

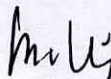


**REQUEST FOR QUOTATION**

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the Procurement of Catering Services for the 2024 Third Level Operational Training for Various Agri-Fisheries Surveys.

Name of Project	2024 Livestock and Poultry Survey; Fisheries Survey; 2024 Crops Production Survey; 2024 Cereals Survey
Solicitation	SDS RFQ No. 2024-08-01
Reference	SDS PR No. 2024-08-036
Location	PSA - Surigao del Sur
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	NP-Small Value Procurement
Approved Budget for the Contract (ABC)	Lot 1: Php12,960.00 Lot 2: Php21,600.00 Lot 3: Php9,720.00 Lot 4: Php9,180.00
Date of Delivery	August 29-30, 2024 (lot 1); September 5-6 (lot 2); September 9-10, 2024 (lot 3); September 30, 2024 (lot 4)

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 8:00 AM on August **23** 2024 at the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

  
**BERNADETH I. BONACHITA**  
RBAC Chairperson

**Terms and Conditions:**

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us). If none yet, submit, together with your quotation the photocopy of your Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above), and/or current Income Tax Return (for 500k and above).
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
<b>LOT 1: Procurement of Catering Services for the 3rd Level Operational Training for 2024 Livestock and Poultry Survey</b>	LOT					
<b>Day 1 (29 August 2024)</b>						
AM Snacks ( Chiffon cake and Juice in can-220 ml)		12	P _____	P _____		
Meals/Lunch ( Beef steak, fish tinola, pakbet, rice, pineapple fruit and softdrinks)		12	P _____	P _____		
PM Snacks (Siopao and Juice in can-220 ml)		12	P _____	P _____		
<b>Day 2(30 August 2024)</b>						
AM Snacks (Spaghetti with bread and Juice in can-220 ml)		12	P _____	P _____		
Meals/Lunch ( Fish fillet, pork adobo, sotanghon soup, cucumber/tomato salad, rice, water melon fruit and softdrinks)		12	P _____	P _____		
PM Snacks (Donut and Juice in can-220 ml)		12	P _____	P _____		
<b>LOT 2: Procurement of Catering Services for the 2024 Third Level Operational Training on Fisheries Survey</b>						
<b>Date: 5 to 6 September 2024</b>						
<b>Day 1 (5 September 2024)</b>						
AM Snacks (Puto Maya with riped Mango and Sikwati)	20	P _____	P _____			
Meals/Lunch ( Buttered Chicken, fish Kinilaw, Pancit Bam-e, rice, watermelon fruit and softdrinks)	20	P _____	P _____			
PM Snacks (Banana Cake with drink in can-220 ml)	20	P _____	P _____			
<b>Day 2 (6 September 2024)</b>						
AM Snacks (Chocolate Cake and Juice in can-220 ml )	20	P _____	P _____			
Meals/Lunch ( Shrimp Tempura, pork adobo, Chopsuey, rice, fruit salad and softdrinks)	20	P _____	P _____			
PM Snacks (Empanada and Juice in can-220 ml)	20	P _____	P _____			

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
<b>LOT 3: Procurement of Catering Services for the 3rd Level Operational Training for 2024 Crops Production Survey</b> Date: 9 to 10 September 2024 Day 1 (9 September 2024) <b>AM Snacks</b> (Cassava cake and Juice in can-220 ml)						
<b>Meals/Lunch</b> ( Fish fillet, pork adobo, sotanghon soup, rice, Mango Tapioca and softdrinks)		9	P _____	P _____		
<b>PM Snacks</b> ( Cheese cake and Juice in can-220 ml)		9	P _____	P _____		
Day 2 (10 September 2024) <b>AM Snacks</b> (Sliced Pizza and Juice in can-220 ml)						
<b>Meals/Lunch</b> ( Pork Menudo, Sinigang na Hipon, garden salad, rice, water melon fruit and softdrinks)		9	P _____	P _____		
<b>PM Snacks</b> (Fresh Lumpia and Juice in can-220 ml)		9	P _____	P _____		
<b>LOT 4: Procurement of Catering Services for the 3rd Level Operational Training for 2024 Cereals Survey</b>  Day 1- PPS/CPS (27 September 2024) <b>AM Snacks</b> ( Puto, Kutsinta and drink in can- 220 ml)						
<b>Meals (Lunch)</b> (2 main course- Fried Chicken & Pinakbit, rice, Latundan, softdrinks)		17	P _____	P _____		
<b>PM Snacks</b> (Banana Cake with drink in can- 220 ml)		17	P _____	P _____		
* Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics as stated below: - Prohibition on the use of styrofoam and similar single-use plastics for packaging and catering services; - Reusable foodware such as plates, cutlery, containers, stirrers, mugs or cups for hot drinks and glass for water or beverage shall be utilized -Coffee shall be served in pots instead of providing powdered coffee in sachets. Condiments shall also served in reusable bottles, bowls, or dispensers.						
<b>TOTAL AMOUNT IN FIGURES:</b>				P		
<b>TOTAL AMOUNT IN WORDS:</b>						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

EmailAddress: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No. \_\_\_\_\_

Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_