



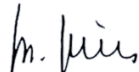
REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 RSSO XIII (Caraga)

REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake alternative mode of procurement, **Small Value Procurement on Meals, Snacks and Accommodation for 2022 Sports Festival Mindanao Conference Elimination/Selection Round.**

Name of Project	2022 SPORTS FESTIVAL MINDANAO CONFERENCE ELIMINATION /SELECTION ROUND
Solicitation	RSSO PR No. 2022-08-258
Location	PSA - RSSO XIII
Brief Description	Refer to Bid Form below
Quantity	Refer to Bid Form
Approved Budget for the Contract (ABC)	Php347,300.00
Date of Delivery	September 7-11, 2022

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 8:00 A.M on **August 17, 2022** the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.


BERNADETH I. BONACHITA
 RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your DTI /SEC registration, Municipal and business permit, Tax Clearance, BIR Certificate of Registration and current ITR and Phil. Government Electronic Procurement System (PhilGEPS) Registration.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Activity: 2022 SPORTS FESTIVAL MINDANAO CONFERENCE ELIMINATION /SELECTION ROUND September 7-11, 2022 In Lot: Meals, Snacks and Accommodation VENUE: Must be within Davao City ROOM ACCOMMODATION •at most 2 persons in the room; separate bed (with 1 meter distance between beds) per person; air-conditioned and well-lighted, free drinking water and with toilet inside (with toiletries, soap, shampoo, and dental kit). CATERING SERVICES <i>(MEALS AND SNACKS: Breakfast, Lunch, Dinner, AM & PM Snacks to be pre-selected by PSA Representative)</i> •Breakfast: 2 main dishes, dessert/fruits, rice, coffee/tea •AM Snacks comprised of traditional Filipino delicacy or pasta dish (pansit/bihon/ bam-i/ spaghetti) or cake/pastry/sandwich and hot choco/tea/juice/soft drink (in glass/can/bottle) •Lunch comprised of 3 main dishes, 1 side dish/ veggie/ noodles/ soup/ salad, rice, juice/tea/soft drink (in glass/can/bottle), dessert/fresh fruits •PM Snacks comprised of traditional Filipino delicacy or pasta dish (pansit/bihon/bam-i/spaghetti) or cake/pastry/sandwich and hot choco/tea/juice/soft drink (in glass/can/bottle) • Dinner comprised of 3 main dishes, 1 side dish/ veggie/ noodles/ soup/ salad, rice, juice/tea/soft drink (in glass/ can/ bottle), dessert/fresh fruits						
Day 1 (September 7, 2022)- Arrival						
Dinner	pax	37	₱ _____	₱ _____		
Accommodation	pax	37	₱ _____	₱ _____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Day 2 (September 8, 2022)						
Breakfast	pax	37	₱ _____	₱ _____		
AM Snacks	pax	37	₱ _____	₱ _____		
Lunch	pax	37	₱ _____	₱ _____		
PM Snacks	pax	37	₱ _____	₱ _____		
Dinner	pax	37	₱ _____	₱ _____		
Accommodation	pax	37	₱ _____	₱ _____		
Day 3 (September 9, 2022)						
Breakfast	pax	37	₱ _____	₱ _____		
AM Snacks	pax	37	₱ _____	₱ _____		
Lunch	pax	34	₱ _____	₱ _____		
PM Snacks	pax	34	₱ _____	₱ _____		
Dinner	pax	34	₱ _____	₱ _____		
Accommodation	pax	34	₱ _____	₱ _____		
Day 4 (September 10, 2022)						
Breakfast	pax	34	₱ _____	₱ _____		
AM Snacks	pax	34	₱ _____	₱ _____		
Lunch	pax	34	₱ _____	₱ _____		
PM Snacks	pax	34	₱ _____	₱ _____		
Dinner	pax	34	₱ _____	₱ _____		
Accommodation	pax	34	₱ _____	₱ _____		
Day 5 (September 11, 2022)- Departure						
Breakfast	pax	34	₱ _____	₱ _____		
TOTAL AMOUNT IN FIGURES:				₱ _____		
TOTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____

EmailAddress: _____

Fax No. _____ Tel No. _____

Cellphone No. _____

Date: _____