



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 RSSO XIII (Caraga)

REQUEST FOR QUOTATION FORM

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of **Lease of venue with Catering services and Accommodation for POPCEN-CBMS City/Municipal Level Training of LGU Placer**

| | |
|---|---|
| Name of Project | POPCEN-CBMS City/Municipal Level Training |
| Solicitation | Solicitation No. 2024-06-0018 |
| PR Number | SDN PR No. 2024-06-041 |
| Location | PSA Surigao del Norte |
| Brief Description | Refer to specification/table below |
| Quantity | Refer to table below |
| Mode of Procurement | Small Value Procurement |
| Approved Budget for the Contract (ABC) | Php112,860.00 |
| Date of Delivery | July 1 to 6, 2024 |

Please quote your **lowest price** on the item/s listed below and submit personally using this Request for Quotation Form not later than **10:00AM on June 28, 2024** at the PSA Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

BERNADETH I. BONACHITA
 RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your **Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above), and/or current Income Tax Return (for 500k and above)**.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

| Item/s and specification/s (minimum) | Unit | Qty. | Unit Price | Total Amount (VAT inclusive) | Compliance with Technical Specifications (Please check) | |
|---|------|------|------------|------------------------------|---|----|
| | | | | | YES | NO |
| Lot 1: Lease of venue with Catering services and Accommodation for POPCEN-CBMS City/Municipal Level Training of LGU Placer | | | | | | |
| Venue: to be provided by LGU Placer | | | | | | |
| July 1, 2024 | | | | | | |
| AM snacks-Siopao and canned juice 220ml | Pax | 39 | ₱ _____ | ₱ _____ | | |
| Lunch-3 dishes (Pork Sinigang, fried fish, pinakbet), 1 tapioca, 2 rice, 1 bottled drink | Pax | 39 | ₱ _____ | ₱ _____ | | |
| PM Snacks-Banana cue and bottled juice 220ml | Pax | 39 | ₱ _____ | ₱ _____ | | |
| July 2, 2024 | | | | | | |
| AM Snacks- egg pie, and canned juice 220ml | Pax | 39 | ₱ _____ | ₱ _____ | | |
| Lunch-3 dishes (chicken curry, beef adobo, vegetable dish without meat) , 1 leche flan, 2 rice, 1 bottled drink | Pax | 39 | ₱ _____ | ₱ _____ | | |
| PM snacks-biko, and hot choco in cup | Pax | 39 | ₱ _____ | ₱ _____ | | |
| July 3, 2024 | | | | | | |
| AM Snacks- Egg Sandwich and canned juice 220ml | Pax | 39 | ₱ _____ | ₱ _____ | | |
| Lunch-3 dishes (beef kare-kare, nagka salad, sweet and sour fish), 1 macaroni salad, 2 rice, 1 bottled drink | Pax | 39 | ₱ _____ | ₱ _____ | | |
| PM snacks- spaghetti and canned juice 220ml | Pax | 39 | ₱ _____ | ₱ _____ | | |
| July 4, 2024 | | | | | | |
| AM snacks- camote cue and canned juice 220ml | Pax | 39 | ₱ _____ | ₱ _____ | | |
| Lunch-3 dishes (Chopsuey, fish tinola, pork liempo), 1 buko pie, 2 rice, 1 bottled drink | Pax | 39 | ₱ _____ | ₱ _____ | | |
| PM snacks- pansit and canned juice 220ml | Pax | 39 | ₱ _____ | ₱ _____ | | |
| July 5, 2024 | | | | | | |
| AM snacks- carrot cake and canned juice 220ml | Pax | 39 | ₱ _____ | ₱ _____ | | |
| Lunch-3 dishes (shrimp sinigang, pancit guisado, and vegetable salad), 1 tapioca dessert, 2 rice, 1 bottled drink | Pax | 39 | ₱ _____ | ₱ _____ | | |
| PM snacks- buko pie and canned juice 220ml | Pax | 39 | ₱ _____ | ₱ _____ | | |
| July 6, 2024 | | | | | | |
| AM snacks- Burger and canned juice 220ml | Pax | 14 | ₱ _____ | ₱ _____ | | |
| Lunch-3 dishes (chiken fillet, vegetable salad, pork sisig), 1 dessert, 2 rice, 1 bottled drink | Pax | 14 | ₱ _____ | ₱ _____ | | |
| PM snacks- Chocolate cake and canned juice 220ml | Pax | 14 | ₱ _____ | ₱ _____ | | |
| TOTAL AMOUNT IN FIGURES: | | | | ₱ _____ | | |
| TOTAL AMOUNT IN WORDS: | | | | | | |

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.
 Printed name of authorized representative/signature:

Position:

Name of Company:

Address:

Email Address: _____

Fax No.: _____

Tel No.: _____

Cellphone No.: _____

Date: