Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Region 7 – Central Visayas

REQUEST FOR QUOTATION
RFQ #2021-11-741
12 November 2021
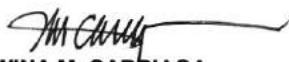
The Philippine Statistics Authority-Region 7 (PSA-R07) through its Bids and Awards Committee (BAC) will undertake Alternative Mode of Procurement, *Small Value Procurement* for the *Procurement of IT Supplies for 2022 Geospatial and Mapping Operations.*

Name of Project	IT Supplies for 2022 Geospatial and Mapping Operations
Solicitation *(If posted at the PhilGEPS)*	0700-2021-11-092
Purchase Request No.	PR #0761-2021-10-071
Location	3/F PSA Siquijor Provincial Office, Siquijor Business & Convention Center Siquijor Bldg., Cor. Mabini & Sta. Fe Sts., Poblacion, Siquijor, Siquijor
Brief Description	IT Supplies
Quantity	Please see page 3 of the RFQ for the detailed quantity
Approved Budget for the Contract (ABC)	**Php 126, 900.00**
Contract Duration	5 - 10 working days after the receipt of PO
Date of Delivery	5 - 10 working days after the receipt of PO

Please quote your best price for the item described herein, subject to the Terms and Conditions provided in this RFQ. **Submit your sealed quotation duly signed by you or your duly authorized representative personally not later than 30 November 2021, 5:00 PM** through the address **Siquijor Business & Convention Center Siquijor.**

Note: Online submission of accomplished bid form/s will not be accepted.

For any clarification, you may contact **Ms.Rizalyn Teodora Postrado** at telephone nos. **(035 344-2002/(035)480-9003.**

EDWINA M. CARRIAGA
R07 BAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.

2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.

3. Bidders shall provide correct and accurate information required in this form.

4. **If the procurement is done by lot, the bidder may quote for any or all lots and must quote all the items under a specific lot.**

5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative/s.

6. Late submission of quotation shall not be accepted.

7. Bids exceeding the ABC for each item/lot shall be disqualified.

8. Award of contract shall be made to the Lowest Calculated and Responsive Bidder which complies with the specifications and other terms and conditions as stated herein.

9. The Lowest Calculated and Responsive Bidder shall be informed immediately.

10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSA shall adopt and employ "drawlots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

11. The item/s shall be delivered according to the requirements specified in the Technical Specifications.

12. The PSA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

13. The following documentary requirements must be submitted prior to issuance of Purchase Order/Contract:

- *Mayor's/Business Permit*
- *PhilGEPS Registration Number/Certificate*
- *Income/Business Tax Return **(for ABCs above P500K)***
- *Omnibus Sworn Statement **(for ABCs above P50K)***

14. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

15. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e. documentary requirements mentioned above (item no. 13), billing statement from the supplier. Our Government Servicing Bank, i.e. the Land Bank of the Philippines, shall credit the amount due to the supplier's identified bank account not earlier than twenty-four (24 hours), but not later than forty-eight (48) hours, upon receipt of our advice.

16. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies to it.

BID FORM

IMPORTANT NOTES/INSTRUCTIONS:

1. Make sure to read the Terms and Conditions stated in the Request for Quotation before filling out this form.

2. Use this form for your quotation. Additional bidder's proposal can also be attached to this form.

3. Accomplish this form correctly and accurately.

4. Do not alter the contents of this form in any way.

5. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.

