

REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICS AUTHORITY

RSSO XIII (Caraga)

REQUEST FOR QUOTATION FORM

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of Catering Services of the following:

Name of Project	Various Trainings and Briefing on Agriculture Statistics Surveys for Q1 2024 Briefing for the Retail Price Surveys Celebration of the Clvil Registration Month and CRVS Activities		
	IACCRVS Meeting Lecture series on Frontline services		
Solicitation	SDN Solicitation No. 2024-01-003		
PR Number	SDN PR No. 2024-01-004; SDR PR No. 2024-01-005; SDR PR No. 2024-01-007; SDR PR No. 2024-01-008; & SDR PR No. 2024-01-009		
Location	PSA Surigao del Norte		
Brief Description	Refer to specification/table below		
Quantity	Refer to table below		
Mode of Procurement	Small Value Procurement		
Approved Budget for the Contract (ABC)	Lot 1: PhP10,800; Lot 2: PhP12,960; Lot 3: PhP9,720; Lot 4: PhP8,640; Lot 5: PhP8,640; Lot 6: PhP7,020; Lot 7: PhP11,340; Lot 8: PhP6,300; & Lot 9: PhP14,580;		
Date of Delivery	Lot 1: February 27 and 28, 2024; Lot 2: March 12 and 13, 2024; Lot 3: March 14 and 15, 2024; Lot 4: March 26 and 27, 2024; Lot 5: March 28 and 29, 2024; Lot 6: January 31, 2024; Lot 7: February 8, 2024; Lot 8: February 7, 2024; & Lot 9: February 9, 2024		

Please quote your lowest price on the item/s listed below and submit personally using this Request for Quotation Form not later than 10:00AM on January 17, 2024 at the PSA Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

> BERNADETH I. BONACHITA **RBAC Chairperson**

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
 3. Late submission of quotation shall not be accepted.

- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- 5. Terms of Payment shall be made through check payable to the supplier.

 6. Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), if none yet, submit, together with your quotation the photocopy of your <u>Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 50k and above).

 7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.

 8. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.

 9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.</u>

Lot 1: RCSS: Household and Commercial (RCSS: H and C) for Q1 2024 Provincial Training/Briefing February 27: 2024 AMI snacks-(apple pie special and can juice 220ml) Lunch-2 main dishes (fish fillet and chicken adobo), 1 dessert, 1 soup, 1 rice, 1 bottled drink PM snacks-(rative puto/biblingka big & can juice 220ml) Lunch-2 main dishes (Menudo and Tinolang Manok), 1 dessert, 1 soup, 1 rice, 1 pax	Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check	
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Lot 4. Commercial and Backyard Livestock and Poultry Surveys (CLPS/BLPS) for C4 2024 Provincial Training/Briefing AM anack-riego pie special and can juice 220mi) Lot-2 raining dates (Menudo and Timolang Manch), 1 dessert, 1 soup, 1 rice, 1 pax PP As cask-riedo suyongseng big and can juice 220mi) Lot 5: Palay Production Survey and Corn Production Survey (PPS and CPPs) and CPPs) and certification Reporting System (MPCSR) for C1 2024 Provincial Training/Briefing March 22, 2024 AM snack-ready is special and can juice 220mi) Lot 6: Palay Production Survey and Corn Production Survey (PPS and CPPs) and Palay & Corn Situation Reporting System (MPCSR) for C1 2024 Provincial Training/Briefing March 22, 2024 AM snack-ready pie special and can juice 220mi) Lot 6: Palay Production Survey and Corn Production Survey (PPS and CPPs) and Palay & Corn Situation Reporting System (MPCSR) for C1 2024 Provincial Training/Briefing March 22, 2024 AM snack-ready pie special and can juice 220mi) Lot 6: Palay Production Survey and Corn Production Survey (PPS and CPPs) and Palay & Corn Situation Reporting System (MPCSR) for C1 2024 Provincial Training/Briefing March 22, 2024 AM snack-ready pie special and can juice 220mi) Lunch-2 main dates (Menudo and Timolang Manch), 1 dessert, 1 soup, 1 rice, 1 pax Subtotal Lot 9: Lot 6: Ending of the Retail Price Surveys Subtotal Lot 9: Lot 6:	Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT	with Technical (Please check)
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Buffet Style catering service: Reusable plates, mugs and cutlery Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use	Specs for AM/PM Snacks Packaging: Recyclable (e.g., cartoon or paper-made material, wooden spoon and					
Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use	D\$CTCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC					
	Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use					
TOTAL AMOUNT IN FIGURES:	TOTAL AMOUNT IN FIGURES:				P	

Other Requirements:

After having carefully	read and accepted your Terms and Condition	s. I/We quote you on the item at prices noted above.	
Printed name of auth	norized representative/signature:		
Position:			
Name of Company:			
Address:		Email Address:	
Fax No.:	Tel No.:	Cellphone No.:	
Date:			