

## **REQUEST FOR QUOTATION**

QUANTITY	UNIT	ITEM/S AND SPECIFICATIONS	UNIT COST	TOTAL COST
63	pax	3 Days Group Learning Session and Activities May 17, 18, & 19, 2017 21 participants		
		Venue (within NIR Region 18) with outdoor area for Team Building		
		Inclusion: Free service water (hot and cold water dispenser), flowing coffee, wi-fi, sounds, podium, 2pcs LCD projector, 2 unit or more microphone w/ free backdrop 4" x 8", white writing board & other freebies		
		Day 1: Lunch, PM snacks, and Dinner Day 2: Breakfast, AM & PM snacks, Lunch, and Dinner with full board Day 3: Breakfast, AM Snacks, and Lunch		

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of Authorized Representative and Signature:

Position:

Name of Company:

TIN:

VAT:

NON-VAT:

Address:

Fax No.:

Tel No.:

Cellular Phone No.: