



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
NATIONAL CAPITAL REGION

REQUEST FOR QUOTATION

Name of Project: Procurement of Various Office Supplies for the Philsys Step 2
Registration Operation

Solicitation No: PSA-NCR-RO-21-058

Date: 09 June 2021

Place of Delivery: PSA-NCR PO II
8th Floor EDSA Grand Residences
#75 Corregidor Street corner EDSA, Bago Bantay, Quezon City

ABC: **Php 1,475,909**

Description:

The Philippine Statistics Authority - Regional Statistical Service Office National Capital Region (PSA-RSSO NCR) invites interested suppliers / bidders to submit their quotations / proposals for the hereunder requirements:

1. Mayor's Permit
2. PhilGeps Registration
3. Omnibus Sworn Statement or
4. Income Tax Return

Please submit your formal proposal duly signed by your representative through email to: psa.ncr.robac@gmail.com or via sealed envelope or the option of the supplier, attention to:

MR. ELMOR G. BARROQUILLO
ROBAC Chairperson
Philippine Statistics Authority
National Capital Region

Note: Price quoted shall include VAT.

Deadline for submission of sealed quotations is on June 15, 2021, 10:00 A.M. at 9th Floor EDSA Grand Residences, 75 Corregidor Street corner EDSA, Quezon City. The PSA- RSSO NCR assume no responsibility, whatsoever, to compensate or indemnify suppliers / bidders for any expenses incurred in the preparation of the quotation.



Address: 9/F EDSA Grand Residences, 75 Corregidor St. Cor. EDSA, Quezon City 1105
Tel No. (632) 8937-7738, (632) 8936-7292, (632) 8362-6042
URL: <http://rssoncr.psa.gov.ph>
Email: psa.ncr.rso@gmail.com

A. Project Site and Contact Person

Project Site	Contact Person	Address / Telephone No.
Quezon City	Zaida D. Austria	8th Floor EDSA Grand Residences, 75 Corregidor Street corner EDSA, Quezon City Tel. Nos. 8-716-0828/ 8-713-4472

B. Schedule of Delivery

Date of Delivery	ABC	Goods to be Delivered
15 days upon receipt of Notice to Proceed	(Subject to 6% VAT)	Office Supplies

C. Technical Specifications

Specifications	Unit	Qty	Unit Price	Total Amount VAT inclusive	Compliance with Technical Specification/ Brand Name (please check)	
					YES	NO
Lot 1						
Cartolina						
Red	pcs	26				
Orange	pcs	17				
Yellow	pcs	32				
Green	pcs	23				
Record Book, 500 pages, size:214mm x 278mm min)	book	150				
Ink refill (black, pigment ink, 774	bot	369				
Stamp pad (blue ink)	pc	150				
Laminating Film, width 12"	roll	5				
Lot 2						
Toilet Tissue Paper (2 ply sheet;150 pull; 10 rolls/pack	pack	1,000				
Alcohol, Ethyl, 70%	gal	2,100				
Disposable Surgical Mask (medical device class1; earloop, 3ply wired; 50 pcs per box	box	3,000				
Sprayer, 500ml	bot	369				
First Aid Kit	set	61				
Gauze Pad (4x4, 1'sterile						
Micropore tape 1						
Roll Elastic bandage						
Povidone iodine 10% (60ml)						
Alcohol, 70% (150ml)						
Amonia, 15ml						
Cotton balls, 50's						
Paracetamol tablets						
Loperamide tablets						
Anti-histamine tablets						
Band Aid pouch bag						
Mefenamic Acid						

Specifications	Unit	Qty	Unit Price	Total Amount VAT inclusive	Compliance with Technical Specification/ Brand Name (please check)	
					YES	NO
Hand Lotion, 80ml; w/collage, contains anti-aging Q10 moisturizingmVitamin E, and Shea butter Rags, all cotton; 20 pcs per bundle	Bot Bundl e	369 400				
Lot 3						
Chain, 1.5 meters Padlock, heavy duty; removable key when locked	pc pc	50 50				

C. Financial Proposal

1. The supplier / bidder shall submit as part of their financial proposal, the price schedule of the goods and other related services as specified in the Technical Specification.
2. Prices quoted by the supplier / bidder shall be fixed during the bidder's performance of the contract and not subject to variation/s or price escalation/s on any account. A bid / proposal submitted with an adjustable price quotation shall be treated as non-responsive and shall be rejected.

Prepared by:


GERALD M. MORADA
ROBAC Secretariat

Approved:


ELMOR G. BARROQUILLO
ROBAC Chairperson