

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to											
procure	The state of the			d Tabulation (26-28 November 2024)							
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which shall be undertaken in accordance with Section 53.9 (Small Value Procurement)											
of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the											
Contract (ABC) in the amount of 58,500.00 Fifty Eight Thousand Five Hundred Pesos Only											
	Please quote your best of	ffer for the item/s	described herein, so	ubject to the Terms and Conditions provided							
below. Submit your quotation duly signed by you or your duly authorized representative not later than											
NOV 1	1 2024 at	11:000m	through email at	bac-secretariat@psa.gov.ph							
	For any clarification, your	may contact us at t	relephone no (02) 83	74-8263 or email address at							
		nay contact us at t	elepriorie 110. (02) 03	74-0203 Of email address at							
gsdprocui	rement.psa@gmail.com			OHI PROCESSES							
				AMONGWINES							
				MINERVA ELOISA P. ESQUIVIAS hairperson, Bids and Awards Committee							
		TER	MS AND CONDITIONS								
1 Bidders shall provide correct and accurate information required in this form.											
2	Price quotattion/s must be valid for a period of thirty (30) calendar days from the date of submission.										
3	Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.										
4	Quotations exceeding the ABC shall be rejected.										
5	Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein. This procurement project is to be awarded by lot.										
6	Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.										
7	In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.										
8	The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).										
9	The PSA shall have the right to ins	spect and/or test the goo	ds to confirm their conformit	y to the Technical Specifications.							
10	The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications. Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the supplier not earlier than twenty four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.										
11	Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.										
	Documents to be submitted		Deadline	Remarks							
Copy of the 2024	4 Mayor's/Business Permit and valid PhilGEPS R	not lat	NOV 1 1 2024	Together with the quotation.							

Documents to be submitted	Deadline	Remarks			
Copy of the 2024 Mayor's/Business Permit and valid PhilGEPS Registration	not later than \(\frac{\text{NOV 1 1 2024}}{\text{\text{\$\frac{1}{2000}}}}\) at	Together with the quotation.			
Supporting Document/s to be submitted as may be applicable: a. For Sole Proprietorship: -If Owner-Notarized Omnibus Sworn Statement (OSS) -If Authorized representative- Notarized Special Power of Attorney and OSS. b. For Corporation: -Notarized Secretary's Certificate and OSS. c. Partnership: -If authorized representative- Notarized Special Power of Attorney and OSS.	Upon Acknowledgement of the Notice of Award				



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101 Telephone: (632) 8938-5267 www.psa.gov.ph

REQUEST FOR QUOTATION PR No. 24-10-1145

After having carefully read and accepted the Terms and Conditions, I/We subm	nit our quotation/	s for the item	n/s as follo	ows:		
Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Meals and Snack for 2023 CPBI Workshop on Data Review, Estimation and Tabulation 30 Pax for 3 Days 26-28 November 2024	lot	1				
Venue: 10th Floor, PSA Complex, East ave., Diliman, Quezon City						
Inclusions: AM Snack - (Pansit/noodles or congee/champorado with overflowing coffee and tea)						
Buffet / Packed Lunch to include: Steamed Rice, Soup, 3 viands (combination of vegetables, fish (except Cream Dory) beef, pork and chicken) preferably Filipino Dishes Drinks - (Canned drinks/bottled soda)						
PM Snacks (Sandwiches or pansit or natice kakanin with Canned Fruit Juices)						
Other Requirements: Submit Menu Proposal Packaging: Recyclable (e.g. carton or paper-made material, wooden spoon and fork, paper cups, paper straws						
Note: Food services and packaging shall be in compliance with the Office Memorandum No.2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics						
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Total amount in words:						
Printed name of the authorized representative:				_Signature:	<u> </u>	
Name of Company:	Position:					
Address:	Email address:					
Fax No.: Tel. No.:		Mobile No.:				
Date:						