6. Ensure to indicate the price for the whole lot and the unit price per unit.

7. Ensure to fill-up the **TOTAL AMOUNT IN WORDS**.

8. Ensure to check the "Compliance with Technical Specifications" Column.

9. **Submit your bid sealed in an envelope.**

10. Failure to follow these instructions will result to the disqualification of your entire quotation/bid.

Item No.	Item/s and specification/s (minimum)	Unit	Qty.	Approved Budget for the Contract (ABC) per unit	Unit Price (in Peso) Please indicate your offer/price here.	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
							YES	NO
	IT Supplies for 2022 Geospatial and Mapping Operations			126,900.00			( )	( )
1	**Internal Hard Disk, HDD 8TB** Formatted capacity (512 bytes/sector): 8TB Guaranteed sectors: 15,628,053,168 Interface: SATA 6GB/s Form factor: 3.5" Cache: 256 MB Heads: 12 Disks: 6 Bytes per Sector (4k physical emulated at 512-byte sector): 4096 Default sectors per track: 63 Default read/write heads: 16 Default cylinders: 16,383 Recording density (max): 2241 KBPI Track density (avg): 362KTPI Areal density (avg):802Gb/in2 Internal data transfer rate (max): 2546Mb/s Average data rate, read/write: 180MB/s Maximum sustained data rate, OD read: 220MB/s ATA data-transfers modes supported: PIO modes: 0 to 4, Multiword DMA modes:0 to 2, Ultra DMA modes 0 to 6 I/O data-transfer rate (max): 600MB/s Cache buffer: 256MB Height(max): 26.1mm / 1.028 in Width(max): 101.85mm / 4.010 in Length (max): 146.99mm / 5.787 in	pc	1	13,000.00			( )	( )

#	Description	Unit	Qty	Unit Price				
	Weight (typical): 780g / 1.72 lb Average latency: 4.16ms Power-on ready (max): <30.0s Standby to ready (max):<30.0s Average seek, read (typical): <8.5ms typical Average seek, write (typical): <9.5ms typical , Startup current (typical) 12 V: 2.0A Voltage tolerance (including noise): 5V: 5%, 12V: 10% Non-Operating (Ambient OC): -40O to 70O Operating ambient temperature (min OC): 0O Operating temperature (Drive case max OC): 60O+ Temperature gradient: 20OC per hour max (operating), 30OC per hour max (non-operating) Relative humidity: 5% to 90% (operating), 5% to 95% (non-operating) Relative humidity gradient (max): 30% per hour Wet bulb temperature (max): 26OC (operating), 29OC max (non-operating) Altitude, operating: -304m to 3048m, (-1000ft to 10,000ft) Altitude non-operating (below mean sea level, max): -304m to 12,192m							
2	**Internal Hard Disk, HDD 4TB** Storage Capacity: 4TB Interface: SATA Drive Interface Standard: SATA/600 Buffer: 64 MB Type: Hard Drive Size: 3.5" RPM: 7200	pc	2	6,000.00			( )	( )
3	**External Hard Disk, SSD, 2TB** • Capacity: 2TB • Interface: USB 3.0 • Length: 94 mm • Width: 79 mm • Depth (mm): 9 mm • Sleek, stylish and ultra-modern design • Lightweight and shock resistant — take it everywhere • Future-proof USB-C technology • Read/write transfer speeds up to 540/500 MB/s • Folder syncing software helps keep your important files up-to-date • Windows® 7 or higher, or Mac OS® X 10.9 or higher operating system, • SuperSpeed USB 3.0 port (required for USB 3.0 transfer speeds, or backward compatible with USB 2.0 ports at USB 2.0 transfer speeds) • Smart Looks. • True Speed. With maximum sequential read/write speeds up to 540/500 MB/s, you'll be able to work on any project, at any time, directly from the • Future-proof with USB-C. USB-C is steadily gaining acceptance and usage. • Convenient Folder Syncing. Mirror your files and projects with the included folder syncing software.	pc	4	10,000.00			( )	( )

#	Description	Unit	Qty	Unit Price						
4	**Printer** Copying : Maximum Copies from Standalone: 20 copies Maximum Copy Resolution: 600 x 600 dpi Maximum Copy Size: A4, Letter ISO 29183, A4 Simplex (Black / Colour): Up to 7.7 ipm / 3.8 ipm Scanning : Scanner Type: Flatbed colour image scanner , Sensor Type: CIS Optical Resolution: 1200 x 2400 dpi Maximum Scan Area: 216 x 297 mm, Scanner Bit Depth (Colour): 48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black & White): 16-bit input, 1-bit output Scan Speed: Flatbed (Black / Colour): Up to 11 sec / 28 sec Paper Handling: Number of Paper Trays: 1 Standard Paper Input Capacity:Up to 100 sheets of Plain Paper (80 g/m2), Up to 20 sheets of Premium Glossy Photo Paper Output Capacity: Up to 30 sheets of Plain Paper (80 g/m2), Up to 20 sheets of Premium Glossy Photo Paper, Maximum Paper Size: 215.9 x 1200 mm, Paper Sizes: Legal (8.5 x 14"), Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 5 x 8", 4 x 6", Envelopes: #10, DL, C6 Print Margin: 0 mm top, left, right, bottom via custom settings in printer driver*3 Mobile and Cloud Solutions: Epson Connect Features: Epson iPrint, Epson Email Print, Remote Print Driver, Other Mobile Solutions: Epson Smart Panel Supported OS and Applications: Operating System Compatibility: - Windows XP / XP Professional / Vista / 7 / 8 / 8.1 / 10 - Windows Server 2003 / 2008 / 2012 / 2016 / 2019 - Only printing functions are supported for Windows Server OS - Mac OS X 10.6.8 or later Noise Level: PC Printing/ Premium Glossy Photo Paper Best Photo: Sound Power (Black / Colour) 5.1 / 5.2 B(A), Sound Pressure (Black / Colour) 38 / 39 dB(A) PC Printing / Plain Paper Default*4: Sound Power (Black / Colour) 6.4 / 6.2 B(A), Sound Pressure (Black / Colour) 50 / 48 dB(A)	pc	1	12,000.00			( )	( )

Dimensions and Weight Dimensions (W x D x H): 375 x 347 x 179mm Weight: 3.9 kg Consumables Black Ink Bottle: Page Yield*5: 4,500 Pages Order Code: 003 (C13T00V100 / C13T00V199 (Indonesia)) Cyan Ink Bottle: Page Yield*5: 7,500 Pages (Composite Yield) Order Code: 003 (C13T00V200 / C13T00V299 (Indonesia)) Magenta Ink Bottle: Page Yield*5: 7,500 Pages (Composite Yield) Order Code: 003 (C13T00V300 / C13T00V399 (Indonesia)) Yellow Ink Bottle:Page Yield*5: 7,500 Pages (Composite Yield) Order Code: 003 (C13T00V400 / C13T00V499 (Indonesia)) Electrical Specifications: Rated Voltage: AC 220-240 V Rated Frequency: 50-60 Hz Operating: 12.0 W Sleep: 0.7 W Power Off: 0.2 W Standby: 4.5 W Interface: USB: USB 2.0 Network: Wi-Fi, Wi-Fi Direct Network Protocol: TCP/IPv4, TCP/IPv6 Network Management Protocols: SNMP, HTTP, DHCP, APIPA, PING, DDNS, mDNS, SLP, WSD, LLTD								

#	Item Description	Unit	Qty	Unit Price					
5	**VGA to HDMI Adapter** • VGA+USB Audio to HDMI converter • Specifications: VGA input format: 800x600 / 1024x768 / 1280x720 / 1280x768 / 1280x800 / 1280x1024 /1360x768 / 1600x1200 / 1920x1080P @ 60Hz Supports VGA video input formats: VGA, XGA, SVGA, SXGA, UGA HDMI output format: Up to 1080p/60Hz (output and input format SYNC and frequency SYNC) Video output: HDMI v1.3b Support HDCP 1.2 Version Black aluminium alloy shell Small, portable size Length(VGA connector to HDMI connector): 26cm Features Easy to Use: Installs in seconds, does not need drivers Conversion: It can convert VGA & Audio into a complete HDMI signal Leaded type adapter with built-in VGA & USB Audio cable Input: VGA Signal, USB Audio and USB power Output: HDMI Signal Package Contents 1x VGA to HDMI Converter 1x USB Audio/Power cable 1x Product manual	pc	1	600.00				( )	( )
6	**Wireless Keyboard with Mouse** Keyboard • Spill-resistant design • Adjustable keyboard height • 10-Key Number pad • Key type: deep profile • Caps lock indicator light • On/Off power switch • 1 AA battery (Alkaline Battery) • Battery life: 36 months Mouse • Sensor technology: Smooth Optical tracking • Number of buttons: 3 (Left/Right-click, Middle click) • Scrolling: line-by-line • Scroll Wheel: Yes, 2D, optical • Connect/Power: On/Off power button • 1 AA battery (Alkaline Battery) • Battery life: 12 months Connectivity: USB 2.0 or higher	pc	1	1,300.00				( )	( )

#	Item Description	Unit	Qty	Unit Cost					
7	**Wifi Adapter or Dongle** • Interface: USB 3.0 • Antenna Type: Internal • Transmit Power : 5 GHz: 20dBm(FCC) / 20dBm(CE) (EIRP) • 2.4 GHz : 18dBm(FCC) / 18dBm(CE) (EIRP) • Supports the Latest Operating Systems — Fully compatible with Windows 10/8.1/8/7/XP and macOS.High Quality	pc	2	1,000.00				( )	( )
8	**Bluetooth Adapter** • Bluetooth Standard: Bluetooth v5.0 • Product Name: Bluetooth Adapter,USB Bluetooth 4.0,Bluetooth Dongle • Type: Bluetooth Computer Adapter,USB Dongle • Function: Bluetooth Adapter for Computer,Bluetooth Adapter for PC • Usage 1: USB Bluetooth Receiver,Bluetooth Dongle 4.0 • Usgae 2: Bluetooth Adapter,Wireless Bluetooth Adapter • Compatible with: Bluetooth 5.0 (only for win7/win8.1/win10/win11) • Usage 4: Wireless Transmitter • Usage 5: USB Receiver,Adapter Bluetooth • Feature: Bluetooth Adapter for Wireless Mouse/Keyboard/Headphone/Stereo	pc	2	600.00				( )	( )
9	**Sound Card** • NOTE: The middle port support TRRS headphone, the other two ports support TRS headphone and microphone. • External volume control, free to adjust volume according to your habit. • Unique mute-switch design, independent earphone/mic, mute button,stor whenever you want. • With OTG cable. • Support two headsets using at the same time, share the good times with your friend. • Perfect sound effect, introducing smart noise-reduction chip of SSS1629 that makes the high performance. • LED indicator light makes clear of real-time working status. • Universal compatibility, free drive for Windows/Mac OS/Linux system.	pc	2	600.00				( )	( )

10	**HDMI Cable, 15 meters** • Support ARC • Support dynamic and static HDR • Support transmission of EDID and HDCP protocols • No direction requirements, plug and play • HDMI2.1 is backward compatible with HDMI2.0/1.4/1.3/1.2/1.1 and other versions • 7680*4320@60Hz • 7680*4320@30Hz • 3840*2160@120Hz • 3840*2160@60Hz • 3840*2160@30Hz • 2560*1440@144Hz • 2560*1440@60Hz • 1920*1080@240Hz • Length: 15 meters	pc	2	800.00			( )	( )
11	**Web Cam, 1080P HD** 1080p Resolution 30 FPS with Fixed Focus Clip on stand Auto Control for Saturation, Contrast, Acutance, White Balance and Exposure Support for Win XP(SP2 ,SP3) , VISTA , Win 7 , 8 10, Linux or OS with UVC driver SPECIFICATIONS: Lens Size: 1/2.7" Pixel Size: 3.0µm*3.0µm Lens FOV: D = 72° Optical length: 7.8MM±0.1 Frame rate: 1920 x 1080 pixels @ 30FPS Focus range: 50cm-infinity Focusing: Fixed Focus Audio: 2 channel stereo, noise reduction, dual microphone Dimensions: 9.1 x 3.1 x 4.7 cm Weight: 140 g	pc	2	1,800.00			( )	( )
12	**UTP Cable, Cat 6, bx** • Number of Pairs: 4 • Total Number of Conductors: 8 • maximum Permanent Link Length of 24m (78') and a maximum Channel length of 30m (100') when supporting 25Gbps and 40Gbps speeds • support data speeds of 10Gbps and lower at a full 100m (328') Channel configuration	pc	1	9,000.00			( )	( )

