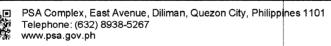




REQUEST FOR QUOTATION

	The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to										
procure	2023 Outstanding Local C October 2024	ivil Registry Of	ffices (LCRO) Awards (Back to Ba	ck w	k with 2024 Regional Statistics Committee Summit) on 09						
which shall	be undertaken in accordance	e with	Sec	Section 53.9 (Small Value Procurement)							
of the 201	6 Revised Implementing Rule	s and Regulatio	ns of Republic Act No. 9184, with ar	App	proved Budget of the						
Contract (ABC) in the amount of Php	23,550.00	Twenty Thi	ee T	housand Five Hundred Fifty Pesos Only						
	Please quote your best offe	r for the item/s	described herein, subject to the Te	erms	and Conditions provided						
below. Sub			duly authorized representative not	3	·						
<u>ILII SEP</u>	<u>7074</u> at	11:20 om	through email at		bac-secretariat@psa.gov.ph and bacsecretariat.psa@gmail.com						
	For any clarification, you ma	y contact us at t	elephone no. (02) 8374-8263 or em	ail ac	idress at						
gsdprocure	ment.psa@gmail.com				•						
					AMON gmi was						
					MINERVA ELDISA P. ESQUIVIAS						
					Chairperson, Bids and Awards Committee						
			TERMS AND CONDITI	ONS	i.						
1	Bidders shall provide correct and accurate information required in this form.										
2	Price quotattion/s must be valid for a period of thirty (30) calendar days from the date of submission.										
3	Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.										
4 5	Quotations exceeding the ABC shall be rejected.										
5 6	Award of contract shall be made to the lowest calculated and responsive bid (LCRB).										
•	•	Any interfineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.									
7		In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally detrmine the									
8	single winning bidder in accordance with GPPB Circular 06-2005. The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).										
9			the goods to confirm their conformity to the	1, ,	, ,						
10	Servicing Bank, Land Bank of the	he Philippines, sh	all credit the amount due to the identified	b a nk d	e. Order Slip and/or Billing Statement, by the supplier. Our Government of the supplier not earlier than twenty four (24) hours, but not later than						
11		•	. •		fer fee, if any, shall be chargeable to the account of the supplier. It delivered within the prescribed period shall be imposed per day of delay.						
11		ct once the cumula	, , ,		percent (10%) of the amount of the contract, without prejudice to other						
	Documents to be submitted		Deadline		Remarks						
Copy of the	s 2024 Mayor's/Business Permit or valid PhilGEPS Registration	not later than	3 0 SEP 2024'		together with the quotation						





REQUEST FOR QUOTATION PR No. 24-09-0934

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum		t	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)				
						Yes	No			
2023 Outstanding Local Civil Registry Offices (LCRO) Awards			1							
(back to back with 2024 Regional Statistics Committee Summit)	ļ				_					
Managed Buffet										
PM Snacks										
Food Preferences:										
PM Snack (Good for 157 pax)										
Baked Beef Macaroni w/ Garlic Bread and Calamansi Juice										
Others:						•				
- with free flowing coffee for the entire event										
- mineral water w/ dispenser										
Notes Food Coming and Destroying shall be in Compliance with the Office										
Note: Food Service and Packaging shall be in Compliance with the Office										
Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and										
Catering Services for the Philippine Statistics Authority Meeting, Events and Other				····						
Activities, Mandating the Use of Ecologically Sustainable Products or Packaging										
Materials and Prohibition on the Use of Styrofoam and Single Use Plastics										
Total amount in words:	<u> </u>		L							
Printed name of the authorized representative:				Signature:						
Name of Company:				Position:						
Address:		Email address:								
Fax No.: Tel. No.:				Mobile No.:						
Date:										