



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering services for Geotagging of Missing Bldg Points and EA Delianation for the Development of EARF for the 2022 CAF 2nd and 3rd Level Training on March 21-25 and March 28 to April 1, 2022 with the following details:

<b>Name of Project</b>	Catering services for Geotagging of Missing Bldg Points and EA Delianation for the Development of EARF for the 2022 CAF 2nd and 3rd Level Training on March 21-25 and March 28 to April 1, 2022
<b>Solicitation</b>	2022-03-027-CS
<b>Location</b>	PSA Camarines Sur Provincial Statistical Office
<b>Brief Description</b>	(See Bid Form, <i>Page 2</i> )
<b>Quantity</b>	(See Bid Form, <i>Page 2</i> )
<b>Approved Budget for the Contract (ABC)</b>	Php 102,000.00
<b>Contract Duration</b>	March 21-25 and March 28 to April 1, 2022

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **9:00 am on March 9, 2022** at **PSA Camarines Sur Provincial Statistical Office, #774 Panganiban Avenue, Naga City.**

  
**CECILLE A. BRIONES**  
RBAC Chairman

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
  3. Omnibus Sworn Statement
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

**BID FORM**

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Catering services for Geotagging of Missing Bldg Points and EA Delianation for the Development of EARF for the 2022 CAF 2nd Level Training on March 21-25, 2022</b>						
Meals (AM/PM snacks and lunch)						
March 21, 2022	pax	20	P _____	P _____	( )	( )
March 22, 2022	pax	21	P _____	P _____	( )	( )
March 23, 2022	pax	21	P _____	P _____	( )	( )
March 24, 2022	pax	21	P _____	P _____	( )	( )
March 25, 2022	pax	21	P _____	P _____	( )	( )
<b>Catering services for Geotagging of Missing Bldg Points and EA Delianation for the Development of EARF for the 2022 CAF 3rd Level Training on March 28 to April 1, 2022</b>						
Meals (AM/PM snacks and lunch)						
March 28, 2022	pax	13	P _____	P _____	( )	( )
March 29, 2022	pax	13	P _____	P _____	( )	( )
March 30, 2022	pax	13	P _____	P _____	( )	( )
March 31, 2022	pax	13	P _____	P _____	( )	( )
April 1, 2022	pax	14	P _____	P _____	( )	( )
xxxxx			<b>Total</b>	P _____		
For official use of PSA-Camarines Sur				Total amount in words:		
				_____		
				_____		
				_____		

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ?  Yes  No

Philgeps Registration?  Yes  No

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Printed Name and Signature of Convasser: \_\_\_\_\_