

REQUEST FOR QUOTATION

The Philippine Statistics Authority-Regional Statistical Services Office VII (PSA-RSSO VII) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, Small Value Procurement for the Venue with Fullboard Accommodation during the 2018 Regional Planning Workshop (RPW) on Dec. 14-15, 2017 and 2017 General Assembly (GA) on Dec. 16, 2017.

Name of Project	Venue with Fullboard Accommodation during the 2018 Regional Planning Workshop (RPW) on Dec. 14-15, 2017 and 2017 General Assembly (GA) on Dec. 16, 2017					
Solicitation (If posted at the PhilGEPS)	0700 - 2017 - 12 - 038					
Purchase Request No.	0700-2017-12-076					
Location	Negros Oriental					
Brief Description	See page 2 of the RFQ					
Quantity	See page 2 of the RFQ					
Approved Budget for the Contract (ABC)	₱ 874,200.00					
Contract Duration						
Date of Delivery	Dec. 13-17, 2017					

Please quote your best price on the item/s listed below and submit personally your SEALED QUOTATION on or before vec. 8, 2017, 5:00 p.m. through the address below or through telefax nos. (032)412-6794 / 256-0470 or through email address (psa07.rbac@gmail.com):

> Bids and Awards Committee (BAC) Philippine Statistics Authority - RSSO VII Gaisano Capital South Bldg, Colon St. Cebu City

> > Attn.: Ms. Irish B. Velasco **BAC Secretariat**

Contact Nos.: (032)412-6794/256-0592

POLDO P. ALFANTA JR. BAC Chairperson

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- The following documentary requirements must be submitted during submission of the bid form / quotation:

Number/Certificate

Omnibus Sworn Statement Mayor's/Business Permit PhilGEPS Registration

Income/Business Tax Return

Note: If the abovementioned documents were already submitted, re-submission may no longer be required unless a certain document has already expired.

- 4. Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- The Lowest Calculated and Responsive Bidder shall be informed immediately.
- Award of contract shall be made to the Lowest Calculated and Responsive Bidder and that it complies with the specifications and other terms and conditions as stated in the
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
- 9. Mode of payment shall be made either through check or Advice to Debit Account (ADA) to the supplier.

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BID FORM

Item/s and specification/s (minimum)	Unit	Qty.	Approved Budget Cost (ABC)	Unit Price (in Peso) Please indicate your offer/price here.	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)			
						YE	s	N	0
Venue with fullboard accommodation during the 2018 RPW on December 14 & 15, 2017 in Negros Oriental good for 49 pax per day (for two nights) with the following breakdown:	pax	98	2,500.00			()	()
Check-in: December 13, 2017 (with dinner) good for 49 pax									
December 14, 2017 (with complimentary breakfast, AM snacks, lunch, PM snacks, & dinner) good for 49 pax									
Check-out: December 15, 2017 with complimentary breakfast, AM snacks, lunch, & PM snacks) good for 49 pax									
Venue with fullboard accommodation during 2017 General Assembly on December 16, 2017 in Negros Oriental good for 143 pax per day (for two nights) with the following breakdown:	pax	286	2,200.00)	()
Check-in: December 15, 2017 (with dinner) good for 143 pax									
December 16, 2017 (with complimentary breakfast, AM snacks, lunch, PM snacks, & dinner) good for 143 pax								The second secon	
Check-out: December 17, 2017 with complimentary breakfast, AM snacks, lunch, & PM snacks) good for 143 pax									
Inclusions:							200		
* Room accommodation (3 single occupancy) for December 13-15, 2017 & 1 single occupancy for						()	(}
December 16, 2017 * Room accommodation (double/triple occupancy,						()	()
separate beds) * Complimentary breakfast * Buffet meals (lunch & dinner) * with AM & PM snacks * Menu (lunch & dinner): rice, 1						()	())))

soup, 1 appetizer, 4 main courses,									
dessert, & drinks				1		()	(1
* Free flowing coffee/tea and						()	ι	3
water						()	()
* Free use of function room that						L	,		
can accommodate 49 pax for									
December 14-15 and 143 pax on	1								
December 15(night) & 16, 2017						()	()
* Registration table for the									
Secretariat						()	()
* Free use of projector with screen			W			()	()
* Strong signal wifi connection * Sound system with podium						()	()
* At least two (3) microphones		Si .				()	()
(preferably wireless microphone)									
*Free electricity						()	()
*Free 2 backdrop for 2018 RPW &						()	()
2017 GA (Pls. indicate tarpaulin									
size upon submission of									
quotation)				- Caracara				_	
* Free parking space for vehicles						()	1	}
of PSA & participants								1	3
* Free transportation (pick-up &						()	()
send-off from and to Pier, Hotel)									
on December 13 with 49 guests,									
December 15 with 134 guests and									
143 guests on December 17, 2017			a de la companya de l						
Note:1.) Kindly specify any									
additional amenities/inclusions									
to be enjoyed by the participants									
for free.									
O 2 444 - 1									
2.) Attach menu upon submission									
of the quotation.									
3.) For any clarifications, you									
may contact our RBAC				*					
Secretariat, Ms. Irish B. Velasco, at									
(032)412-6794 or 256-0592.									
(032)412 077407 200 0072									
	- N. N. L. W. L. W	.1							
TOTAL AMOUNT IN WORDS:						-		- 200	
		1000				•			****
Other Requirements:									
were the control of t					350	98			
After having carefully read an	nd accept	ted your	Terms and Cor	nditions. I/We	quote you on the	iter	n at		
prices noted above.									
Printed Name of authorized re	enresent	ative/Sig	nature						
Position:									
Name of Company									
TIN #:		(Pla	ase specify if \	/AT or NON-	VAT)				
1114 TT.		(, ,,,	Loc opening in		10.0 T. T. T. C.				

Address: _____Email Address: _____

Fax No. ______, Tel No.: _____ Cellphone No._____

Date: