



REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of Various Supplies & Materials for the conduct of 2024 Surveys on Agriculture & Fisheries (Cereals, Fisheries, CrPS, Livestock and Poultry, and Prices) and 2024 Quarterly Labor Force Survey (LFS).

Name of Project	2024 Agstat Surveys and 2024 Quarterly Labor Force Survey (LFS)	
Solicitation	RSSO RFQ No. 2024-02-017	
Reference No.	RSSO PR No. 2024-01-024	
Location	PSA - RSSO XIII	
Brief Description	Refer to Bid Form below	
Quantity	Refer to Bid Form	
Mode of Procurement	NP-Shopping	
Approved Budget for the Contract (ABC)	Lot 1	Php121,870.00
	Lot 2	Php39,405.00
Date of Delivery	20 days after receipt of PO	

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 10:00 A.M on February 21, 2024 at the Regional Statistical Services Office XIII, Freeman Building, J.C. Aquino Avenue, Butuan City.


BERNADETH I. BONACHITA
 RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), if none yet, submit, together with your quotation the photocopy of your DTI /SEC registration, Municipal and business permit, Tax Clearance, BIR Certificate of Registration and current ITR and Phil. Government Electronic Procurement System (PhilGEPS) Registration and **Omnibus Sworn Statement**.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Activity:						
a. 2024 Surveys on Agriculture & Fisheries (Cereals, Fisheries, CrPS, Livestock and Poultry, and Prices)						
b. 2024 Quarterly Labor Force Survey (LFS)						
Lot 1						
PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm (A4)	ream	220	P_____	P_____		
PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm (Long)	ream	223	P_____	P_____		
Lot 2						
PENCIL, Lead No. 2, medium yellow, woodclinched complastic lead	pcs	200	P_____	P_____		
PENCIL Sharpener	pcs	60	P_____	P_____		
STAPLE WIRE, standard, No. 35	box	62	P_____	P_____		
SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	pcs	63	P_____	P_____		
SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	pcs	36	P_____	P_____		
CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	60	P_____	P_____		
CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	70	P_____	P_____		
CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	70	P_____	P_____		
CORRECTION TAPE, film base type, UL 6m min	pcs	80	P_____	P_____		
PAPER CLIP, vinyl/plastic coat, length: 33mm min	box	66	P_____	P_____		
PAPER CLIP, vinyl/plastic coat, jumbo, length: 50mm min	box	95	P_____	P_____		
TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	50	P_____	P_____		
ALCOHOL, Ethyl, 500 mL, 70% solution	bot	140	P_____	P_____		
TOTAL AMOUNT IN FIGURES:						
TOTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No. _____ Cellphone No. _____

Date: _____