



REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICS AUTHORITY
REGIONAL STATISTICAL SERVICES OFFICE NO. XIII (CARAGA)

REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Special Bids and Awards Committee (SBAC) will undertake the Alternative Mode of Procurement- Shopping

Name of Project	General Administrative Support Services
Solicitation	Purchase Order No. 15-11-139
Location	Butuan City
Brief Description	5 SEATER GANG CHAIR, steel with chrome finish, color: gray
Quantity	20 Units
Approved Budget for the Contract (ABC)	P186,060.00
Date of Delivery	40 Days After Receipt of Purchase Order

Please quote your **lowest price** on the item/s listed below and submit personally your PRICE QUOTATION not later than 9:00 am on November 23, 2015 at PSA-RSSO XIII, Jedal Building, Lopez Jaena Extension, Butuan City.

MELCHOR B. BAUTISTA
Chairperson, SBAC

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
5 SEATER GANG CHAIR, steel with chrome finish, color: gray	Unit	20				
				Total Amount: _____ _____		

After having carefully read and accepted your Terms and Conditions, I/We quote you on the Item at prices noted above.

Printed Name of Authorized Representative/Signature: _____

Position: _____

Name of Company: _____

E-Mail Address: _____

Tel No.: _____

Cellphone No.: _____

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