



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
National Capital Region

REQUEST FOR QUOTATION

Name of Project: Procurement of Various Office Supplies of PSA NCR PO V
Solicitation No: PSA-NCR-RO-21-075
Date: 05, July 2021
Place of Delivery: PSA-NCR PO V
3rd Floor STWLPC Building
362-342 Gen. Gil Puyat Avenue, Pasay City
ABC: **Php 227,625.00**

Description:

The Philippine Statistics Authority - Regional Statistical Service Office National Capital Region (PSA-RSSO NCR) invites interested suppliers / bidders to submit their quotations / proposals for the hereunder requirements:

1. Mayor's Permit
2. PhilGeps Registration
3. Omnibus Sworn Statement or
4. Income Tax Return

Please submit your formal proposal duly signed by your representative through email to: psa.ncr.robac@gmail.com or via sealed envelope or the option of the supplier, attention to:

MR. ELMOR G. BARROQUILLO
ROBAC Chairperson
Philippine Statistics Authority
National Capital Region

Note: Price quoted shall include VAT.

Deadline for submission of sealed quotations is on July 09, 2021, 10:00 A.M. at 9th Floor EDSA Grand Residences, 75 Corregidor Street corner EDSA, Quezon City. The PSA- RSSO NCR assume no responsibility, whatsoever, to compensate or indemnify suppliers / bidders for any expenses incurred in the preparation of the quotation.



Management
System
ISO 9001:2015

www.tuv.com
ID 9108640991



9th Floor EDSA Grand Residences
75 Corregidor Street, cor EDSA
Barangay Ramon Magsaysay, Quezon City 1105
<http://rssoncr.psa.gov.ph> • psa.ncr.rso@gmail.com

A. Project Site and Contact Person

Project Site	Contact Person	Address / Telephone No.
Pasay City	Gina Nicanor	3rd Floor STWLPC Building 362-342 Gen. Gil Puyat Avenue, Pasay City Tel. Nos. 8- 833-8284 / 8-834-1601

B. Schedule of Delivery

Date of Delivery	ABC	Goods to be Delivered
7-15 days upon receipt of Notice to Proceed	(Subject to 6% VAT)	Office Supplies

C. Technical Specifications

Specifications	Unit	Qty	Unit Price	Total Amount VAT inclusive	Compliance with Technical Specification/ Brand Name (please check) YES NO
Procurement of Various Office Supplies					
Copy Paper (Long) 80 gsm	ream	50			
Copy Paper (A4) 80 gsm	ream	50			
Copy Paper (Long) 70 gsm	ream	100			
Copy Paper (A4) 70 gsm	ream	75			
HP ink # 680 Black	pc	50			
HP ink # 682 Black	pc	50			
HP Laserjet Q7553A Black	pc	6			
HP Laserjet CF350A/130A Black	pc	12			
HP Laserjet CF350A/130A Yellow	pc	6			
HP Laserjet CF350A/130A Magenta	pc	6			
HP Laserjet CF350A/130A Cyan	pc	6			

C. Financial Proposal

1. The supplier / bidder shall submit as part of their financial proposal, the price schedule of the goods and other related services as specified in the Technical Specification.
2. Prices quoted by the supplier / bidder shall be fixed during the bidder's performance of the contract and not subject to variation/s or price escalation/s on any account. A bid / proposal submitted with an adjustable price quotation shall be treated as non-responsive and shall be rejected.

Prepared by:


GERALD M. MORADA
ROBAC Secretariat

Approved:


ELMOR G. BARROQUILLO
ROBAC Chairperson