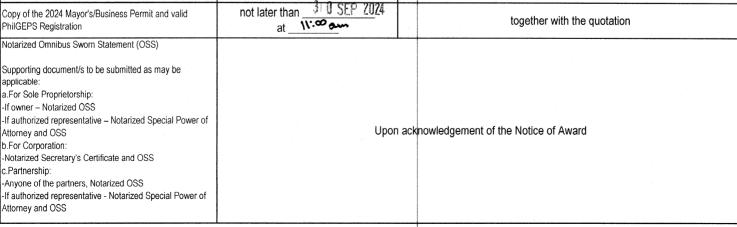


REQUEST FOR QUOTATION

	The Philippine Sta	The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to									
procure			for Legal Service Capacity Building on 07 to 08 November 2024								
	shall be undertaken in ac			Section 53.9 (Small Value Procurement)							
		-	ons of Republic Act No.	9184, with an Approved Budget of the							
Contra	ict (ABC) in the amount o	f Php 97,500.00	Nin	ely Seven Thousand Five Hundred Pesos Only							
	Please quote your t	pest offer for the item/	s described herein, sul	pject to the Terms and Conditions provided							
below.	Submit your quotation du	ıly signed by you or yo	ur duly authorized repres	sentative not later than							
3.1	<u>0 SEP 2024</u> at	11:0000	through email at ba	nc-secretariat@psa.gov.ph							
	For any clarification	, you may contact us a	t telephone no. (02) 837	4-8263 or email address at							
gsdprod	curement.psa@gmail.com										
				2014							
				HIGOMIWA) MINERVA ELOISA P. ESQUIVIAS							
				Chairperson, Bids and Awards Committee							
			TERMS AND COND	DITIONS							
1	Bidders shall provide c	Bidders shall provide correct and accurate information required in this form.									
2	Price quotattion/s must	Price quotattion/s must be valid for a period of thirty (30) calendar days from the date of submission.									
3	Price quotation/s, to be	Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.									
4	Quotations exceeding	Quotations exceeding the ABC shall be rejected.									
5	Award of contract shall	Award of contract shall be made to the lowest calculated and responsive bid (LCRB).									
6	Any interlineations, era	Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.									
7		In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.									
8		= =	quirements specified in the F								
9	The PSA shall have the	e right to inspect and/or te	st the goods to confirm their	conformity to the Technical Specifications.							
10	Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the										
				hall credit the amount due to the identified bank of the supplier not							
	earlier than twenty four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the correspondence if any, shall be chargeable to the account of the supplier.										
11	transter tee, it any, sn	e value of the goods not delivered within the prescribed period shall be									
11	Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the										
		· · · - ·	courses of action and reme								
	Documents to be submitted		Deadline	Remarks							
Copy of the 2024 Mayor's/Business Permit and valid PhilGEPS Registration		I valid not later the	11:00	together with the quotation							
Notarized	Omnibus Sworn Statement (OSS)										







PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101 Telephone: (632) 8938-5267

www.psa.gov.ph

REQUEST FOR QUOTATION PR No. 24-09-0963

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum		Qu	ıantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)		
						Yes	No	
Meals and Snacks for Legal Service Capacity Building	lot		1					
Date: 07 to 08 November 2024, 8:00AM to 5:00PM Venue: Within PSA premises								
Food Requirements: *AM & PM Snacks, Lunch for 75 participants *Packed food for 40 participants (no pork/halal food) and Buffet set-up for 35 participants *AM Snacks: garlic rice, longaniza, beef tapa, fried bangus, fried egg with juice in can) *Lunch: composed of appetizer, main dish, plain rice, chicken, beef, vegetables, soup, dessert and juice in can) *PM Snacks: tuna/chicken sandwich, beef/tuna/mushroom spaghetti baked macaroni with juice in can) *With flowing coffee and tea *Or please send us menu for choices *Send bill arrangement								
Note: Food Service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics								
Total amount in words:								
Printed name of the authorized representative:	Signature:							
Name of Company:		Position:						
Address:				Email address:				
Fax No.: Tel. No.: Mob				le No.:				
Date:								