



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY



REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of Catering Services for the 2nd and 3rd Level Trainings on Enumeration Area (EA) Delineation for the Development of 2024 Enumeration Area Reference File (EARF) for Mid-Decade Census of Population (POPCEN) and Community-Based Monitoring System (CBMS) Operations, 2023 National ICT Household Survey (NICTHS), and Retail Price Survey.

Name of Project	2024 Enumeration Area Reference File (EARF) for CBMS and Census of Population; 2023 National ICT Household Survey (NICTHS); and Retail Price Survey
Solicitation Reference	SDS RFQ No. 2024-01-007
Location	SDS PR No. 2024-01-009; 2024-01-011; 2024-01-012
Brief Description	PSA - Surigao del Sur
Quantity	Refer to Specification/Table below
Mode of Procurement	Refer to Specification/Table below
Approved Budget for the Contract (ABC)	NP-Small Value Procurement
	Lot 1: Php35,100.00 Lot 2: Php12,960.00 Lot 3: Php12,960.00 Lot 4: Php11,340.00
Date of Delivery	Lot 1: January 22-26, 2024 Lot 2: January 31 to February 02, 2024 Lot 3: January 29 to February 01, 2024 Lot 4: February 14-16, 2024

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 10:00 A.M on January 17, 2024 at the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

