



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Special Bids and Awards Committee (BAC) will undertake alternative mode of procurement, shopping for Meals, Snacks and Accommodation

Name of Project	2016 July Labor Force Survey/2016 Annual Poverty Indicator Survey
Solicitation	PR No. 16-06-056
Location	Butuan City
Brief Description	<p>In Lot, Meals, Snacks and Accommodation for 2016 July Labor Force Survey and 2016 Annual Poverty Indicator Survey, 2nd Level Training Date of Activity: June 26 to July 2, 2016</p> <p>Item 1: Dinner, June 26, 2016 Item 2: Accommodation, Quadruple Sharing, June 26, 2016 Item 3: Breakfast, June 27, 2016 Item 4: AM Snack, June 27, 2016 Item 5: Lunch, June 27, 2016 Item 6: PM Snacks, June 27, 2016 Item 7: Dinner, June 27, 2016 Item 8: Accommodation, Quadruple Sharing, June 27, 2016 Item 9: Breakfast, June 28, 2016 Item 10: AM Snack, June 28, 2016 Item 11: Lunch, June 28, 2016 Item 12: PM Snacks, June 28, 2016 Item 13: Dinner, June 28, 2016 Item 14: Accommodation, Quadruple Sharing, June 28, 2016 Item 15: Breakfast, June 29, 2016 Item 16: AM Snack, June 29, 2016 Item 17: Lunch, June 29, 2016 Item 18: PM Snacks, June 29, 2016 Item 19: Dinner, June 29, 2016 Item 20: Accommodation, Quadruple Sharing, June 29, 2016 Item 21: Breakfast, June 30, 2016 Item 22: AM Snack, June 30, 2016 Item 23: Lunch, June 30, 2016 Item 24: PM Snacks, June 30, 2016 Item 25: Dinner, June 30, 2016 Item 26: Accommodation, Quadruple Sharing, June 30, 2016 Item 27: Breakfast, July 1, 2016 Item 28: AM Snack, July 1, 2016 Item 29: Lunch, July 1, 2016 Item 30: PM Snacks, July 1, 2016 Item 31: Dinner, July 1, 2016 Item 32: Accommodation, Quadruple Sharing, July 1, 2016 Item 33: Breakfast, July 2, 2016 Item 34: AM Snack, July 2, 2016 Item 35: Lunch, July 2, 2016 Item 36: PM Snacks, July 2, 2016 Item 37: Dinner, July 2, 2016 Item 38: Accommodation, Quadruple Sharing, July 2, 2016</p> <p>Other Inclusions: 1. Location is in Butuan City; 2. Free use of venue; 3. Provision of good sound system, projector and functional microphones; 4. AM Snacks/PM Snacks is to be pre-selected by PSA representative; 5. Lunch and Dinner is comprised of two main dishes, 1 side dish (veggie or noodles), 1 soup, 1 dessert, 1 round of soft drinks and unlimited rice; 6. Provision of overflowing of coffee</p>

Quantity	See Bid Form
Approved Budget for the Contract (ABC)	₱271,635.00
Contract Duration	June 26 to July 2, 2016

Please quote your **lowest price** on the item/s listed below and submit personally using this Request for Quotation Form not later than 8:00 am on June 23, 2016 at the Regional Statistical Services Office XIII, Jedal Building, Lopez Jaena Extension, Butuan City.


