



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
 RSSO XIII (CARAGA)

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake alternative mode of procurement, **Small Value Procurement** on Materials for 2022 CAF for delivery to the PSA Surigao del Norte Provincial Office

Name of Project	General Administrative Support Service
Solicitation	SDN PR No. 2022-03-023
Location	PSA - RSSO XIII
Brief Description	Refer to Bid Form below
Quantity	Refer to Bid Form
Approved Budget for the Contract (ABC)	Lot 1: P16,000.00
	Lot 2: P16,000.00
	Lot 3: P8,000.00
	Lot 4: P6,000.00
	Lot 5: P8,000.00
	Lot 6: P16,000.00
	Lot 7: P6,000.00
Date of Delivery	30 Days after receipt of Purchase Order

Please quote your lowest price on the item/s listed below and submits personally using this Request for Quotation Form not later than 8:00 A.M on **March 28, 2022** the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

**MELCHOR B. BAUTISTA**  
 RBAC Vice-Chairperson

**Terms and Conditions:**

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your DTI /SEC registration, Municipal and business permit, Tax Clearance, BIR Certificate of Registration and current ITR and Phil. Government Electronic Procurement System (PhilGEPS) Registration.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
<b>Lot 1: Bag</b> Specifications Size: H17" x W14" x D6" Material: Polyamide fabric with logos, top carry handle and compartment inside Black, heavy duty zipper, strap for backpack, pen holder on the inside and outside pockets, waterproof lining Design of logos printed on transparent plastic attached in front of the bag See Attachment 1	Piece	40	P _____	P _____		
<b>Lot 2: Umbrella</b> Specifications folding umbrella, green with 2 logo of PSA and 2022 CAF silver backing, 8 ribs, 23" resine, nickel steel, automatic See Attachment 2	Piece	40	P _____	P _____		
<b>Lot 3: Raincoat</b> Specifications white, PVC nylon fabric, thick, poncho with logos See Attachment 3	Piece	40	P _____	P _____		
<b>Lot 4: Clipboard</b> Specifications black with PSA name and 2022 CAF logo, 35.7 cm x 22.5 cm See Attachment 4	Piece	40	P _____	P _____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
<b>Lot 5: Cap</b> Specifications 6 panel, tuck strap with slide adjustable, black, 100 % cotton, with PSA logo at the back of cap, 2022 CAF logo in front of cap See Attachment 5	Piece	40	P_____	P_____		
<b>Lot 6: Tshirt</b> Specifications size: 20 large, 20 medium turquoise collar, 100% cotton with 2022 CAF logo in front of tshirt, PSA logo at the back of the tshirt See Attachment 6	Piece	40	P_____	P_____		
<b>Lot 7: Tumbler</b> Specifications with capacity of 1 liter of water, with 2022 CAF logo and PSA logo See Attachment 7	Piece	40	P_____	P_____		
<b>TOTAL AMOUNT IN FIGURES:</b>				<b>P</b>		
<b>TOTAL AMOUNT IN WORDS:</b>						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ EmailAddress: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No. \_\_\_\_\_ Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_

Attachment 1  
PR 2022-03-023  
2022 CAF Bag

Specification and Design

Size: H17" x W14" x D6"

Material: Polyamide fabric with logos, top carry handle and compartment inside

Black, heavy duty zipper, strap for backpack, pen holder on the inside and outside pockets, waterproof lining

Design of logos printed on transparent plastic attached in front of the bag



Design of logos printed on transparent plastic, attached in front of bag





Attachment 2  
PR 2022-03-023  
2022 CAF Umbrella

Specification and Design  
folding umbrella, green with 2 logo of PSA and 2022 CAF  
silver backing, 8 ribs, 23" resin, nickel steel, automatic



Attachment 3  
PR 2022-03-023  
2022 CAF Raincoat

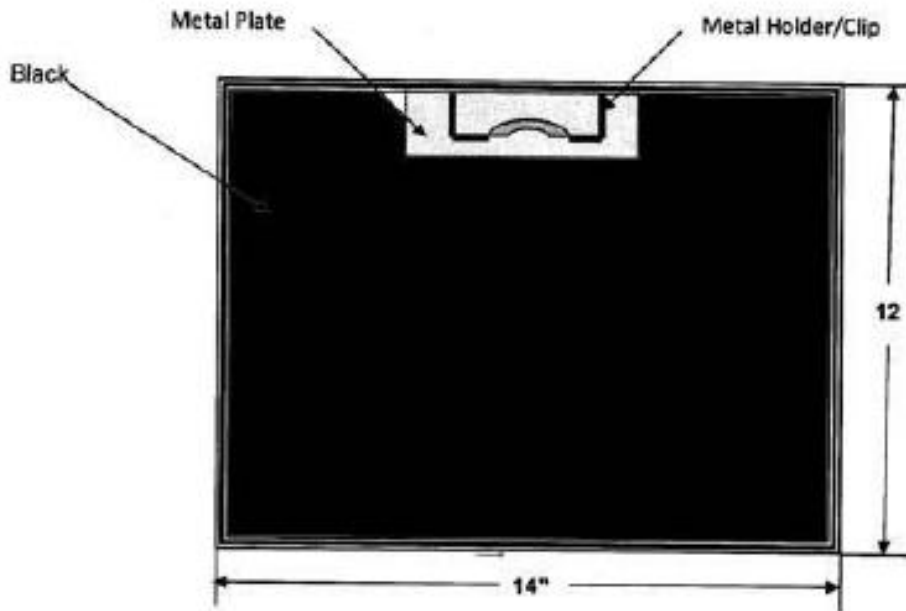
Specification and Design  
white, PVC nylon fabric, thick, poncho with logos



Attachment 4  
PR 2022-03-023  
2022 CAF Clipboard

Specification and Design  
black with PSA name and 2022 CAF logo, 35.7 cm x 22.5 cm

**FRONT**



**BACK**



Attachment 5  
PR 2022-03-023  
2022 CAF Cap

Specification and Design

6 panel, tuck strap with slide adjustable, black, 100 % cotton, with PSA logo at the back of cap, 2022 CAF logo in front of cap





Attachment 6  
PR 2022-03-023  
2022 CAF Tshirt

Specification and Design  
size: 20 large, 20 medium  
turquoise collar, 100% cotton  
with 2022 CAF logo in front of tshirt, PSA logo at the back of the tshirt



Color/Solid	Hue: 126	Red: 2
	Sat: 231	Green: 52
	Lum: 51	Blue: 107

Attachment 7  
PR 2022-03-023  
2022 CAF Tumbler

Specification and Design  
with capacity of 1 liter of water, with 2022 CAF logo and PSA logo

