



REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICS AUTHORITY

Reference No. 19BAC02-26

04 February 2019

TO ALL INTERESTED SUPPLIERS

SUBJECT: Request for Quotation for PR No. ONS 19-01-002 Through Negotiated Procurement – Lease of Real Property and Venue

Dear Sir/Madam:

The Bids and Awards Committee (BAC) of the Philippine Statistics Authority (PSA) is inviting your company to participate in the Negotiated Procurement pursuant to Section 53.10 (Lease of Real Property and Venue) of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 for the project: **Lease of Venue (Including Hotel Accommodation, Food and Conference Facilities) for the 2019 Internal Audit Forum** to be held on 21-22 February 2019.

We are furnishing you herewith a copy of the posted Request for Quotation with Annexes "A-B", for your reference.

For inquiries, you may e-mail Ms. Daisy Adlawan of our General Services Division at D.Adlawan@psa.gov.ph or you may call the BAC Secretariat at telephone number (02) 374 8281 or (02) 374 8283.

Thank you.

Very truly yours,

DANIEL A. ARIASO, SR., CESO II
Assistant Secretary *AB*
Deputy National Statistician, CRCSO
BAC Chairperson

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/DSA



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PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
Telephone: (632) 938-5267
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REQUEST FOR QUOTATION (for PR No. ONS 19-01-002) Negotiated Procurement

The PHILIPPINE STATISTICS AUTHORITY (PSA), with address at 11th Floor, Cyberpod Centris One EDSA cor. Quezon Ave., Diliman, Quezon City through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement for the project: Hotel Accommodation, Food and Conference Facilities for the 2019 Internal Audit Forum, in accordance with Section 53.10 (Lease of Real Property and Venue) of the 2018 Revised IRR of RA No. 9184.

Name of Project:	Hotel Accommodation, Food and Conference Facilities for the 2019 Internal Audit Forum (for PR No. ONS 19-01-002)
Approved Budget for the Contract:	One Million Five Hundred Eighty Thousand Four Hundred Pesos (P1,580,400.00)
Specification:	See attached Annexes "A & B" for the Terms of Reference and Financial Bid.

Interested bidders who are legally, technically and financially capable shall submit their accomplished quotation/proposal duly signed by the owner or his duly authorized representative on or before 3:00 o'clock in the afternoon of 08 February 2019 at the Philippine Statistics Authority 11th Floor, Cyberpod Centris One EDSA cor. Quezon Ave., Diliman, Quezon City.

The opening of the sealed envelope containing the quotation will be evaluated on 08 February 2019 at 3:00 o'clock in the afternoon at FAS Training Room, 11th Floor, Cyberpod Centris One EDSA cor. Quezon Ave., Diliman, Quezon City, the presence of the authorized representative are required to attend.

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission of the quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. All quotations exceeding the approved budget for the contract shall be automatically rejected.



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5. Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any erasures or overwriting shall be valid only if they are properly signed by you or your duly authorized representatives.
7. Payment should be SEND BILL.

Copies of the following eligibility requirements are also required to be submitted along with your quotation/proposal:

1. Valid Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return (Except for gov't agencies as lessors)
4. Committed Line of Credit (CLC) from a universal or commercial bank

***For Individuals** (only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)

PSA assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.

PSA reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiries, you may email at D.Adlawan@psa.gov.ph or you may call the BAC Secretariat at Tel. No. (02) 374 8281 or 374 8283.

Very truly yours,

DANIEL A. ARIASO, SR., CESO II
Assistant Secretary
Deputy National Statistician, CRCSO
BAC Chairperson



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