



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
NATIONAL CAPITAL REGION

REQUEST FOR QUOTATION
(Reposting)

Title: Procurement of Various Office Supplies
Date: December 18, 2020
Place of Delivery: PSA-NCR RSSO
9th Floor Grand EDSA Residences, #75 Corregidor St. cor EDSA
Barangay Ramon Magsaysay, Quezon City
ABC: **Php 88,185.20**

Description:

The Philippine Statistics Authority - Regional Statistical Service Office National Capital Region (PSA-RSSO NCR) invites interested suppliers / bidders to submit their quotations / proposals for the hereunder requirements:

1. Mayor's Permit/ Business Permit
2. PhilGeps Registration
3. Income Tax Return
4. Omnibus Sworn Statement

Please submit your formal proposal duly signed by your representative through email at: psa.ncr.robac@gmail.com or via sealed envelope or the option of the supplier, attention to:

MR. ELMOR G. BARROQUILLO
ROBAC Chairperson
Philippine Statistics Authority
National Capital Region

Note: Price quoted shall include VAT.

Deadline for submission of sealed quotations is on December 22, 2020, 10:00 A.M. at 9th Floor EDSA Grand Residences, 75 Corregidor Street corner EDSA, Quezon City. The PSA- RSSO NCR assume no responsibility, whatsoever, to compensate or indemnify suppliers / bidders for any expenses incurred in the preparation of the quotation.



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9th Floor EDSA Grand Residences
75 Corregidor Street, cor EDSA
Barangay Ramon Magsaysay, Quezon City 1105
<http://rssoncr.psa.gov.ph> • psa.ncr.rso@gmail.com

A. Project Site and Contact Person

Project Site	Contact Person	Address / Telephone No.
Quezon City	Gerald M. Morada	9 th Floor EDSA Grand Residences, 75 Corregidor Street corner EDSA, Quezon City Tel. Nos. 8-362-6047/ 8-937-7738

B. Technical Specifications

Specifications	Unit	Qty	Unit Price	Total Amount VAT inclusive	Compliance with Technical Specification (please check) YES NO
Various Office Supplies					
PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm (A4)	Ream	100			
PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm (Legal)	Ream	100			
PAPER, Multi-Purpose (COPY) A4, 70 gsm	Ream	150			
PAPER, Multi-Purpose (COPY) Legal, 70 gsm	Ream	150			
PAPER, Parchment, size: 210 x 297mm, multi-purpose	Box	1			
ACETATE, thickness: 0.07mm min (gauge #3)	Roll	1			
RECORD BOOK, 500 PAGES, size: 214mm x 278 mm min	Book	12			
TOILET TISSUE PAPER, 2-Ply, 100% recycled	Pack	40			
TISSUE, interfolded paper towel	Pack	60			
ALCOHOL, ETHYL, 68%-72%, scented, 500ml (-5ml)	Bot	25			
ALCOHOL, isopropyl, 68%-72%, 500 ml (-5ml)	Bot	25			
NOTE PAD, stick on, 76mm x 100 mm (3"x4") min	Pad	9			
NOTE PAD, stick on, 76mm x 100 mm (3"x3") min	Pad	9			
TAPE, MASKING, with: 48MM (1mm)	Roll	10			
CORRECTION TAPE, film base type, UL 6m min	pc	15			

C. Financial Proposal

- The supplier / bidder shall submit as part of their financial proposal, the price schedule of the goods and other related services as specified in the Technical Specification.
- Prices quoted by the supplier / bidder shall be fixed during the bidder's performance of the contract and not subject to variation/s or price escalation/s on any account. A bid / proposal submitted with an adjustable price quotation shall be treated as non-responsive and shall be rejected.

Prepared by:


GERALD M. MORADA
ROBAC Secretariat

Approved:


ELMOR G. BARROQUILLO
ROBAC Chairperson