Quantity	See attached Bid Form			
Approved Budget for the				
Contract (ABC)	₱ 750,000.00			
Contract Duration				

Please quote your **lowest price** on the item/s listed below and submit personally your **SEALED QUOTATION not later than 5:00 pm on <u>September 10, 2017</u> at the General Services Division**, 11th FIr., Cyberpod One Enton Centris, Diliman, Quezon City.

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	BAC Chairperson

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

PHILIPPINE STATISTICS AUTHORITY REQUEST FOR QUOTATION

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BID FORM

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Comp with Te Specific (please YES	chnical cations
Printing & Delivery of 2017 NDHS Key					()	()
Finding Report	pcs	-2,500-	₱	₱	()	()
Specifications:					()	()
Cover stock					()	()
Coating: Coated two sides (C2S)					()	()
Type of Paper & Substance: Glossy					()	()
Board Paper – 220 lbs.					()	()
Color and Finish: (Full color and matte lamination					()	()
and spot UV coating (embossed), with spine					()	()
(based on the sample)					()	()
Inside Front Cover (IFC)					()	()
Plain white (PSA Mission/Vision Printed in the IFC)for approval from ICF					()	()
Inside pages					()	()
Substance: Coated two sides (C2S) –					()	()
Weight of paper – 80 lbs.					()	()
Color: Full color					()	()
Inside back cover (IBC)					()	()
- Plain white					()	()
No of pages/copies: 24 (excluding cover)					()	()
Paper Size: A4						
Binding: Perfect (Hot melt/Smyth sewn)						
Process: Offset printing				Total amount in		
Quantity: 2500 copies				words:		
Delivery Date: 1 October 2018						
X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X						
For IESD use						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authori	ized representative/Sign	ature	
Position:			
Name of Company			
Address:		Email Address:	
Fax No	Tel No.:	Cellphone No	
Date:			