**REPUBLIC OF THE PHILIPPINES**

**PHILIPPINE STATISTICS AUTHORITY**

Lanao del Norte

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority (PSA) through its Special Bids and Awards Committee (SBAC) will undertake alternative mode of procurement, shopping for Lease of Office Space

|  |  |
| --- | --- |
| **Name of Project**  | Lease of Office Space |
| **Solicitation**  | PR-2015-127 |
| **Location**  | PSA-LDN office, Pala-o, Iligan City |
| **Brief Description**   | Lease of Office Space |
| **Quantity**  | 1 |
| **Approved Budget for the Contract (ABC)**  | ₱ 1,056,000.00 |
| **Contract Duration** |  |

Please quote your **lowest price** on the item/s listed on the next page and submit the quotation not later than 12:00 nn on­­­­­ \_\_\_\_\_\_\_\_\_\_\_\_, 2015 **thru telefax (063) 221-6433,** email**, psaldn@yahoo.com or** personally at the **Philippine Statistics Authority, Provincial Office, Barnuevo Bldg., Badelles St. Ext., Pala-o, Iligan City.**

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OSLER M. MEJARES

**Terms and Conditions:**

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will

 result to disqualification of your bid.

1. Late submission of quotation shall not be accepted.
2. Bids exceeding the ABC shall be disqualified.
3. The Lowest bidder shall be informed immediately and shall be asked to submit

 additional

 requirements within three days after the opening of bids or during post qualification.

1. Award of contract shall be made to the lowest quotation, and complies with

 the specifications and other terms and conditions as stated in the RFQ.

1. Terms of Payment shall be made through check payable to the supplier.
2. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a

 failure, or not to award the contract, and makes no assurance that a contract shall

 be entered into as a result of this invitation.

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Tel No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cellphone No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Canvasser: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_