MELCHOR B. BAUTISTA
 Chairperson, SBAC

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
In Lot, Meals, Snacks and Accommodation for 2016 July Labor Force Survey and 2016 Annual Poverty Indicator Survey, 2 nd Level Training Date of Activity: June 26 to July 2, 2016						
Item 1: Dinner, June 26, 2016	Pax	-16-	₱ _____	₱ _____		
Item 2: Accommodation, Quadruple Sharing, June 26, 2016	Pax	-16-	₱ _____	₱ _____		
Item 3: Breakfast, June 27, 2016	Pax	-35-	₱ _____	₱ _____		
Item 4: AM Snack, June 27, 2016	Pax	-35-	₱ _____	₱ _____		
Item 5: Lunch, June 27, 2016	Pax	-35-	₱ _____	₱ _____		
Item 6: PM Snacks, June 27, 2016	Pax	-35-	₱ _____	₱ _____		
Item 7: Dinner, June 27, 2016	Pax	-35-	₱ _____	₱ _____		
Item 8: Accommodation, Quadruple Sharing, June 27, 2016	Pax	-32-	₱ _____	₱ _____		
Item 9: Breakfast, June 28, 2016	Pax	-35-	₱ _____	₱ _____		
Item 10: AM Snack, June 28, 2016	Pax	-35-	₱ _____	₱ _____		
Item 11: Lunch, June 28, 2016	Pax	-35-	₱ _____	₱ _____		
Item 12: PM Snacks, June 28, 2016	Pax	-35-	₱ _____	₱ _____		
Item 13: Dinner, June 28, 2016	Pax	-35-	₱ _____	₱ _____		
Item 14: Accommodation, Quadruple Sharing, June 28, 2016	Pax	-32-	₱ _____	₱ _____		

Item 15: Breakfast, June 29, 2016	Pax	-35-	₱ _____	₱ _____
Item 16: AM Snack, June 29, 2016	Pax	-35-	₱ _____	₱ _____
Item 17: Lunch, June 29, 2016	Pax	-35-	₱ _____	₱ _____
Item 18: PM Snacks, June 29, 2016	Pax	-35-	₱ _____	₱ _____
Item 19: Dinner, June 29, 2016	Pax	-35-	₱ _____	₱ _____
Item 20: Accommodation, Quadruple Sharing, June 29, 2016	Pax	-32-	₱ _____	₱ _____
Item 21: Breakfast, June 30, 2016	Pax	-38-	₱ _____	₱ _____
Item 22: AM Snack, June 30, 2016	Pax	-38-	₱ _____	₱ _____
Item 23: Lunch, June 30, 2016	Pax	-38-	₱ _____	₱ _____
Item 24: PM Snacks, June 30, 2016	Pax	-38-	₱ _____	₱ _____
Item 25: Dinner, June 30, 2016	Pax	-38-	₱ _____	₱ _____
Item 26: Accommodation, Quadruple Sharing, June 30, 2016	Pax	-35-	₱ _____	₱ _____
Item 27: Breakfast, July 1, 2016	Pax	-38-	₱ _____	₱ _____
Item 28: AM Snack, July 1, 2016	Pax	-38-	₱ _____	₱ _____
Item 29: Lunch, July 1, 2016	Pax	-38-	₱ _____	₱ _____
Item 30: PM Snacks, July 1, 2016	Pax	-38-	₱ _____	₱ _____
Item 31: Dinner, July 1, 2016	Pax	-35-	₱ _____	₱ _____
Item 32: Accommodation, Quadruple Sharing, July 1, 2016	Pax	-32-	₱ _____	₱ _____
Item 33: Breakfast, July 2, 2016	Pax	-35-	₱ _____	₱ _____
Item 34: AM Snack, July 2, 2016	Pax	-35-	₱ _____	₱ _____
Item 35: Lunch, July 2, 2016	Pax	-35-	₱ _____	₱ _____
Item 36: PM Snacks, July 2, 2016	Pax	-24-	₱ _____	₱ _____
Item 37: Dinner, July 2, 2016	Pax	-1-	₱ _____	₱ _____
Item 38: Accommodation, Quadruple Sharing, July 2, 2016	Pax	-1-	₱ _____	₱ _____
Other Inclusions:				
1. Location is in Butuan City;				
2. Free use of venue;				
3. Provision of good sound system, projector and functional microphones;				
4. AM Snacks/PM Snacks is to be pre-selected by PSA representative;				
5. Lunch and Dinner is comprised of two main dishes, 1 side dish (veggie or noodles), 1 soup, 1 dessert, 1 round of soft drinks and unlimited rice;				
6. Provision of overflowing of coffee				

				Total amount in words: _____

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____