BERNADETH I. BONACHITA
RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us). If none yet, submit, together with your quotation the photocopy of your **Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 500k and above)**.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Activity: 2nd and 3rd Level Trainings on Enumeration Area (EA) Delineation for the Development of 2024 Enumeration Area Reference File (EARF) for Mid-Decade Census of Population (POPCEN) and Community-Based Monitoring System (CBMS) Operations						
LOT 1: 2nd Level Training						
Day 1 (22 January 2024)						
AM Snacks (Chicken sandwich, canned juice-220ml)	pax	13	₱ _____	₱ _____		
Meals/Lunch (Beef nilaga, grilled tuna, garlic buttered shrimp, pancit bame-e, fruit salad, rice, and softdrinks-290ml)	pax	13	₱ _____	₱ _____		
PM Snacks (Banana cake and canned juice-220ml)	pax	13	₱ _____	₱ _____		
Day 2 (23 January 2024)						
AM Snacks (Chocolate cake, canned juice-220ml)	pax	13	₱ _____	₱ _____		
Meals/Lunch (Beef caldereta, fish tinola, lechon kawali, garlic chicken, rice, buko pandan and softdrinks-290ml)	pax	13	₱ _____	₱ _____		
PM Snacks (Puto cheese, canned juice-220ml)	pax	13	₱ _____	₱ _____		
Day 3 (24 January 2024)						
AM Snacks (Tuna sandwich, canned juice-220ml)	pax	13	₱ _____	₱ _____		
Meals/Lunch (Buttered chicken, sweet and sour tuna, sinigang na hipon, garden salad, rice, buko pandan and softdrinks-290ml)	pax	13	₱ _____	₱ _____		
PM Snacks (Camote roll, canned juice-220ml)	pax	13	₱ _____	₱ _____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Day 4 (25 January 2024)						
AM Snacks (Cinnamon Bread and canned juice-220ml)	pax	13	P_____	P_____		
Meals/Lunch (Humba, Kinilaw, Sweet & Sour Fish Fillet, Steam Veggies with Bagoong, rice, mango fruit and softdrinks-290ml)	pax	13	P_____	P_____		
PM Snacks (Chocolate cake and canned juice-220ml)	pax	13	P_____	P_____		
Day 5 (26 January 2024)						
AM Snacks (Empanada and canned juice-220ml)	pax	13	P_____	P_____		
Meals/Lunch (Pancit Bam-e, Fish Fillet, Chicken Curry, Mixed Seafood Soup, rice, buko pandan and softdrinks-290ml)	pax	13	P_____	P_____		
PM Snacks (Tuna Sandwich and canned juice-220ml)	pax	13	P_____	P_____		
LOT 2: 3rd Level Training						
Date: 31 January to 02 February 2024						
Day 1 (31 January 2024)						
AM Snacks (Clubhouse Sandwich and canned juice-220ml)	pax	8	P_____	P_____		
Meals/Lunch (Pancit Bam-e, Fish Fillet, Chicken Curry, Mixed Seafood Soup, rice, buko pandan and softdrinks-290ml)	pax	8	P_____	P_____		
PM Snacks (Spaghetti with bread and canned juice-220ml)	pax	8	P_____	P_____		
Day 2 (01 February 2024)						
AM Snacks (Empanada and canned juice-220ml)	pax	8	P_____	P_____		
Meals/Lunch (Chicken Adobo, Grilled Fish, Sinigang na Hipon, Salad (Vegetables), rice, buko pandan and softdrinks)	pax	8	P_____	P_____		
PM Snacks (Tuna Sandwich and canned juice-220ml)	pax	8	P_____	P_____		
Day 3 (02 February 2024)						
AM Snacks (Cinnamon Bread and canned juice-220ml)	pax	8	P_____	P_____		
Meals/Lunch (Humba, Kinilaw, Sweet & Sour Fish Fillet, Steam Veggies with Bagoong, rice, mango fruit and softdrinks-290ml)	pax	8	P_____	P_____		
PM Snacks (Chocolate cake and canned juice-220ml)	pax	8	P_____	P_____		
LOT 3: Catering Services for the 3rd Level Training on the 2023 National ICT Household Survey (NICTHS) on 29 January to 01 February 2024						
January 29, 2024						
AM Snacks (Cinnamon Bread and Juice in can-240ml)	pax	6	P_____	P_____		
Lunch (Humba, Kinilaw, Steam Veggies with Bagoong, rice, mango fruit and softdrinks-200ml)	pax	6	P_____	P_____		
PM Snacks (Chocolate cake and Juice in can-240ml)	pax	6	P_____	P_____		
January 30, 2024						
AM Snacks (Empanada and Juice in can-240ml)	pax	6	P_____	P_____		
Lunch (Pancit Bam-e, Fish Fillet, Mixed Seafood Soup, rice, buko pandan and softdrinks-200ml)	pax	6	P_____	P_____		
PM Snacks (Tuna Sandwich and Juice in can-240ml)	pax	6	P_____	P_____		
January 31, 2024						
Am snacks (Egg Sandwich w/ Chips and Pineapple Juice in can)	pax	6	P_____	P_____		
Lunch (beef brocolli, chicken adobo with egg, sotanghon guisado with seafood, rice, fresh fruits and softdrinks 200 ml)	pax	6	P_____	P_____		
PM snacks (Turon de langka and canned juice 220 ml)	pax	6	P_____	P_____		
February 01, 2024						
PM Snacks (Banana cake and canned juice 220 ml)	pax	6	P_____	P_____		
Lunch (Buttered chicken, grilled tuna, sinigang na hipon, garden salad, rice, buko pandan and softdrinks 200ml)	pax	6	P_____	P_____		
PM Snacks (Puto cheese, canned juice 220 ml)	pax	6	P_____	P_____		
LOT 4: Catering Services for the conduct of 3rd level training of the 2024 Retail Price Survey on 14-16 February 2024						
February 14, 2024						
AM Snacks (Egg sandwich and Juice in can)	pax	7	P_____	P_____		
Lunch (grilled fish, garlic buttered shrimp, pancit bam-e, rice and softdrinks 295 ml)	pax	7	P_____	P_____		
PM Snacks (camote and juice in can 220 ml)	pax	7	P_____	P_____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
February 15, 2024						
AM Snacks (empanada and juice in can 220 ml)	pax	7	P _____	P _____		
Lunch (fried chicken, tinolang isda, sweetcorn with crabmeat soup, rice, fresh fruits and softdrinks 295 ml)	pax	7	P _____	P _____		
PM Snacks (tuna sandwich and juice in can 220 ml)	pax	7	P _____	P _____		
February 16, 2024						
AM Snacks (Pancit with bread and Juice in can)	pax	7	P _____	P _____		
Meals/Lunch (Fish escabeche, chicken adobo, sotanghon soup, cucumber/tomato salad, rice, water melon fruit and softdrinks)	pax	7	P _____	P _____		
PM Snacks (Chocolate cake and Juice in can)	pax	7	P _____	P _____		
Note: 1. Use of styrofoam and similar single-use plastics which includes, but are not limited to plastic cups, straws, stirrers, utensils, food wrappers, grocery bags, instant food packaging, lids, polyethylene terephthalate (PET) bottles is prohibited for packaging and catering services. 2. Reusable foodware such as plates, cutlery, containers, stirrers, mugs or cups for hot drinks and glass for water or beverage shall be utilized. 3. Coffee shall be served in pots instead of providing powdered coffee in sachets. Condiments shall also be served in reusable bottles, bowls or dispensers						
TOTAL AMOUNT IN FIGURES:				P _____		
TOTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____

EmailAddress: _____

Fax No. _____ Tel No. _____

Cellphone No. _____

Date: _____