



REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake alternative mode of procurement, NP-Small Value Procurement for Calla, Diego 3-seater sofa, Diego 2-seater sofa, Eric 3-seater sofa and Eric 2-seater sofa.

Name of Project	General Administrative Support Service
Solicitation	SDN PR No. 2017-10-0143
Location	PSA SDN, Surigao City
Brief Description	Refer to Bid Form below
Quantity	Refer to Bid Form
Approved Budget for the Contract (ABC)	₱ 68,300.00
Date of Delivery	Within 10 days after receipt of Purchase Order

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 8:00 am on November 3, 2017 at the Regional Statistical Services Office XIII, Freeman Building, J.C. Aquino Avenue, Butuan City.

B. M.
BERNADETHI. BONACHITA
 RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your DTI /SEC registration, Municipal and business permit, and current ITR and Phil. Government Electronic Procurement System (PhilGEPS) Registration.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specifications (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
For Office Use						
Item 1: Calla 2S sofa D-Brown Coarse 2-seater: 152.5 x 87.7 x 86 cm Wooden frame construction Fully upholstered with woven fabric Loose Seat cushions A330 Metal Leg (5 dia. X 10 cm ht.) Generos c/080 (body) Sky 070-28 (seat back pillow) BXY 053-51 throw pillow	set	-2-	₱ _____	₱ _____		
Item 2: Diego 3-seater sofa 3S sofa light brown	set	-1-	₱ _____	₱ _____		
Item 3: Diego 2-seater sofa 2S sofa light brown	set	-1-	₱ _____	₱ _____		
Item 4: Eric 3-seater sofa 3S sofa dark grey	set	-1-	₱ _____	₱ _____		
Item 5: Eric 2-seater sofa 2S sofa dark grey	set	-1-	₱ _____	₱ _____		

TOTAL AMOUNT IN WORDS:

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____
 Position: _____
 Name of Company: _____
 Address: _____ Email Address: _____
 Fax No. _____ Tel No. _____ Cellphone No. _____
 Date: _____