



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**



**REQUEST FOR QUOTATION**

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure **Procurement of the Training Provider and Meals for the Cybersecurity Analysts Training Course** which shall be undertaken in accordance with **Section 53.9 (Small Value Procurement)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of **312,000.00** *Three Hundred Twelve Thousand Pesos Only*

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than** **OCT. 10, 2023** at **11:00AM** through email at **bac-secretariat@psa.gov.ph** and **bacsecretariat.psa@gmail.com**.

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at **gsdprocurement.psa@gmail.com**

  
**MINERVA ELOISA P. ESQUIVIAS**

Chairperson, Bids and Awards Committee

**TERMS AND CONDITIONS**

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein. This procurement project is to be awarded by lot.
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2023 Mayor's/Business Permit and valid PhilGEPS Registration	not later than <u><b>10/10/23</b></u> at <u><b>11:00AM</b></u>	Together with the quotation.
Notarized Omnibus Sworn Statement (OSS)		



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101  
Telephone: (632) 8938-5267  
[www.psa.gov.ph](http://www.psa.gov.ph)

**RECEIVED**  
**GSD Procurement**

Name: **RNL**

Date: **OCT 04 2023**

Time: **2:50 PM**

## REQUEST FOR QUOTATION

PR No. 23-09-1068

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
<b>Procurement of the Training Provider and Meals for the Cybersecurity Analysts Training Course</b>	Lot	1				
Venue: Within Metro Manila No. of Participants: 15 Pax Target Date: October 16-20, 2023 Mode of Training: Face-to-Face						
Scope of Training: 1. Assess information security risks in computing and network environments 2. Analyze reconnaissance threats to computing and network environments 3. Analyze attacks on computing and network environments 4. Analyze post-attack techniques on computing and network environments 5. Implement a vulnerability management program 6. Collect cybersecurity intelligence 7. Analyze data collected from security and event logs 8. Perform active analysis on assets and networks 9. Respond to cybersecurity incidents 10. Investigate cybersecurity incidents 11. Address security issues with the organization's technology architecture						
Inclusions: 1. 5 days / 40 hours (5 sessions of 8 hours/day) 2. In-House CompTIA CySA + Testing Facility - with good lighting, airconditioned room, can comfortably accommodate 15 participants 3. CompTIA CySA + Accredited Trainer - CompTIA CySA + Certified Expert Instructor with over 15 Years of Industry Experience 4. Food - set meals for AM snack, lunch, and PM Snack 5. Training Materials such as manuals, tools, and computer equipment - each participants must be provided with one computer set up for each laboratory exercise, training manuals (soft copies/hand-outs)						
6. Provision of certificate of completion/participation 7. Provision of standard facilities such as water supply and accessible comfort rooms, lighting system, elevators, fire escapes, firefighting equipment 8. Provision of standard training equipment such as projector, extension cords, sound system, white screen, paper and pencils, other materials/equipment that may be needed during the training 9. Unlimited free WiFi access (with stable data speed) at the training venue 10. Provision of free flowing coffee and drinking water at the training room						
X-X-X-X-X						
Total amount in words:						

Printed name of the authorized representative:

Signature:

Name of Company:

Position:

Address:

Email address:

Fax No.:

Tel. No.:

Mobile No.:

Date: