

Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY - RSO 1

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake _____ for _____. Details of procurement are as follows:

Name of Project:	ISO-QMS TRAINING
Solicitation:	
Location:	Within Ilocos Norte
Brief Description:	Venue, Accomodation, Food
Quantity:	Please see 2nd page for quantity and specs
Approved Budget for the Contract (ABC):	
Date of Delivery:	February 20-24, 2017

Please quote your lowest price on the item/s listed on the next page and submit the quotation not later than 5:00 pm on _____ thru fax (072)888-48-04, email: psa_rso1@yahoo.com or personally at the **3/F Parammata Building., Sitio 5, Brgy. Biday, City of San Fernando La Union**. Address your quotation to Regional Office.


SOCRATES L. RAMORES
 Regional Director

Terms and Conditions:

1. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified
4. Terms of Payment shall be made through check payable to the supplier.
5. Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your DTI /SEC registration, Municipal and business permit, and current ITR and Phil. Government Electronic Procurement System (PhIGEPS) Registration.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Venue and Accommodations (ISO-QMS)						
February 20 (Check-in Time w/ Dinner)	pax	65			()	()
February 21-23 (Breakfast, AM & PM Snacks, Lunch, Dinner)						
February 24 (Breakfast)						
Other Inclusions:						
*Within Ilocos Norte *Venue must have proper audio and visual equipment (Projectors,sound system extension wires) * Free use of Function Hall *Free Flowing coffee and tea for the event *Rooms/Hall for Break Out Sessions *Shuttle from the Venue to Airport *Free Wifi *Send bill arrangement *accessible to public transport						
Total amount in words:						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company: _____

Tin # _____ Registered as VAT () or Non - VAT ()

Address: _____ Email Address : _____

Fax No.: _____ Tel No.: _____ Cell phone : _____

Canvasser: _____ Date: _____

***PLEASE FILL UP ALL FIELDS in PAGE 2 THANK YOU.**