



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Region 7 – Central Visayas

REQUEST FOR QUOTATION

RFQ # 2020-12-453
16 December 2020

The Philippine Statistics Authority-Region7(PSA-RO 7) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, **Small Value Procurement** for the for **Fixtures, Furnishings and Equipment for the Philippine Identification System(PhilSys) Fixed Registration Center of Siquijor Provincial Office**

Name of Project	Air-condition Units, Office Fixtures and Equipment
Solicitation (If posted at the PhilGEPS)	0700-2020-12-120
Purchase Request No.	0761-2020-12-037
Location	PSA Siquijor Provincial Statistical Office, Poblacion Siquijor, Siquijor
Brief Description	(refer to page 3 of this RFQ)
Quantity	(refer to page 3 of this RFQ)
Approved Budget for the Contract (ABC)	P992,300.00
Contract Duration	5 – 7 days from receipt of Purchase Order
Date of Delivery	5 – 7 days from receipt of Purchase Order


Please quote your **best price** on the item/s listed below and submit personally your **SEALED QUOTATION** on or before **21 December 2020, 5:00 PM** through the address below or through email address (psa07.rbac@gmail.com):

*Region 7 Bids and Awards Committee (R07 BAC)
Philippine Statistics Authority – RSSO VII
Gaisano Capital South Bldg, Colon St. Cebu City*

*Attn.: Mr. Caylord D. Niala/ Ms. Melita C. Jomoad/ Ms. Irish B. Velasco
R07 BAC Secretariat
Contact Nos.: (032)412-6794/254-0470 (telefax)
Email address: psa07.rbac@gmail.com*

OR

*Philippine Statistics Authority – Siquijor Provincial Statistical Office
3rd Floor Siquijor Business and Convention Center, Poblacion Siquijor, Siquijor
Attn.: Rizalyn Teodora G. Postrado
Secretariat
Contact Nos.: (035)344-2002*


EDWINA M. CARRIAGA
CAO/Chairperson, RO 7 BAC

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPs) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Bidders shall provide correct and accurate information required in this form.
4. Bidders may quote for any or all the items.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative/s.
6. Late submission of quotation shall not be accepted.
7. Bids exceeding the ABC for each item/lot shall be disqualified.
8. Award of contract shall be made to the Lowest Calculated and Responsive Bidder which complies with the specifications and other terms and conditions as stated herein.
9. The Lowest Calculated and Responsive Bidder shall be informed immediately.
10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation / Lowest Calculated and Responsive Quotation, the PSA shall adopt and employ **“draw lots”** as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
12. The PSA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
13. The following documentary requirements must be submitted prior to payment:
 - *Mayor’s/Business Permit*
 - *PhilGEPs Registration Number/Certificate*
 - *Income/Business Tax Return (for ABCs above P500K)*
14. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
15. Mode of payment shall be made either through check or Advice to Debit Account (ADA) to the supplier.
16. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies to it.

BID FORM

IMPORTANT NOTES/INSTRUCTIONS:

1. Make sure to read the Terms and Conditions stated in the Request for Quotation before filling out this form.
2. Use this form for your quotation. Additional bidder’s proposal can also be attached to this form.
3. Ensure to check the “Compliance with Technical Specifications” Column.
4. Submit your bid in any of the following:
 - a. Sealed in an envelope,
 - b. Email to psa07.rbac@gmail.com only, or
 - c. Through fax nos. (032) 412-6794 or 254-0470
5. Failure to follow these instructions will result to the disqualification of your entire quotation/bid.

Item No.	Item/s and specification/s (minimum)	Unit	Qty.	Approved Budget for the Contract (ABC) per unit	Unit Price (in Peso) Please indicate your offer/price here.	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
							YES	NO
	Fixtures, Furnishings and Equipment for the Philippine Identification System(PhilSys) Fixed Registration Center of Siquijor Provincial Office							
1.	AIR-CONDITION UNIT (for 3 phase power supply) Specification: <ul style="list-style-type: none"> • Floor Standing (non-inverter) • Cooling Capacity: 5 tons of refrigeration • Power level: 6 Hp • Warranty: 1 year for parts and labor and 2 years for the compressor 	set	7	110,00.00			()	()
2.	Installation labor with materials (bracket frame, etc); excess materials for piping @350/ft. x 30 ft	bundle	1	97,300.00			()	()
3.	55" LED Smart TV Specification: <ul style="list-style-type: none"> • UHD 4K/3840 x 2160 Resolution • 4K High Dynamic Range • 4K X-Reality™ PRO • Clear Audio+ • Youtube™ • Live Color™ Technology • TRILUMINOS™ Display • Motionflow™ XR 240 (native 60 Hz) • Linux OS, VEWD Browser • 10 W + 10 W Audio Output • HDMI x2, USB x2, Wifi Ready • ISDB-T Digital Broadcasting • Free wall mount bracket • 2 years warranty for parts and service 	unit	1	45,000.00			()	()

4.	CCTV Specification: <ul style="list-style-type: none"> • 1080p Turbo HD DVR • 1080p Full HD Dome Cameras with Metal Housing • 1080p Full HD Bullet Cameras with Metal Housing • Image Sensor: 2MP CMOS Image Sensor • Effective Pixels: 1920 (H)*1080(V) • Shutter Time: 1/25(1/30) s to 1/50,000 s • Lens: Angle of View: 103°(2.8mm), 82.2°(3.6mm), 54°(6mm) • Lens Mount: M12 • DVR Specs: H.264 & Dual-stream video compression • DVR Specs: Support both HD-TVI and analog cameras with adaptive access • DVR Specs: Full channel@1800P resolution real-time recording • DVR Specs:HDMI and VGA output at up to 1920x1080P resolution • HDD: 1 TB; • 4 Channels; 	unit	1	20,000.00			()	()
5.	LIGHTED SIGNAGE Specification: <ul style="list-style-type: none"> • Specification: hanging or wall mount lighted signage; inside and outside office; • Back to back Printed Panaflex / Sticker on Panaflex; dimensions: 24" x 36"; with Electrical wiring;Please refer to PSA • Philsys sample layout;with installation on specified areas • Including delivery, installation and materials; 	piece	2	15,000.00			()	()
6.	QUEUING TICKET DISPENSER Specification: <ul style="list-style-type: none"> • Ticket dispenser includes one roll of T-80 Two - Digit x 2000 Tickets, • Please Take A Number Sign and Countertop Stand for Waiting line Management • Including delivery • Warranty: One (1) year on parts and service; 	unit	1	15,000.00			()	()
7.	FIRE EXTINGUISHER (Dry Chemical) Specification: <ul style="list-style-type: none"> • Chemical Contents: MonoAmonium Phosphate • Capacity: 5 kg. 	unit	5	3,000.00			()	()
	1. Free Delivery of Items to PSA, Siquijor-PSO Poblacion Siquijor, Siquijor.						()	()
	2. Payment: SEND BILL ARRANGEMENT or payment will be collected within 15-30 days after receipt of the billing statement and complete set of						()	()
	3. Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.						()	()
TOTAL AMOUNT IN WORDS :								

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

TIN #: _____ *(Please specify if **VAT or NON-VAT**)*

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____