13	**Audio Cable, stereo(3.5mm to RCA) 20 meters** • Cable length: 20m • RCA connections to PCs or Laptops with Female audio 3.5 ports • 3.5mm Male Jack to 2RCA Male Stereo Audio Cable • Converts 2 RCA audio (left and right) to standard 3.5mm audio • Can be used in single or mono situations if required • Molded connectors with strain relief • Plug and play, easy to install	pc	2	3,000.00			( )	( )
14	**USB Extension Cord 3.0, 20 meters** • 5Gbps Data Transfer: This USB extender cord supports high-speed USB 3.0 data transfer rate up to 5Gbps - 10X faster than USB 2.0 (480 Mbps), which allows you to transfer HD movies or files in just seconds when your host is equipped with a USB 3.0 port. Also backward compatible with USB 2.0, 1.1, and 1.0 (speed limited by USB bus). Plug& Play on the universal system, no driver required. • Super Performance: The USB male to female cable features corrosion-resistant tin-plated bare copper conductors, gold plated connectors, and foil & braid shielding that provides protection against interference from EMI/RFI signals thus enabling high performance. • Flexible & Durable: With metal wire braid inside, the USB A cable extender is flexible and resistant to pull and drag. The gold-plated connectors can bear more than 10000 times plug. The PVC case is anti-abrasive. • Length: 20 meters	pc	2	2,500.00			( )	( )
15	**USB Hub 3.0** • USB Port HUB 3.0 Multiple HUB with Power Supply 4 Port Adapter Micro USB Multi USB Splitter High Speed OTG Extension	pc	1	2,000.00			( )	( )

16	**Audio Cable Standard 3.5mm to 3.5mm, male stereo, 20 meters** • 3.5mm male-to-male stereo audio cable transmits audio in stereo format • Works with any device equipped with standard 3.5mm audio jack or AUX-in port • Connects compatible devices like a smartphone, MP3 player, or tablet to a car stereo or portable speaker • Beveled step-down design for a secure connection • Corrosion-resistant gold-plated plugs for reliable, static-free performance	pc	2	2,000.00			( )	( )
17	**HDMI Switcher, 1 in, 8 out, 4K, 1080P, 3.0** • 1x8 splitter HDMI Switch Adapter 8 Screen Display Simultaneously HDMI Spliter Bi Direction HDMI Port Hub With Safety Power Supply	pc	1	5,000.00			( )	( )
18	**Network Hub, gigabit, 16 ports** • 16 10/100/1000Mbps RJ45 ports • Innovative energy-efficient technology saves power consumption • Supports MAC address self-learning and auto MDI/MDIX • Standard 19-inch rack-mountable steel case	pc	1	7,000.00			( )	( )
19	**Audio jack adapter** • Male 6.35 mm Stereo to Female 3.5 mm Stereo	pc	2	200.00			( )	( )
	Other Requirements:							
	(All Items will be delivered to PSA Siquijor) **Note: Place of Delivery** Aurelia M. Canda Chief Statistical Specialist PSA Siquijor Provincial Office 3/F Siquijor Business and Convention Center Building Poblacion, Siquijor, Siquijor						( )	( )
	Mode of Payment: SEND BILL Arrangement or 15-30 working days after full delivery.						( )	( )
	Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.						( )	( )
	TOTAL AMOUNT IN WORDS :							

Other Requirements:

Terms of Payment:

Payment shall be made either through check or Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) working days after Submission of Billing/Statement of Account and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name: _____

Branch: _____

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_____

Position: _____

Name of Company _____

TIN #: _____ (Please specify if **VAT or NON-VAT**) _____

Address: _____Email Address:_____

Fax No. _____. Tel No.: _____ Cellphone No._____

Date: _____