

## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, (shopping, small value, etc.)

	o, and value, etc.)
Name of Project	Portable Int. 1 1 2
Solicitation	Portable Ink Jet Printer
Location	PR No. ITDS 18-10-123
Brief Description	Quezon City
Quantity	Procurement of Goods
Approved Budget for the	See attached Bid Form
Contract (ABC)	
Contract Duration	₱ 190,000.00
ontidot Buration	
lease quote your level	

Please quote your lowest price on the item/s listed below and submit personally your SEALED QUOTATION not later than 5:00 pm on November 29 2018 at the General Services Division, 11<sup>th</sup> FIr., Cyberpod One Enton Centris, Diliman, Quezon City.

BAC Chairperson
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## **Terms and Conditions:**

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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## **BID FORM**

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	with Te Specifi	liance chnical cations check)
Portable Ink Jet Printer	рс	20			( )	( )
Ink Tank system (OEM) At least USB 2.0 interface Ink Page Yield Black 4,000 pages Cyan, Magenta and Yellow-6,500 pages (Composite) Weight: Less than 2.5 kg Additional 2 sets of colored ink (OEM) and 5 Bottles of Black ink (OEM)						
Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx				Total amount in words:		

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_	
Position:	
Name of Company	
Address:	Email Address:
Fax No Tel No.:	Cellphone No
Date:	