



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 RSSO XIII (CARAGA)



REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of Procurement of Supplies and Materials for the July 2024 Labor Force Survey (LFS) and 2024 Annual Poverty Indicators Survey (APIS) Lots 2-4

Name of Project	July 2024 Labor Force Survey (LFS) and 2024 Annual Poverty Indicators Survey (APIS);
Solicitation	RSSO RFQ No. 2024-07-074
Reference Number	RSSO PR No. 2024-07-106 (Lot 2-4)
Location	PSA - RSSO XIII
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	NP-Small Value Procurement
Approved Budget for the Contract (ABC)	Lot 2: Php 23,400.00 Lot 3: Php 15,600.00 Lot 4: Php 46,800.00
Date of Delivery	Lot 2-4: 20 days after receipt of PO

Please quote your lowest price on the item/s listed below and submits personally using this Request for Quotation Form not later than **10:00AM** on July 08, 2024 at the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.


BERNADETH I. BONACHITA
 RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), if none yet, submit, together with your quotation the photocopy of your **Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 500k and above)**.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Supplies and Materials for the July 2024 Labor Force Survey (LFS) and 2024 Annual Poverty Indicators Survey (APIS)						
Lot 2 Enumerator's Bag See Annex 1 for the design and specifications Date of Delivery: 20 days after receipt of PO	pcs	52	P_____	P_____		
Lot 3 Umbrella See Annex 2 for the design and specifications Date of Delivery: 20 days after receipt of PO	pcs	52	P_____	P_____		
Lot 4 Polo Shirt See Annex 3 for the sizes and specifications Date of Delivery: 20 days after receipt of PO	pcs	104	P_____	P_____		
TOTAL AMOUNT IN FIGURES:				P_____		
TOTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____

Email Address: _____

Fax No. _____

Tel No. _____

Cellphone No. _____

Date: _____

Annex 1

ENUMERATOR'S BAG

Specifications:

1. Material: Oxford Cloth
2. Dimensions: 30 x 14 x 38 cm (L x W x H)
3. Color: Gray



Elevated padded pocket safeguards a 15.6" PC



A dedicated slip pocket protects up to a 10.5" tablet



Padded back panel and shoulder straps create a comfortable carry



Zippered interior mesh pocket allows you to locate accessories easily



Side pockets provide easy access to water bottles or other smaller items



Front pocket organization panel allows you to quickly access a phone, pens, keys, and other small accessories

ANNEX 2

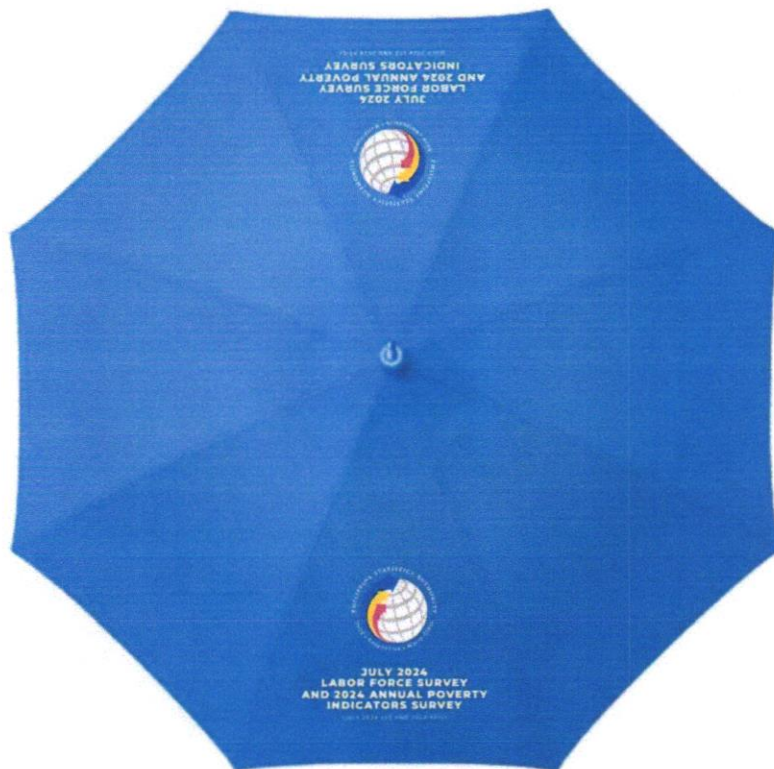
UMBRELLA

Specifications:

1. Material: Fiber ribs + Metal shaft + Anti-UV coated Canopy
2. Open-Close Way: Automatic
3. Folding Size: 340 x 50 mm
4. Unfolding Size: 660 x 1150 mm
5. Color: Blue with PSA Logo and name of the survey

Additional features:

1. Auto Open and Close Function to operate automatically
2. Pushing a single button to open or close
3. Slip-proof Handle
4. Strong Fiberglass Ribs



ANNEX 3

POLO SHIRT

Specifications:

- 1. Textile: Cotton
- 2. Print: Full sublimation printing
- 3. Color: White

