



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
 RSSO XIII (CARAGA)

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake alternative mode of procurement, **Small Value Procurement on Freight and Handling of Laptop, Scanner, UPS & Data Enclave from PSA Central Office Manila to PSA RSSO XIII (and for Provinces).**

Name of Project	General Administrative Support Service
Solicitation	RSSO PR No. 2022-05-155
Location	PSA - RSSO XIII
Brief Description	Refer to Bid Form below
Quantity	Refer to Bid Form
Approved Budget for the Contract (ABC)	Php125,540.00
Date of Delivery	10 Days after the receipt of Purchase Order

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 8:00 A.M on **June 13, 2022** the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

*M. Wi*  
**BERNADETH I. BONACHITA**  
 RBAC Chairperson

**Terms and Conditions:**

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), if none yet, submit, together with your quotation the photocopy of your DTI /SEC registration, Municipal and business permit, Tax Clearance, BIR Certificate of Registration and current ITR and Phil. Government Electronic Procurement System (PhilGEPS) Registration.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
<b>Freight and Handling of Laptop, Scanner, UPS &amp; Data Enclave from PSA Central Office Manila to PSA RSSO XIII (and for Provinces)</b>						
<b>In Lot:</b>						
<b>Regional Office</b>						
Scanner (L-14.5", W-10", H-11"), 10 kilos Declared Value: 20,930.00	unit	3	₱ _____	₱ _____		
UPS (L-95mm; W-220mm, H-307mm), 7 kilos Declared Vaule: 1,690.00	unit	52	₱ _____	₱ _____		
Computer Set (Data Enclave - Declared Value: 82,446.20)	set					
CPU - (L-40cm, W-20cm, H-53cm), 6 kilos		1	₱ _____	₱ _____		
Monitor (L-624mm, W-413mm, H-190mm) 7 kilos		1	₱ _____	₱ _____		
UPS (L-95mm; W-220mm, H-307mm), 7 kilos		1	₱ _____	₱ _____		
Computer Set (Declared Value: 79,499.25)	set					
CPU - (L-39cm, W-19cm, H-53cm), 8 kilos		1	₱ _____	₱ _____		
Monitor (L-624mm, W-19033mm, H-13mm) 7 kilos		1	₱ _____	₱ _____		
Printer Colored (L-41.2cm x W-29.5cm x H-46.9cm) 19 kilos Declared Value: 21,622.00	unit	3	₱ _____	₱ _____		
Printer Monochrome (L-381mm x W-781mm x H-241mm) 9 kilos Declared Value: 16,893.00	set	3	₱ _____	₱ _____		
Feeder - (L38.1cm, W-35.7cm, H-13.1cm) 4 kilos Declared Value: 16,893.00		3	₱ _____	₱ _____		
Projector (L-10cm, W-35cm, H-26cm) 4 kilos Declared Value: 31,555.55	unit	3	₱ _____	₱ _____		
Crate Charges			₱ _____	₱ _____		
Sub-total			₱ _____	₱ _____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
<b>Agusan Del Norte</b>						
Laptop (L-54cm, W-8cm, H-31cm) 4 kilos Declared Value: 42,380.00	unit	4	₱ _____	₱ _____		
Scanner (L-14.5", W-10", H-11"), 10 kilos Declared Value: 20,930.00	unit	1	₱ _____	₱ _____		
UPS (L-95mm; W-220mm, H-307mm), 7 kilos Declared Vaule: 1,690.00	unit	1	₱ _____	₱ _____		
Computer Set (Declared Value: 79,499.25) CPU - (L-39cm, W-19cm, H-53cm), 8 kilos Monitor (L-624mm, W-19033mm, H-13mm) 7 kilos	set	1	₱ _____	₱ _____		
Printer Colored (L-41.2cm x W-29.5cm x H-46.9cm) 19 kilos Declared Value: 21,622.00	unit	1	₱ _____	₱ _____		
Printer Monochrome (L-381mm x W-781mm x H-241mm) 9 kilos Declared Value: 16,893.00	set	1	₱ _____	₱ _____		
Feeder - (L38.1cm, W-35.7cm, H-13.1cm) 4 kilos Declared Value: 16,893.00		1	₱ _____	₱ _____		
Projector (L-10cm, W-35cm, H-26cm) 4 kilos Declared Value: 31,555.55	unit	1	₱ _____	₱ _____		
Crate Charges			₱ _____	₱ _____		
Sub-total			₱ _____	₱ _____		
<b>Agusan Del Sur</b>						
Laptop (L-54cm, W-8cm, H-31cm) 4 kilos Declared Value: 42,380.00	unit	4	₱ _____	₱ _____		
Scanner (L-14.5", W-10", H-11"), 10 kilos Declared Value: 20,930.00	unit	1	₱ _____	₱ _____		
UPS (L-95mm; W-220mm, H-307mm), 7 kilos Declared Vaule: 1,690.00	unit	1	₱ _____	₱ _____		
Computer Set (Declared Value: 79,499.25) CPU - (L-39cm, W-19cm, H-53cm), 8 kilos Monitor (L-624mm, W-19033mm, H-13mm) 7 kilos	set	1	₱ _____	₱ _____		
Printer Colored (L-41.2cm x W-29.5cm x H-46.9cm) 19 kilos Declared Value: 21,622.00	unit	1	₱ _____	₱ _____		
Printer Monochrome (L-381mm x W-781mm x H-241mm) 9 kilos Declared Value: 16,893.00	set	1	₱ _____	₱ _____		
Feeder - (L38.1cm, W-35.7cm, H-13.1cm) 4 kilos Declared Value: 16,893.00		1	₱ _____	₱ _____		
Projector (L-10cm, W-35cm, H-26cm) 4 kilos Declared Value: 31,555.55	unit	1	₱ _____	₱ _____		
Crate Charges			₱ _____	₱ _____		
Sub-total			₱ _____	₱ _____		
<b>Surigao Del Norte</b>						
Laptop (L-54cm, W-8cm, H-31cm) 4 kilos Declared Value: 42,380.00	unit	4	₱ _____	₱ _____		
Scanner (L-14.5", W-10", H-11"), 10 kilos Declared Value: 20,930.00	unit	1	₱ _____	₱ _____		
UPS (L-95mm; W-220mm, H-307mm), 7 kilos Declared Vaule: 1,690.00	unit	1	₱ _____	₱ _____		



Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Computer Set (Declared Value: 79,499.25) CPU - (L-39cm, W-19cm, H-53cm), 8 kilos Monitor (L-624mm, W-19033mm, H-13mm) 7 kilos	set	1	₱ _____	₱ _____		
Printer Colored (L-41.2cm x W-29.5cm x H-46.9cm) 19 kilos Declared Value: 21,622.00	unit	1	₱ _____	₱ _____		
Printer Monochrome (L-381mm x W-781mm x H-241mm) 9 kilos Declared Value: 16,893.00	set	1	₱ _____	₱ _____		
Feeder - (L38.1cm, W-35.7cm, H-13.1cm) 4 kilos Declared Value: 16,893.00	unit	1	₱ _____	₱ _____		
Projector (L-10cm, W-35cm, H-26cm) 4 kilos Declared Value: 31,555.55	unit	1	₱ _____	₱ _____		
Crate Charges			₱ _____	₱ _____		
Sub-total			₱ _____	₱ _____		
<b>Surigao Del Sur</b>						
Laptop (L-54cm, W-8cm, H-31cm) 4 kilos Declared Value: 42,380.00	unit	4	₱ _____	₱ _____		
Scanner (L-14.5", W-10", H-11"), 10 kilos Declared Value: 20,930.00	unit	1	₱ _____	₱ _____		
UPS (L-95mm; W-220mm, H-307mm), 7 kilos Declared Vaule: 1,690.00	unit	1	₱ _____	₱ _____		
Computer Set (Declared Value: 79,499.25) CPU - (L-39cm, W-19cm, H-53cm), 8 kilos Monitor (L-624mm, W-19033mm, H-13mm) 7 kilos	set	1	₱ _____	₱ _____		
Printer Colored (L-41.2cm x W-29.5cm x H-46.9cm) 19 kilos Declared Value: 21,622.00	unit	1	₱ _____	₱ _____		
Printer Monochrome (L-381mm x W-781mm x H-241mm) 9 kilos Declared Value: 16,893.00	set	1	₱ _____	₱ _____		
Feeder - (L38.1cm, W-35.7cm, H-13.1cm) 4 kilos Declared Value: 16,893.00	unit	1	₱ _____	₱ _____		
Projector (L-10cm, W-35cm, H-26cm) 4 kilos Declared Value: 31,555.55	unit	1	₱ _____	₱ _____		
Crate Charges			₱ _____	₱ _____		
Sub-total			₱ _____	₱ _____		
<b>Province of Dinagat Islands (PDI)</b>						
Laptop (L-54cm, W-8cm, H-31cm) 4 kilos Declared Value: 42,380.00	unit	4	₱ _____	₱ _____		
Scanner (L-14.5", W-10", H-11"), 10 kilos Declared Value: 20,930.00	unit	1	₱ _____	₱ _____		
UPS (L-95mm; W-220mm, H-307mm), 7 kilos Declared Vaule: 1,690.00	unit	1	₱ _____	₱ _____		
Computer Set (Declared Value: 79,499.25) CPU - (L-39cm, W-19cm, H-53cm), 8 kilos Monitor (L-624mm, W-19033mm, H-13mm) 7 kilos	set	1	₱ _____	₱ _____		
Printer Colored (L-41.2cm x W-29.5cm x H-46.9cm) 19 kilos Declared Value: 21,622.00	unit	1	₱ _____	₱ _____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Printer Monochrome (L-381mm x W-781mm x H-241mm) 9 kilos Declared Value: 16,893.00	set	1	₱ _____	₱ _____		
Feeder - (L38.1cm, W-35.7cm, H-13.1cm) 4 kilos Declared Value: 16,893.00		1	₱ _____	₱ _____		
Projector (L-10cm, W-35cm, H-26cm) 4 kilos Declared Value: 31,555.55	unit	1	₱ _____	₱ _____		
Crate Charges			₱ _____	₱ _____		
Sub-total			₱ _____	₱ _____		
<b>TOTAL AMOUNT IN FIGURES:</b>				₱		
<b>TOTAL AMOUNT IN WORDS:</b>						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

EmailAddress: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No. \_\_\_\_\_

Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_