



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
NATIONAL CAPITAL REGION



REQUEST FOR QUOTATION

Date: October 8, 2024
RFQ No.: PSA-NCR-RO-24-117

Name of Company:	
Address:	
TIN:	
PhilGEPS Registration No.:	

The **Philippine Statistics Authority** through its Bids and Awards Committee (BAC), intends to procure **Enumerations Materials for 2024 October Consumer Expectations Survey** in accordance with Section 53.10 (Negotiated Procurement – Small Value Procurement) of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

LOT NO.	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (ABC)
1	Sublimation Shirt and Umbrella	Php93,600.00
2	Sling bag	Php73,200.00
3	Corporate Uniform Jacket	Php115,500.00

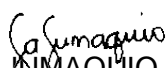
Delivery Term: 45 Days upon receipt of the Notice to Proceed

Please quote your **best offer** in **lot/all lots** described herein, subject to the Terms and Conditions provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than **14 October 2024 at 10:00 AM**.

The following documents are also required to be submitted **along** with your quotation/proposal on the specified deadline above.

DOCUMENT	REMARKS
Copy of 2024 Mayor's or Business Permit	In case not yet available, you may submit your expired 2023 Mayor's or Business Permit with the Official Receipt of renewal application. However, a copy of your 2024 Mayor's or Business Permit shall be required to be submitted after award of contract but before payment .
PhilGEPS Registration Number	
Income/Business Tax Return	

For any clarification, you may contact us at telephone no. **8937-7738** or email address at rssoncrbac@psa.gov.ph


ANJINETTE JUMAQUIO-ALONDAY
ROBAC Secretariat


BAMBIE A. VILLARUEL
ROBAC Chairperson



Address: 9/F EDSA Grand Residences, 75 Corregidor St. Cor. EDSA, Quezon City 1105
Tel No. (632) 8937-7738, (632) 8936-7292, (632) 8362-6042
URL: <http://rssoncr.psa.gov.ph>
Email: rssoncrbac@psa.gov.ph

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) Technical specifications with asterisk (*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

TECHNICAL SPECIFICATIONS

[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Technical specifications with asterisks () are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.]*

Lot 1

Unit	Item Description	Quantity	Statement of compliance
pc	Sublimation Shirt Color: see attached design Material: at least 60% polyester 1x1 rib flat knitted Collar Double-needle Sleeve and bottom Hem Necktape 2-button placket, padded collar Please see attached design	144	
pc	Umbrella Material: Fiber ribs + Metal shaft + Anti-UV coated Canopy Ribs: 8 ribs, strong wind resistant, not easy to rust Reinforcement material: black steel with reinforced glass fiber ribs, round steel umbrella beads Folding Size: 340 x 50 mm Unfolding Size: 660 x 1150 mm Additional features: Auto Open and Close Function to operate automatically Pushing a single button to open or close Slip-proof Handle, Strong Fiberglass Ribs Please see attached design with PSA Logo	72	

1. Textile: Cotton
2. Print: Full sublimation printing



I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name

Date

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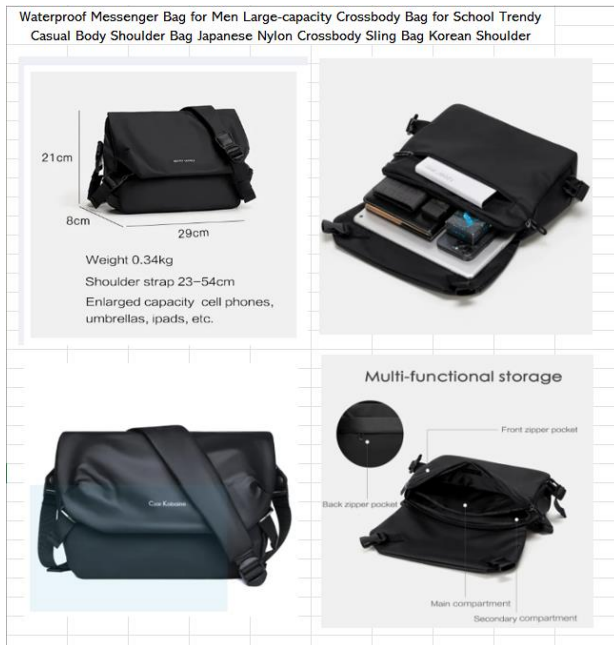
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Lot 2

Unit	Item Description	Quantity	Statement of compliance
pc	Sling bag (Men) <i>High quality commercially available Sling Bag</i> <i>Dimensions: 32cm x 25cm x 12cm"</i> <i>Weight: 0.41kg</i> <i>Body material: Nylon</i> <i>Color: Black</i> <i>See attached prototype/design</i>	46	
pc	Sling bag (Women) <i>High quality commercially available Sling Bag</i> <i>Size : 36*34*10* CM</i> <i>Style: literary and national style</i> <i>tarpaulin bag</i> <i>Material: Canvas</i> <i>Luggage size: large</i> <i>Lining texture: polyester</i> <i>Bag shape: horizontal square</i> <i>Opening method: zipper</i> <i>Internal structure of the bag: zipper pocket, mobile phone pocket,</i> <i>document pocket, interlayer zipper pocket</i> <i>pattern: plain</i> <i>Processing methods: soft surface</i> <i>Hardness: soft</i>	137	

	<p>Carrying parts: soft handle</p> <p>Outer bag type: open pocket</p> <p>Number of shoulder straps: three</p> <p>Style: women's messenger bag</p> <p>See attached prototype/design</p>		
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Leacat Simple Fashion Zipper Handbags Waterproof Large Capacity Shoulder bag



I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name

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Lot 3

Unit	Item Description	Quantity	Statement of compliance
pc	Corporate Uniform Jacket <i>Body: polyster cotton with inner lining</i> <i>Logo: embroidered PSA logo 2.5 cm</i> <i>Collar: collared</i> <i>Color: Blue</i> <i>Other features: with 2 side pockets & zipper closurewith</i> <i>inner pocket</i> <i>Sizes: XS to 8XL</i> <i>See attached prototype/design</i>	77	

Note: After the approval for the mass production, the winning bidder are required to get the actual size of the involve personnel.



I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name

Date

FINANCIAL OFFER

Please quote your best offer for the item(s) below. The price offered should be VAT inclusive. The information stated below shall be the basis for the evaluation and calculation of your total quotation and does not reflect the guaranteed price.

Please do not leave any blank items. Indicate "0" if item is being offered for free.

Item Description	Price Offer	Total Bid Price

Amount in words:

Signature over Printed Name

Designation

Office Telephone No. / Mobile Telephone No.

Email address/es

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSA-NCR shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. The PSA-NCR shall have the right to inspect office space to confirm their conformity to the technical specifications.
11. Payment of supplies will be made after receipt claim/invoice from the supplier.
12. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSA NCR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
13. PSA NCR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 Revised IRR of R.A 9184, without incurring any liability to the affected bidder or bidders.

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email address/es